

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
NOVEMBER 5, 2012

COUNCIL PRESENT: Mayor Matt Muenchrath, Council President Loran Wiese, Councilors Bryan Baird, E.N. “Corky” Daniels, Fran Capehart, Tim Spanberger, and Linda Short.

STAFF PRESENT: City Manager Ben Marchant, Finance Director Chuck Dufner, Police Chief Janice Blue, Public Work & Planning Director Kevin Urban, Library Director Anne Conner, Fire Chief Dave Waddington, City Attorney John Trew and City Recorder Rene Collins.

PRESS: The Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

Mayor Muenchrath called the meeting to order at 7:00 p.m.

2. MAYOR COMMENTS

Mayor Muenchrath welcomed everyone to the November meeting especially the young people from the Coquille High School. As it is getting darker due to the time change please watch for people in the street and slow down in the school zones.

Mayor Muenchrath presented a certificate to Arron Grabinsky for his outstanding achievement and dedication to the game of chess and the representation to the City of Coquille. He has participated in several tournaments during the last year including the US Open, Oregon Open, Western National and State open. He is 14 years old, is rated 1912; at 2000 he will be a master in training in the future.

Mayor Muenchrath presented David and Pam Smith with a certificated in appreciation for the transformation of Pioneer Cemetery.

3. COUNCIL COMMENTS

Councilor Capehart said the VFW member will be going to the cemetery and appreciates all the work the Smiths have been doing. Buddy Poppies will be sold this week at various locations. The community Thanksgiving dinner is Sunday November 18th at 5:00 p.m. Councilor Capehart is working with lots of people on the planning of the December events.

Councilor Short thanked all the people for coming especially the young people. Short would like to see flags honoring the river walk along the highway and would Councils approve to look into the charges and the process, approximately 12 flags would fit. Council consented to Councilor Short's request to gather information about the cost of purchasing and installing the flags along the river walk. Last year Councilor Short looked into a swimming safety program for the grade school and there was not enough money for the life guards. She would like to pursue this opportunity and see what the school can provide and what the costs would be. Mayor Muenchrath asked that she bring the particulars about the program back to the next meeting and see if the school can come to the December meeting to talk about the program. Councilor Short said that the agenda and meeting packet is online at Coquille Today for viewing. Finance Director Dufner said the same information is also posted on the City's website.

Council Spanberger said that this will be his last council meeting as he has moved out of the city limits and thanked council and staff for their support during his term.

Councilor Wiese said next Friday night is the Red Devils playoff which has not happened since 1970. It is the first one in 42 years and he would like to see everyone there.

Councilor Daniels thanked Councilor Spanberger for his service to the City of Coquille.

Councilor Baird said he will be at the football game on Friday. He thanked the Parks Department for keeping Sturdivant Park looking nice during the soccer season.

4. **STAFF REPORTS**

Fire Chief Waddington invited everyone to the movie "It's a Wonder Life" on November 17th. The proceeds will benefit the Shop with the Heroes programs.

Public Works Director Urban said he did not have anything to add to his report at this time. Councilor Baird asked about the switching from the river to the reservoir and when will the brown water become less discolored. Urban said that the water is treated and safe and they have been flushing like crazy and the pre-flushing was not completed before the switch. The switch was necessary due to the amount of rain. Urban said Knife River will try to start the intersection on Wednesday at First and Central for the paving project. PPL will be donating and installing a new pole at West Central and 42 before the Christmas parade. Urban wanted to thank Vern Langen of Blue River Service Center for working after hours to fix his truck when he had trouble on his way to school.

Library Director Conner said there has been some staff shuffling and they are now at full staff. The book sale has been canceled due to the fact that several volunteers have been ill and said if anyone can help with that project to let her know. Councilor Short asked about the Les Schwab property; Marchant said the appraisal is being prepared and he hopes we will hear something in December.

Chief Blue said that the abatements are coming along nicely. Officer Deadrich talked with the Municipal Court Judge Mickelson that there is a \$100 a day fine if a citizen does not comply. Chief Blue said some donations are coming in for the Shop With The Heroes program and there is a possibility of a gift basket raffle at the Holiday Parade. Shop with the Heroes is December

16th and chaperones are always needed. Councilor Short asked how much money they need to raise; Chief said between \$17,000 and \$20,000 and we have approximately \$9,000.

