

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
September 20, 2010**

COUNCIL PRESENT: Mayor Steve Britton, Councilors E.N. “Corky” Daniels, Loran Wiese, Matt Muenchrath, Bruce Parker, Linda Short, and Fran Capehart.

STAFF PRESENT: City Manager Terence O’Connor, Public Works Director John Higgins, Fire Chief Dave Waddington, Library Director Anne Conner, Police Chief Dannels, Finance Director Chuck Dufner, City Attorney John Trew and Deputy Recorder Rene Collins.

PRESS: Coquille Valley Sentinel, The World

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER

Mayor Britton called the meeting to order at 7:05 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR’S COMMENTS

Mayor Britton announced that it was Jordi Lindegren’s 25th anniversary with the City of Coquille and presented her with a plaque and gift certificate.

Mayor Britton received a request to appoint Dawn Raymer to the Coquille Library Board for a term of four years. Councilor Muenchrath made a motion to appoint Dawn Raymer to the Coquille Library Board for a term of 4 years. Councilor Capehart seconded the motion; all voted in favor.

4. COUNCIL COMMENTS

Councilor Capehart said the Veterans district meeting was in held in Coquille. She is looking forward to ordering the remainder of the of River Walk bricks that have been purchasesd.

Councilor Short said this weekend is the Victorian Tea at the Sherwood House on Saturday and Sunday, tickets may purchased at Truffles and the Emporium.

Councilor Muenchrath said it is great to be here, have the kids back in school and the Red Devils are doing well.

5. STAFF REPORTS

Fire Chief Waddington said he attended the Fallen Fire Fighters Ceremony in Eugene and Lee Marshal from Coquille was placed on the wall this year.

Library Director Conner said the Friends of the Library wine tour was cancelled due to lack of participation. The library is working with Healthy Families Reading which teaches parents how to teach their children how to appreciate reading. The Library is hosting the SE Regional Friends of the Library Conference in Coquille on October 2, 2010, which includes six counties. Elizabeth Rivera has been hired to fill the vacancy at the Library and she is doing great. Councilor Parker asked about the scheduling of a Trivia Night and Conner said she is working on getting a date.

Chief Dannels said August 25th was his two year anniversary with the City. He presented a report showing that they had 238 incidents from 6/1/10-8/31/10 and 500 calls for service in July. Approximately \$19,000 has been spent on overtime in the last two months with a total budget of \$25,000 for the year due to call volume, the Freeman Case and two high risk calls. Councilor Muenchrath said that the other communities in the area are having the same issues. Chief Dannels said that there are seven full time officers including himself and they are stretched thin. Councilor Capehart feels it is important to have two officers at night in the car. Councilor Short asked if the officers need to be paid more and do you need more officers; Chief Dannels said officers are being approached by other agencies and

answered yes to both questions. Coos Bay officers make approximately \$1,000 more a month and due to the demand ours are all tired. Mayor Britton said that when an officer leaves and new one comes there is the training cost and the time it takes for the new officer to learn the community. Councilor Muenchrath asked for a comparison report on wages and some proposed remedies.

Finance Director Dufner said we are still dealing with the USDA on the loan for the WWTP. The budget has been sent to the printer. Councilor Muenchrath has asked for an update for possible funds to be invested and Finance Director Dufner said there may be \$1,200,000 in excess funds but due to the low interest paying rates he feels it is better to use it to lend between the funds. Dufner is investigating a checking account at the Credit Union.

6. CITY MANAGER'S REPORT

Code Red is working on translating and gathering information for our emergency notification system. Late next month the City should be hearing from the Ford Foundation on the grant request in the amount 250,000 for the pool; The pool committee has impressed the Foundation with the amount of money they have raised. If the Ford Foundation does grant the pool the \$250,000, next spring applications will be need to be submitted to State Parks for \$215,000. If the grant dollars are received the new pool could be started in September 2011. The Pool Committee will be asking the URA to consider extending the funding commitment for an additional year which would allow the time necessary to secure the final funding commitments for the pool project.

Christine Sargent has requested a reduction in fees for the weekly Saturday Market from \$80 to \$50; she rents tables to vendors. Councilor Capehart said Ms. Sargent had the small auditorium reserved for Saturday and then did not come or call to cancel due to lack of participation. Councilor Muenchrath and Daniels feel that the price should be the same for everyone. Council consensus was that everyone pays the same.

