

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
December 6, 2004**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Kathy Hagen, Mollie Anderson, Jan Torbeck, Fran Capehart and Loran Wiese

STAFF PRESENT: City Manager Terence O'Connor, Finance Director Chuck Dufner, Public Works Director John Higgins, Accounting Tech Ruth Graham, City Attorney John Trew, Library Director Anne Conner, Fire Chief Dave Waddington

PRESS: Dan Schreiber, The World
Jake Wilhelm, Coquille Valley Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER /PLEDGE OF ALLEGIANCE

Mayor Britton called the meeting to order at 7:00 p.m. and led those assembled in a flag salute.

- A. The Central Coast Cadet Squadron Civil Air Patrol did a presentation of the colors leading everyone in a salute to the flag.
- B. Mayor Britton introduced the Chief Master Sergeant from the Civil Air Patrol. After the Proclamation was read in its entirety, Mayor Britton proclaimed the week of December 1, 1004 to be "Civil Air Patrol Week".

2. MAYOR'S COMMENTS

None

3. COUNCIL COMMENTS

Councilor Capehart commented how good the Christmas Lights look in town. Mayor Britton asked if the Police Chief's report could be included in the packet when it is sent out from now on. Councilor Anderson also commented on the lights. Councilor Capehart reminded Council that there are forms in the packet to use in evaluating the City Manager. It was decided that the evaluation would be done at the January 3, 2005 Council Meeting. Councilor Capehart also reported that the Christmas Tour of Homes went very well and the Hospital Auxiliary's awards ceremony was this date. Councilor Torbeck reminded everyone of the attack at Pearl Harbor on December 7th, 1941 and to remember everyone who gave their lives. She reported that the appropriations bill that contains an amount of \$250,000 for the Coquille Sewer Treatment Plant project should now be off the President's desk. It has already gone through the House and Senate.

4. STAFF REPORTS

Fire Chief Waddington reported that his department has ten new firefighters. They are working out great. Public Works Director Higgins and Library Director Conner's reports were in the packet. The Police Chief is on vacation. Mr. Higgins reported that the water plant will be switching back to the Rink Creek Reservoir and reminded everyone that because of the discoloration from the leaves, there might be some color to the water. City Manager O'Connor stated that with the upgrades being done, they will not have that problem any more.

5. CITY MANAGER'S REPORT

The City Manager's Report was included in the packet. He also reported that he has received four versions for the remodel of the restrooms at Fifth Street Park that will be looked at later.

6. PUBLIC PARTICIPATION

Patricia Crim, representing Lois Bowen, is requesting Urban Renewal funds for an awning at 10 East First Street. Also Judy Costello of 170 N. Adams requested that the Nosler Building and the Old Theatre building be included on the awning program. These items will be discussed when the Urban Renewal Meeting is called to order.

Bonnie Munson of the Coquille Basketball Club asked Council's permission to use the large auditorium in the community building free of charge for practice from 5 to 8 p.m. Monday and Wednesday. She explained that it would just be for the three Coquille teams. It would be for the time period from December to March. Councilor Daniels reminded them they needed to have an adult in attendance. Councilor Wiese made a motion to allow the usage of the building for a charge of \$32 by the Coquille Basketball Club from 5:00 to 8:00 p.m. on Monday and Wednesdays. Councilor Hagen seconded. All voted in favor.

7. CONSENT CALENDAR

Councilor Hagen made a motion to approve the Consent Calendar. Councilor Wiese seconded. All voted in favor.

8. CANVASS OF ELECTION RESULTS

Councilor Anderson made a motion to accept the canvas of elections of votes from the November 2, 2004 election for City Council. The following results were read for the record:

Mayor

Bruce Parker – 611 votes
Steve Britton – 1226
Write Ins- 16
Over Votes – 0
Under Votes – 225

Council

Chad Dennis – 400
E. N. Daniels – 1016
Kathy Hagen – 962
James Harris – 396
Joe Teel – 389
Dave Chappelle – 490
Fran Capehart – 861
Eldon Rollins – 352
Write Ins – 27
Write Ins – 15
Write Ins – 15
Over Votes – 66
Under Votes – 1245

Councilor Wiese seconded. All Voted in favor.

9. CONSIDERATION OF OIL AND GAS LEASE OF CITY OWNED LANDS

Councilor Wiese abstained from participation in this discussion since he is involved in this project. City Attorney Trew recommended that Council not take any action at this time. There are several unanswered questions at this time including some issues with DEQ, the property being in private hands and who would be responsible for paying the property taxes. He suggests that this matter be put off until the January meeting until more information is obtained. If the Council signs this lease, they would be agreeing to extraction of oil and gas from this property and also giving permission for a lease of that property. This would also allow them to

construct streets, gas lines and other facilities. Mr. Trew feels that Council needs more clarity on the meaning of this lease agreement. Tom Deacon from the Methane Energy Corporation explained what would happen on the property and the history behind this project. Mr. Deacon assured everyone that they are glad to answer any questions and would work with Council on this matter. This matter will be on January's agenda.

10. REQUEST BY COQUILLE VALLEY HOSPITAL FOR AN ADDITIONAL STREET LIGHT AT IRVING

Councilor Wiese abstained from participating in the discussion on this matter, since he works at the hospital. Public Works Director Higgins explained where they are proposing to put an additional light. After some discussion, Councilor Torbeck made a motion to move the existing light at East Fifth Street and the alley to East Fifth and North Irving. Councilor Daniels seconded. All voted in favor, except Councilor Anderson.

11. EXECUTIVE SESSION PURSUANT TO ORS 192.660 (2)(E) REAL PROPERTY TRANSATION

At this time, Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (1)(e). The executive session was closed at 8:44 p.m. and called into regular session.

12. ADJOURNMENT

Hearing no further business, Mayor Britton adjourned the meeting at 9:20 p.m.

Mayor

ATTEST: _____
City Recorder

COQUILLE URBAN RENEWAL AGENCY
BOARD MEETING MINUTES
December 6, 2004

1. CALL TO ORDER

Chairman Wiese called the meeting to order at 8:52 p.m.

2. REQUEST BY OPERATION COQUILLE ON BEHALF OF TOM STURDIVANT FOR 50% COST SHARING ON AWNINGS FOR THE STURDIVANT BUILDING

Chairman Wiese explained the past procedure for the requesting reimbursement for the awnings. Mr. Wiese also stated that he felt that there needs to be a plan in place for future requests. Reimbursement of \$3100 for the Sturdivant Building was discussed. Having an application for such requests was discussed. City Manager O'Connor reminded everyone that the monies for sidewalks and underground utilities for the new Credit Union building would be coming out of Urban Renewal funds also. The other possible awning projects in the downtown area were discussed. Jackie Pederson, representing Lois Bowen of 10 East First Street, reported that the work has already been done on the awning for that location and have paid one half of the cost. She is requesting that the City pay the other half of \$2925. Councilor Anderson made a motion to require future requests be done by filling out an application with a cover letter giving a cost estimate of the project and a timeline. Mayor Britton seconded. All voted in favor.

Councilor Torbeck made a motion approving payment to Coastline Signs for the Sturdivant Building of \$3,100 and for the Roxy Building of \$2925 for a total of \$6,025. Councilor Anderson seconded. All voted in favor.

3. ADJOURN URBAN RENEWAL AGENCY MEETING

Hearing no further business, Chairman Wiese adjourned the meeting at 9:20 p.m.

Chairman

ATTEST: Secretary