

**City of Coquille  
Special City Council  
Meeting Minutes  
August 19, 2019**

**COUNCIL PRESENT:** Mayor Simonetti, Council President Nighswonger, Councilor Layton, Councilor Rowe, Councilor Pinkston, Councilor Parker and Councilor Wirebaugh

**STAFF PRESENT:** City Manager Vanderwall, City Recorder Stolz, Finance Director Rowe and PublicWorks/Planning Director Urban, Fire Chief Ferren, Police Chief Sanders, Library Director Conner and City Recorder Stolz

**PRESS:** The Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**SPECIAL MEETING**

**1. CALL TO ORDER**

Mayor Simonetti called the meeting to order at 7:00 pm

**2. PLEDGE OF ALLEGIANCE**

**3. MAYOR'S COMMENTS**

Mayor reminded Council about a Small Cities Meeting in Bandon on Wednesday. She complimented Interim City Manager Roberta Vanderwall on a great first few weeks at the city.

**4. COUNCIL COMMENTS**

Councilor Wirebaugh thanked Chief Ferren for a successful Steak Feed once again this year.

Councilor Parker said she attended the Steak Feed and there was a great turn out.

Councilor Pinkston attended the Annual Yard Sale at Sturdivant Park.

Councilor Nighswonger said she recently returned from Mexico and had a nice time.

Councilor Rowe said he attended both National Night Out and the Steak Feed with his family.

Councilor Layton said he did go and walk the Phase 2 of the Riverwalk.

**5. STAFF REPORTS**

Chief Sanders was asked if he was still shorthanded and he replied he still has one out on medical and one at the academy and one on baby leave. And no, the dog is not back to work.

Sanders told the Council they made about \$500.00 on the sale of bikes from National Night Out.

Library Director Conner answered questions about the no fee policy from the American Library Association, their account can become delinquent so no more books can be checked out. Conner will be holding interviews for a part time employee within the next week.

Public Works/Planning Director Urban told Council his grant for Sandford Heights Park was ranked 2<sup>nd</sup> and they will fund \$74,500.00 for a new park. Sanitation at Sturdivant Park bathrooms was brought up to which Director Urban replied The Oregon State Marine is coming down in September to review the whole area down there and maybe fund us some grant money for new bathrooms.

Chief Ferren said that 1300 tickets were sold for the Steak Feed between steaks and hot dogs and 220 registered cars. The picnic brought in a lot of money for the purchase of supplies and equipment needed for the department. He said he has received three bids for SCBA (Life pack) so by next Council meeting he will bring his recommendation to Council for approval. They are 10 years old and refurbished when we purchased them. There may be grants through the local hospital.

Finance Director Rowe reported as of June 30, 2019 Seattle Northwest report shows the Yield on cost is 2.24% and the duration is 2.61 years. July 31, 2019 Seattle Northwest report shows the yield on cost is 2.24% and the duration is 2.52 years.

Director Rowe told Council she heard back from the auditors today and they have set a date for their field work for November 18<sup>th</sup> and 19<sup>th</sup>. Rowe was asked what was the large payment to Banner Bank \$37, 690. Rowe said it was likely for payment for employment taxes but would have to check.

## **6. CITY MANAGER REPORTS**

Interim City Manager Vanderwall wanted to commend Police Chief Sanders and Fire Chief Ferren, she said its been a blessing to watch them work as Department heads with their staff with such teamwork. She has not seen this in a long time and thanks them.

Vanderwall told the Council she had the Finance Department sign up for Positive Pay with Banner Bank for fraud protection. Julie, Jennifer and I have had the training.

Vanderwall mentioned she attended the Riverwalk meeting and walked the new asphalt trail.

## **7. CONSENT CALENDAR**

Councilor Pinkston moved to approve the consent calendar for July 8<sup>th</sup> 2019, July 15, 2019 and July 29<sup>th</sup>, Councilor Nighswonger seconded the motion and all voted in favor.

**8. PUBLIC HEARING RENEWING WADSWORTH GARBAGE DISPOSAL FRANCHISE AGREEMENT**

Mayor Simonetti opened the public hearing at 7:30 pm. Hearing no comment from the public closed the public hearing at 7:31 pm.

**9. ORDINANCE 1513- WADSWORTH GARBAGE DISPOSAL FRANCHISE AGREEMENT**

Councilor Rowe made a motion to read Ordinance by title only, Councilor Pinkston seconded the favor and all voted in favor.

Councilor Pinkston moved to adopt Ordinance 1513 Amending Ordinance 1393 enacted June 7, 1999, Wadsworth franchise.

City Recorder Stolz took a roll call vote and the results are as followed:

Councilor Layton Y  
Councilor Rowe Y  
Councilor Nighswonger Y  
Mayor Simonetti Y  
Councilor Pinkston Y  
Councilor Parker Y  
Councilor Wirebaugh Y

**10. MAYOR AND COUNCIL AGREEMENT TO SURPLUS OUR 2005 CHEVY TAHOE POLICE SUV**

Councilor Wirebaugh made the motion to surplus 2005 Chevy Tahoe Police SUV, Councilor Layton seconded the motion, all voted in favor.

**11. MAYOR AND COUNCIL AGREEMENT TO SURPLUS OUR 2006 FORD CROWN VICTORIA PATROL CAR**

Councilor Pinkston made the motion to surplus 2007 Crown Victoria Patrol car, Councilor Nighswonger seconded the motion, all voted in favor.

**12. PURCHASE STRYKER GURNEYS**

Councilor Rowe made the motion to approve the purchase of two Stryker gurneys and power load systems for the ambulance, Councilor Pinkston seconded the motion. Chief Ferren stated there were some donations towards the gurneys, \$5,000 donation from a citizen, \$5,000 from the Fire Association and \$10,000 from the Rural Fire District.

**13. RENEW CONTRACT FOR REAL ESTATE AGENT OF PACIFIC**

## **PROPERTIES.**

Councilor Rowe made the motion to renew Jenifer Forbes of Pacific Properties contract as the City of Coquille Real Estate Agent of Record, Councilor Nighswonger seconded the motion, all voted in favor.

## **14. REVIEW COUNCIL RULES**

Council asked Roberta to email the Council Rules we have as of now and to hold a workshop to go over the Council Rules.

## **15. PUBLIC PARTICIPATION**

Deb Gregerson 976 N. Gould- She said she has lived here over 3 years, and it is no longer a quiet street. As of the 17<sup>th</sup> of July, the church that neighbors her property have used a new access road which prohibits her from parking in front of her house when she is handicapped. There are children playing out there and she is afraid someone may get hurt.

Pat Brady 98286 Hwy 42- He would like to follow up on what Deb was saying. The church could use other places to come and go to make everyone happy. He asked if the City could do a lot line adjustment and make up a payment plan where she could buy property. Pat and Deb would like to come in and see what Ordinances, if any, they are breaking.

Suzanne Swan 94576 Shelly Lane- She has held a free festival in the park for 4 years now. This year the park was in bad shape, lawn was not mowed and the porta potty had no toilet paper. She would like to know why she was charged more than others by the City Manager and Mayor Simonetti?

Jen Hekker 4244 Clark's Branch- She is a member of the Rhythms on the River and would like to encourage the city to take part in this festival. It is a free festival for the city that all volunteers make happen. She also would like to complain about the bathrooms and how they were so awful that people were leaving. She also stated she thinks a city festival should be free of charge to rent the Gazebo at Sturdivant Park. She would like to be a part of the Agenda at some point to discuss many of these issues.

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Jennifer Stolz, City Recorder

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Kathryn Simonetti, Mayor