City Manager O'Connor said we received a Liquor License Change of Ownership Application for Coquille Produce. The business is now owned by Rufus King; the background check done by the Police Department revealed no negative findings. Councilor Muenchrath made a motion to approve the Liquor License Change of Ownership to Rufus King. Councilor Daniels seconded the motion; all voted in favor.

7. PUBLIC PARTICIPATION

Jim Owen, 473 W. 17th, wanted to apologize to the Council and the employees of the City for what he did. He said he has a cannabis license and did not do anything illegal. He feels he has been treated badly since being fired unfairly. He said he has never been in trouble and did one thing wrong and was fired. Other employees were given many chances before they were fired. The employment office said there are conflicting reports of what took place. He is unable to get his PERS until age 55 or the match is not. Mr. Owen said he has a condition and needs the drug Marano which is a derivate of marijuana to be able to eat. He feels he came back to work so he would not lose his job and now will have to pay back the disability he received from the state.

Jan Torbeck, 787 N Dean, said in early fall of 2009 she had a hedge removed to have a fence put in place. She had the property surveyed and the back property line is in the middle of the alley. She realized sometime in the past people had encroached into the alley with their structures. She knew putting the fence on the property line would cause a problem after speaking with Planner Higgins and City Manager O'Connor. She was directed and did write a letter asking what she wanted with four possible suggestions. Ms. Torbeck would like a resolution to her problem. She believes in the past the City has exchanged property to accommodate these situations. Attorney Trew said the alley is open and used by adjoining property owners and she is asking that the City vacate her section or compensate her on the side of her house. Trew said the alley way has been there and has been used and the City has legally established the right of way because it has been there all these years. He does not recommend giving away City property. Councilor Parker feels that it should be sent to the planning commission and let them make a recommendation. Planner Higgins said that it is a legal issue not a Planning Commission issue and only Council can give the property. Councilor Muenchrath made a motion to have Planner Higgins bring the information to the next Council meeting. Councilor Parker seconded the motion; all voted in favor.

Jacqueline Billings, 1297 N Knott, On Sunday August 30th Knife River began paving at night, at 1:30 a.m. she called Planner Higgins and he said the noise ordinance was still in effect and he was not aware they were paving. Higgins said he would talk to Council at the next meeting to see what could be done. Ms. Billings said they were paving the next night again and she called Planner Higgins again and another night without sleep. Tuesday night they were paving again. She called Higgins and gave him 30 minutes to get them stopped. Knife River then started very early in the morning on Wednesday and they did not have variance to be working those hours. Ms. Billings would like to know why they did not have variance.

8. CONSENT CALENDAR

- A. City Council minutes August 16, 2010
- B. City Council minutes August 30, 2010

Councilor Capehart made a motion to approve the consent calendar. Councilor Wiese seconded the motion; all voted in favor.

9. REQUEST BY COQUILLE CHAMBER OF COMMERCE FOR RELEASE OF FUNDS

City Manager O'Connor presented a plan he received from Doris Hutchinson of the Chamber showing how the money would be used. Doris Hutchinson 250 W 17th Coquille, introduced volunteer Sharon Amero, who prepared the budget.

Sharon Amero, 1101E 15th Coquille, said she is helping the Chamber with the budget presented tonight. The idea is to get the merchants downtown involved with the Chamber and that will help build membership. They would like to have a competition with some teams from the high school who will decorate the merchant windows, also a coloring contest for the children. They would also like to continue to have the Harvest Moon Pie Contest and provide a safe trick or treating for children. For the Christmas Holidays there would be another coloring contest, visit with Santa and craft building. The Chamber expenses total \$1,514.00, they are requesting \$2,000 and the extra would go to the annual meeting in January. Councilor Wiese made a motion to release \$2,000 for the Chamber. Councilor Muenchrath seconded the motion; all voted in favor.

10. DISCUSSION REGARDING SYSTEM DEVELOPMENT CHARGES FOR WATER

Finance Director Dufner said many cities charge system development fees for many different things. He looked back and we have an additional capacity for 216 new water connections. Finance Director Dufner used a formula that Brookings uses. Currently we charge \$500.00 but we could charge \$3,500 which could be used in the next upgrade or further development to additional areas.

