

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
October 3, 2005**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Loren Wiese, Jan Torbeck, Mollie Anderson, Kathy Hagen and Fran Capehart.

STAFF PRESENT: City Manager Terence O'Connor, Finance Director Chuck Dufner, Public Works Director John Higgins, City Attorney John Trew, Police Chief Mike Reaves, Fire Chief Dave Waddington and Library Director Anne Conner

PRESS: Robert Jump, Coquille Valley Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Britton called the meeting to order at 7:00 p.m.

2. MAYOR'S COMMENTS

None

3. COUNCIL REPORTS

Councilor Torbeck presented a catalog to council illustrating the different types and colors of concrete stamping that is available. She would like Council to review the catalog and make a recommendation of the type and color of stamping the City would like to see in future projects. Councilor Anderson stated that KCBY is announcing that the City of Coquille is having their annual auction and believes Rotary is holding this function. Councilor Capehart said she would check with the bulletin board and said the community building has been very busy.

4. STAFF REPORTS

Fire Chief Dave Waddington presented his staff report and stated the new fire truck is now in service and has already been on a call. The new ambulance is due to arrive next week. Public works director Higgins stated his report is in the packet. In addition he said the Dillard water line is near completion and the sewer repair line scan is complete. The pond on North side of west 4th is gone and the beavers were trapped and relocated. The logging at Rink Creek is to be completed in mid October. Library Director Anne Conner reported the overdue book fines went up in October, the first increase in many years. Trivia night on Saturday was a success and another one is scheduled in February; the winnings were donated to the library. Mike Reaves introduced Ray McNeeley as the successful candidate for the police officer position and they are awaiting his background check results. Finance Director Chuck Dufner reported he is waiting on a response from US Bank on loan information regarding projects for Urban Renewal. He reported the audit is going well.

5. CITY MANAGER'S REPORT

Sewer repairs in the lowlands are complete and repairs made resulted in the reduction of 50,000 gallons of water being dumped in the wastewater treatment plant on a daily basis. Municipal Judge Pat Davis has resigned. The City charter states that the council has the authority to appoint a judge. Matt Munchrath is willing to take on the responsibilities for the sum of \$100.00 a month; the judge normally hears cases on parking citations. Our new Parking Officer has written approximately 49 tickets this month. Councilor Anderson made a motion to appoint Matt Munchrath, Attorney at Law, as the presiding Municipal Judge. Councilor Torbeck seconded the motion, all voted in favor. MBK will possibly have the documents ready for signing on the sale of the GP property later this week. The legal description of the GP property is complete. City Manager O'Connor spent 3 hours with Mr. and Mrs. Hackett on Saturday and the approximate closing for City Hall is scheduled for November 14, 2005. A phase I environmental inspection was done today, and we are working on a lease agreement. He thanked Pastor Settle and his group and Paula Knight for their work on cleaning up 5th Street Park. Councilor

Hagen also mentioned that some of the playground equipment from Washington School could possibly be used at 5th street Park and the Parks committee will be discussing this at the next meeting.

6. PUBLIC PARTICIPATION

Jo Teel commented on how nice 5th Street Park looks and thanked the City for the use of the Community Building for the collection site for items for the hurricane victims. She reported that 24 large boxes are being sent to Louisiana, included in the boxes were food, bedding, toys, and personal hygiene items.

7. CONSENT CALENDAR

Councilor Anderson added item "C" the Special City Council Meeting on September 17, 2005 to the consent calendar. The council reviewed the minutes of the City Council meeting of September 6, 2005 and Special City Council Minutes of September 17 and September 19, 2005. Councilor Anderson made a motion to approve the consent calendar. Councilor Capehart seconded the motion, all voted in favor.

8. REQUEST BY ASHLEY NOLE FOR APPROVAL OF A CHS HOMECOMING PARADE ROUTE

Ashley Nole, 57320 Crest Acres Road. Coquille High School would like to have a home coming parade on October 13, 2005 at 4:00 p.m. The planned staging area is at the Catholic Church on Dean Street. We have mapped two different routes. The first route goes down 1st Street then on to Central or the other route is from 2nd Street on to Central, we would like to go through the downtown area and the end of the parade route at the high school. The students feel that it helps get everyone involved and excited about the game. There is also a possibility of the other schools being involved. Included in the parade would be cars that would carry the princesses and five or six floats at the minimum. Police Chief Reaves stated that some side roads would need to be closed off and that would determine the parade route. There is no school Thursday or Friday. Councilor Hagen made a motion to allow the parade contingent on Police Chief Reaves approval of the best parade route. Councilor Daniels seconded the motion, all voted in favor. Councilor Torbeck commended Ms. Nole for her presentation to the council.