Finance Director Dufner said our investment account is earning 4.19%. The new City website is online and he has received some training on the software. Citizens can sign up online for our emergency notification “Code Red” program. The auditors have been here and they seem to be very pleased so far.

5. CITY MANAGER’S REPORT

City Manager Marchant said ODOT said we were the only agency who showed interest in the property next to the WWTP and they are working on an offer.

This Friday he will be attending the Small Cities meeting in Gold Beach. He will be attending a CIS Risk Management class in Tigard on November 27th.

There will be Town Hall Meeting on Thursday November 15th at 7:00 p.m. There is a survey on Facebook and there is a link on the web site also to the survey. The survey lets you say what you like and what you don’t like and what you would like to see in the future and what needs to be done to get there. If some decisive decisions come from the Town Hall Meeting then that will be incorporated in the City strategic plan and budget meeting.

Coos County Solid Waste Department is requesting that the City appoint a representative to the Solid Waste Advisory Board. Council will appoint a person to the solid waste board after the election.

6. PUBLIC PARTICIPATION

Mel Holbrook, 1597 N. Hemlock Street Coquille, said he was walking on the sidewalk in front of Cagley’s Barbershop and there is lip in the sidewalk he fell and hit his head, he would like to see it fixed. Urban said that it is the property owner’s responsibility and he will talk with them.

Nancy Keller, Rink Creek, said on Saturday there will be two performances of “The Tortoise and the Hare” at the Sawdust Theatre. There will also be a holiday show by the Sawdust Theatre called “Sanity Clause” that will benefit the Create Center in Coquille. There will be a board meeting on November 12, 2012 at 6:00 p.m. and wants people to come and give support and if you have something you can teach she has the place.

Patricia Anderson 778 SE 3rd Street Coquille, asked for an update her concerns from last month’s council meeting. Marchant said there is nothing that addresses weight limits or log trucks on residential streets. He said if this is an issue it can be reviewed by the Safety Committee. Mayor Muenchrath asked what her concerns are. She is concerned about the construction of the street being ruined due to the weight of log trucks and the safety due to the narrowness of the street. Council decided to have the safety committee meet and address her concerns. Public Works Director Urban said most of the residential streets are not built for that weight and he found it interesting that there are not designated truck routes in the City; he recommended keeping semi trucks off the residential streets as they will shorten the life of the street. He will prepare a recommendation for the safety committee after speaking with the City Engineer.

Susan Heaton, 530 W. 4th Street Coquille, thanked Pam and David Smith for all they have done at the Pioneer Cemetery. They took this project on without being asked and have done an amazing job. There are several head stones with a lot of history that have been covered by vines and shrubs. Mrs. Smith showed before and after pictures of the cemetery; the City is providing fuel and some supplies. They are hoping to have the high school or the scouts to help with this project and form a committee to continue the work on this cemetery and the others in town. Mrs. Smith would like to see a fence around the cemetery area and possibly install a few benches and possibly a dog waste disposal center. She has been researching the burial list and is hoping to update those records. Councilor Capehart said they normally put out 14 flags in Pioneer Cemetery. Mrs. Smith said there are probably more than 14 veterans.

Norma Chappelle, 120 N Irving, is requesting some new gravel at the recycle station by the WWTP that is open on Saturday from 9-4. Urban will get some gravel for that area.

7. **CONSENT CALENDAR**

A. City Council minutes of October 1, 2012

B. Coos County Library Service District Board Appointment

Councilor Capehart made a motion to approve the consent calendar. Councilor Wiese seconded the motion; all voted in favor.

8. **DYER PARTNERSHIP – UPDATE ON WASTE WATER TREATMENT PLANT**

Steve Major Dyer Partnership reviewed the time line and showed various progress pictures showing the building progress over the last couple of months. He reviewed how the different systems work together to process the waste.