- Bandon \$2,500
- Brooking \$4,000
- Coos Bay None

Councilor Parker said that his customers feel it is very low. Councilor Short said if some of the money could be set aside that would be good. Attorney Trew said the SDC are set by the ORS and that the process has to be tested and proven so that it would stand up in court. Council consensus was to move forward with the project.

11. ACCEPTANCE OF CENTRAL BLVD. WATER LINE REPAIR BIDS

Steve Major said their engineers estimate was \$95,000- \$110,000. The two following bids were received;

- Johnson Rock Products \$122,040.00
- Rogue Valley Construction \$97,005.00

Councilor Wiese made a motion to accept all bids presented to replace the 6" water line on N Central Blvd from W. 3rd St. to W. 4th Street. Councilor Muenchrath seconded the motion; all voted in favor.

12. AWARD OF CENTRAL BLVD WATER LINE BID

Councilor Wiese made a motion to award the contract for the Central Blvd water line to Rogue Valley Construction in the amount of \$97,005. Councilor Muenchrath seconded the motion; all voted in favor.

13. ACCEPTANCE OF STURDIVANT PARK PARKING LOT RECONSTRUCTION BIDS

Steve Major said the engineers estimate was \$215,000 to \$250,000 using the State Marine Boards design. The two following bids were received;

- Johnson Rock Products \$223,956.50
- Knife River Materials \$206,880.00

Councilor Wiese made a motion to accept all bids presented for the Sturdivant Park Parking Lot reconstruction. Councilor Muenchrath seconded the motion; all voted in favor.

14. AWARD OF STURDIVANT PARK PARKING LOT RECONSTRUCTION BID

Councilor Muenchrath made a motion to award the contract for the Sturdivant Park parking lot reconstruction to Knife River in the amount of \$206,880.00. Councilor Wiese seconded the motion; all voted in favor.

The hope is to have the project start in two weeks.

Next week the City will be receiving bids on Dean Street I/I and WWTP preload removal.

15. CONTINUANCE OF MEETING UNTIL AFTER URBAN RENEWAL AGENCY MEETING

Mayor Britton recessed the meeting adjourned at 8:31.

16. EXECUTIVE SESSION – ORS 192.660 (1)(e) FOR THE PURPOSE OF CONFERRING WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO CONDUCT REAL PROPERTY TRANSACTIONS

Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (1) (e) for the purpose of conferring with persons designated by the governing body to conduct real property transaction. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room. The news media cannot report on the deliberations from the executive session and no decision will be made in executive session.

Opened executive session 8:47

17. ADJOURNMENT

Mayor Britton adjourned the Council Meeting at 9:15 p.m.

Mayor, Steve Britton

ATTEST: _____
Deputy Recorder

URBAN RENEWAL AGENCY
September 20, 2010

1. CALL TO ORDER

Chairman Wiese called the Urban Renewal Agency meeting to order 8:32

2. CONSENT CALENDAR

- a. URA Agency Minutes August 16, 2010

Member Capehart made a motion to approve the consent calendar. Member Britton seconded the motion; all voted in favor.

3. REQUEST BY JAMES AND KAREN TUCKER FOR URA PARTICIPATION IN THEIR FAÇADE IMPROVEMENT PROJECT AT 325 N. ADAMS STREET

Ms. Tucker requested additional funds \$140.00; the increase in cost was \$280.00 due to the wood soaking up the paint.

Member Capehart made a motion to approve the request by Mr. & Mrs. Tucker façade improvements in the amount of \$140.00. Member Short seconded the motion; all voted in favor.

City Manager O'Connor asked if the URA members wanted to extend the commitment of \$500,000 to the pool project. At this time the Ford Family Foundation and State Parks funding would need to be received to finish the project.

Capehart made a motion to extend the URA pool commitment in the amount of \$500,000 for one year. Member Wiese seconded the motion; all voted in favor.

4. Adjournment

Chairman Wiese adjourned the meeting at 8:36 p.m.

Chairman, Loran Wiese

Deputy Recorder, Rene Collins