

**CITY OF COQUILLE  
MEETING MINUTES  
SEPTEMBER 16, 2019**

**COUNCIL PRESENT:** Mayor Simonetti, Council President Nighswonger, Councilor Layton, Councilor Rowe, Councilor Pinkston, Councilor Parker and Councilor Wirebaugh

**STAFF PRESENT:** Finance Director Rowe, Public Works/Planning Director Urban, Fire Chief Ferren, Police Chief Sanders, Library Director Conner and City Recorder Stolz

**PRESS:** The Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER @ 7:07 pm**

**2. PLEDGE OF ALLEGIANCE**

**3. MAYOR COMMENTS**

Mayor Simonetti appointed Paul Reconzone to the Parks and Recreation Committee

**4. COUNCIL COMMENTS**

Councilor Layton had no comment

Councilor Rowe said there are a lot of interesting things going on in Coquille and people should get some answers tonight.

Councilor Nighswonger said she attended a Small Cities meeting in Bandon and asked anyone who is interested to join the SMART reading program.

Councilor Pinkston said as you drive into town on Adams by Safeway there is a sign on the telephone pole "fish for sale", and it does not look nice entering the city.

Councilor Parker no comment

Councilor Wirebaugh is coaching soccer and looking forward to a great season.

**5. STAFF REPORT**

**Police Chief Sanders**

Police Chief Sanders said regarding the signs on power poles, pacific power doesn't allow signs on their poles (neither does the City) so he will look into getting the signs down. Councilor Rowe congratulated Chief Sanders on receiving the Enforcement grant on seat belt safety. Chief Sanders said Johnny Rowe will graduate the academy in December.

## **Library Director Conner**

Director Conner told Council by District policy we now automatically renew every item checked out, two times, unless the item has been requested by another patron. Also Team Trivia is the 3<sup>rd</sup> of November so get your teams ready.

## **Public Works Director Urban**

Director Urban said the Marine Board is coming to look at the boat ramp at Sturdivant Park and can look at the parking lot and bathrooms too. Marine Board has a Maintenance assistance program (MAP). Urban said he is aware the bathrooms are in horrible condition and had a contractor look at the bathrooms to write up a quote.

Director Urban said it looks like we are not going to pay anywhere near the match of \$52,000 for the transient dock. We may have \$10,000 left over that could be used to clear brush at the park and at the Riverwalk.

Director Urban needed direction from the Council on repairing 2<sup>nd</sup> street between Adams and Baxter. Urban was surprised with the one estimate he received from Johnson Rock for \$68,000, he agreed it is high but it was a rough estimate. Councilor Rowe made a motion to direct Director Urban to go out for quotes for 2<sup>nd</sup> Street, Councilor Pinkston seconded the motion and all voted in favor.

Director Urban said he has had citizens ask him about adding signs in various locations.

- 1- Speed on 2<sup>nd</sup> St near Johnson street westbound be 25 mph.  
Council directed Urban to write the Resolution to post the 25 mph.
- 2- No parking signs on both sides of 10<sup>th</sup> and Dean Street east to the terminus.
- 3- Parking one side only on the 900 block of North Henry Street.
- 4- Stop signs to create a 4 way stop at Adams Street and Third Street.

Mayor Simonetti remembers that Council decided to change the mph on 1<sup>st</sup> Street to 10 MPH and a Resolution was never created. Police Chief Sanders was directed to do some research on this street and get back to Council.

Mayor Simonetti directed Chief Sanders to organize a Public Safety meeting to go over these sign issues. She wants the officers there because they see what signs are needed and in what area.

Councilor Rowe reminded Director Urban to meet with the Engineer and do some preliminary work for a Frisbee golf course up at the 100 acre woods.

Director Urban has been attending the Code Enforcement meetings and will continue to go and see what we can do with many areas in Coquille.

## **Fire Chief Ferren**

Fire Chief Ferren said the new gurneys for the ambulance should be here tomorrow and installed on Thursday.

He also stated there was a couple of small house fires since writing his report but nothing too damaging.

## **Finance Director Rowe**

Finance Director Rowe said as of August 31, 2019 Seattle Northwest report shows the yield on cost is 2.24% and duration is 2.45 years.

Councilor Nighswonger wanted to know who the HR Trainee was, and Director Rowe said it is Payroll Clerk, Kelli Wirebaugh. She is being trained on the basics of HR but the sensitive issues are still handled by Director Rowe. Councilor Nighswonger also asked for job descriptions and Director Rowe said they are working on the job descriptions as part of the pay equity study.

## **6. CITY MANAGER REPORT**

Council asked to table this report until Roberta is present.

## **7. CONSENT CALENDAR**

Councilor Rowe moved we table the minutes until they can be fixed, Councilor Pinkston seconded the motion and all voted in favor.

## **8. ACCEPT ALL QUOTES FOR SCBA'S**

Councilor Rowe moved to accept all quotes for the SCBA, Councilor Pinkston seconded the motion and all voted in favor.

## **9. AWARD QUOTE FOR SBA'S**

Councilor Pinkston moved to award the quote from Hughes Fire Equipment for \$72,077.57 with selected option 8,9,11 and 13, Councilor Rowe seconded the motion and all voted in favor.

## **10. RESOLUTION 13-2019 – A RESOLUTION OF COUNCIL TO APPOINT A NEW CITY MANAGER.**

Councilor Nighswonger moved to approve Resolution 13-2019 to appoint a new city manager, Councilor Wirebaugh seconded the motion and all voted in favor.

**11. NEGOTIATE AND PAY CONTRACT FROM BNM, PAINTING ON THE COQUILLE COMMUNITY BUILDING**

Council tabled this agenda item until they receive additional information requested.

**12. PUBLIC PARTICIPATION**

Brandy Olmstead 1742 N. Grape Ct.- Brandy came to Council about the construction happening on 3<sup>rd</sup>/Adams St. Brandy said she has almost been hit at the intersection and so has her co-workers. She would like to have the City of Coquille put up temporary stop signs until construction is finished. Council asked Chief Sanders to look into this.

**13. ADJOURN @ 8:06 pm**

**URBAN RENEWAL AGENCY**  
**MEETING MINUTES**  
**SEPTEMBER 16, 2019**

**1. CALL TO ORDER @ 8:36 PM**

**2. CONSENT CALENDAR**

Consent calendar was tabled until next meeting.

**3. PAUL RECONZONE REQUEST FOR FUNDING**

Council denied Paul Reconzone's request for URA funding, the project had already begun.

**4. ODD FELLOWS REQUEST FOR FUNDING**

Mayor Simonetti recused herself from this agenda item.

Kathleen Creason 13 E. 1<sup>st</sup> Street presented project to the URA Board.

Councilor Pinkston moved to accept Odd Fellows request for funding for the upper roof repair. Total amount of project is \$19,440.00, URA agreed to pay half the amount of \$9,720.00. Councilor Wirebaugh seconded the motion, and all voted in favor.

**5. COQUILLE COMMUNITY BUILDING REPAIR**

This agenda item was tabled to a later date.

**6. ADJOURN @ 8:50 pm**