9. DISCUSSION WITH JOANNE GALLOWAY CAR CRUISE WITHDRAWAL FROM 90's CELEBRATION

Joanne Galloway, 56700 Baker Road. She thanked Louis Pace of the Chamber of Commerce for their help in the past years. At this time the show now only seems to be about 3 hours and they have several people who come from out of town. The club has voted to have the car show on their own and have chosen the car show to be on the 3rd weekend of August and have the cruise route as they have had in the past. Councilor Capehart asked if there was a possibility that they could have the cars on the GP site, and Ms. Galloway does not think they would have enough time to delay the decision due to advertising deadlines. The Vice President of the car club said by changing the date the weather would be better which would bring more participants and the funds raised are used for scholarships. Councilor Anderson made a motion to allow the car show the 3rd weekend in August. Councilor Hagen seconded the motion, all voted in favor.

10. ZONE CHANGE REQUEST BY LARRY DORLAND - N. OAK STREET

Mayor Britton Opened the Public Hearing 7:45 and stated it was a quasi-judicial hearing.

Mayor Britton stated the quasi-judicial hearing is to request a zone change by Larry Dorland, North Oak Street. Mayor Britton asked if there were any abstentions from the Council, there were none.

Planner Higgins read the staff report that was also presented to the planning commission in regards to the zone change requested by Larry Dorland on North Oak. The staff recommends the property be rezoned to C-2 commercial general as it is in compliance with long term plan based on the comprehensive plan amendment to have an additional 12.2 acres zoned C-2 commercial general and recommend City Council grant the zone change as requested. Public hearing notices were posted in three areas of proposed changed area and notices

were advertised in newspaper. Mr. Dorland collected the required signatures for approval of the zone change. The planning commission heard this request on September 12, 2005 and recommends the approval of the zone change. Findings of Fact are attached. No proponents or opponents were present. No public agencies were present. Planner Higgins reported DLCD was notified of the proposed zone change.

Public Hearing was closed at 7:52 p.m.

Councilor Torbeck asked about the property to the West that is outside of the city limits it was clarified by Planner Higgins that it is all in the City Limits and the top portion of the property is steep. Councilor Wiese made a motion to approve the request as submitted. Councilor Anderson seconded the motion, all voted in favor. Councilor Anderson made a motion to adopt the Final Order of Findings of Fact. Councilor Torbeck seconded the motion, all voted in favor.

11. ORDINANCE 1457 AN ORDINANCE DECLARING A ZONE CHANGE DESIGNATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF COQUILLE, OREGON

Councilor Anderson made a motion to adopt Ordinance 1457 declaring a zone change designation of certain real property within the City of Coquille, Oregon. Councilor Capehart seconded the motion. A roll call vote was taken, in favor, Councilor Daniels, Councilor Wiese, Councilor Hagen, Councilor Torbeck, Councilor Anderson, and Councilor Capehart. None opposed.

12. ADJOURNMENT

The Mayor adjourned the meeting at 7:56 p.m.

ATTEST: _____
Deputy City Recorder

Mayor Steve Britton

**COQUILLE URBAN RENEWAL AGENCY
BOARD MEETING MINUTES
October 3, 2005**

1. CALL TO ORDER

Urban Renewal Chairman Wiese called the meeting to order at 7:58 p.m.

2. APPROVAL OF MINUTES

Board member Torbeck made a motion to accept the Minutes from the September 6, 2005 meeting. Member Capehart seconded the motion, all voted in favor.

3. Request from Operation Coquille for use of URA funds for Barton Alley Paving Project

Lowell Thomas said the original cost of the project was \$2,000 and stated due to petroleum cost increase the cost of the project is now \$3,000. The contractor is only charging for material. Operation Coquille is requesting the additional 1,000 from urban renewal. Member Anderson stated that members of Operation Coquille are doing a lot in the area to make improvements. There is a policy that states projects have to be approved before funds are granted in the case of the awnings. Councilor Torbeck stated there was not a formal request showing the expenses, or the original estimate of 2,000.00. Executive Director O'Connor said that the area that was paved is on private property and it is bad public policy to do things after the fact. Mr. Thomas reported the owner paid \$1,000 and Operation Coquille raised \$1,000. Members Daniels and Anderson think it is also a good project but agree that the request needed to be presented before the project was done. The mayor asked Mr. Thomas to check with the contractor for any consideration. Chairman Wiese said how sorry he was that the Urban Renewal Agency could not help the Operation Coquille due to the fact that the project has already been completed.

4. ADJOURNMENT

Hearing no further business, Chairman Wiese adjourned the meeting at 8:30 p.m.

Chairman Wiese

ATTEST: _____
Deputy City Recorder