9. **PURCHASE OF NATURAL GAS BOILER HEATING SYSTEM FOR THE FIRE DEPARTMENT**

The fuel oil boiler was built in 1962 that heats the fire station. Last year \$3,800 was spent for fuel oil for 1,000 gallons and there was a month that they didn't have heat due to budget constraints. Three different proposals we received. Chambers Heating and Plumbing bid changing out one just changed the connections, Pacific Air Comfort submitted 2 proposals for a new hot water boiler using natural gas, one being 80% and another being 90% efficient, and Commercial Air new system. City Manager Marchant did some work with "Energy Trust of Oregon" and if we use a system that is at least 90% efficient then we will receive a \$700 incentive rebate. Fire Chief Waddington recommended the purchase of a Carrier BW900175 (natural gas, 90%, sealed combustion) from Pacific Air Comfort, Inc, which could be used in a new fire station.

Councilor Wiese made a motion to accept the proposals from Chamber Plumbing and Heating, Pacific Air & Comfort and Commercial Air. Councilor Capehart second the motion; all voted in favor.

Councilor Wiese made a motion to award Pacific Air Comfort the contract not to exceed \$15,000 for the purchase of a Carrier BW900175 hot water boiler. Councilor Capehart seconded the motion; all voted in favor.

10. RESOLUTION 2012 – A RESOLUTION ESTABLISHING METHODOLOGIES FOR SYSTEM DEVELOPMENT CHARGES FOR THE WATER, WASTEWATER, STORM DRAINAGE, TRANSPORTATION, AND PARKS SYSTEMS AND MODIFYING THE CITY OF COQUILLE FEE BOOK TO REFLECT CHANGES TO THE EXISTING RATES FOR WATER AND SEWER SYSTEMS DEVELOPMENT CHARGES AND ESTABLISHING RATES FOR THE STORM DRAINAGE, TRANSPORTATION AND PARKS SYSTEM SYSTEMS DEVELOPMENT CHARGES.

Finance Director Dufner said in September council passed an ordinance to establish the rates and we had to wait 90 days to change the fees charged. Councilor Wiese asked if these are the system charges we discussed in the past. Dufner said yes.

Councilor Wiese made a motion to adopt resolution 20-2012 a resolution establishing methodologies for system development charges for the water, waste water, storm drainage, transportation, and parks systems and modifying the city of Coquille fee book to reflect changes to the existing rates for water and sewer systems development charges and establishing rates for the storm drainage, transportation and parks system systems development charges. Councilor Short seconded the motion; all voted in favor.

11. ORDINANCE 1485 – AN ORDINANCE GRANTING TO LIGHTSPEED NETWORKS, INC, DBA “LS NETWORKS” AN OREGON CORPORATION, A FRANCHISE TO CONSTRUCT, OPERATE & MAINTAIN A TELECOMMUNICATIONS NETWORK WITHIN THE CITY OF COQUILLE OREGON, AND DECLARING AN EMERGENCY

City Manager Marchant said he received a call from LS Networks requesting a franchise agreement as they are an expanding into this area. Attorney Trew said he has reviewed the ordinance and it meets the requirements.

Councilor Wiese made a motion to adopt ordinance 1485 granting to Lightspeed Networks, Inc, dba “LS Networks” an Oregon corporation, a franchise to construct, operate & maintain a telecommunications network within the city of Coquille Oregon, and declaring an emergency. Councilor Capehart seconded the motion.

Councilor Baird – Yes
Councilor Daniels – Yes
Councilor Wiese – Yes
Mayor Muenchrath – Yes
Councilor Spanberger – Yes
Councilor Short – Yes
Councilor Capehart – Yes

Mayor Muenchrath said the motion passes

12. MEMORANDUM OF UNDERSTANDING BETWEEN NEIGHBORWORKS UMPQUA HOUSING REHABILITATION PROGRAM AND THE CITY OF COQUILLE

City Manager Marchant said this is part of Neighborworks Umpqua Housing rehabilitation Program their community block grant building. They are required to establish a memorandum of understanding with every City in the county to allow them to operate within the city.

Councilor Capehart made a motion to approve the memorandum of understanding between Neighborworks Umpqua Housing rehabilitation program and the city of Coquille. Councilor Spanberger seconded the motion; all voted in favor.

13. **AJOURNMENT**

Mayor Muenchrath adjourned the meeting at 8:07

Mayor, Matt Muenchrath

City Recorder, Rene Collins