

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
September 6, 2005**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Loren Wiese, Jan Torbeck, Mollie Anderson and Kathy Hagen.

STAFF PRESENT: City Manager Terence O'Connor, Finance Director Chuck Dufner, Public Works Director John Higgins, City Attorney John Trew, Police Chief Mike Reaves, Fire Chief Dave Waddington.

PRESS: Robert Jump, Coquille Valley Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Britton called the meeting to order at 7:00 p.m.

2. MAYOR'S COMMENTS

The Mayor read a thank you note from RSVP for the use of the Community Building for their sale. Mayor Britton thanked all the members for their time on the budget, parks and recs, administrative, public works, and public safety committees.

3. COUNCIL REPORTS

Councilor Wiese and Hagen stated that the devastation from Katrina would affect all of us, even Coquille. Councilor Hagen said the pond at GP site looks great. Councilor Torbeck suggested that it would be a good idea to have a dry run of our emergency plan. Councilor Anderson stated that some of Oregon's National Guard has been sent to Louisiana. A community member has asked the Mayor if there is a possibility to use the Community Building as a drop site for clothing to be sent to Louisiana. The council's consensus is yes.

4. STAFF REPORTS

Fire Chief Waddington thanked everyone for their participation in the steak feed, approximately 1300 people attended the event. A memorial for retired fire fighter Vern Eldridge was held last Friday. Public Works Director John Higgins stated his report was in the packet. Councilor Hagen asked what work was being done on Folsom and Henry, Mr. Higgins responded it is Northwest Natural Gas Company. The City Manger stated that the recycle area may need to be fenced off due to the fact that individuals are dumping all types of trash and that the site could become a health hazard. The site would be open on Saturday and Les' Sanitary Service would supervise recycling drop off. Police Chief Reeves stated the Dare Golf Tournament is on September 17, 2005. The Mayor reported the police cars looked excellent. Finance Director Chuck Dufner reported the logging funds would be around \$250,000 as planned.

5. CITY MANAGER'S REPORT

Friends of the Library have two fundraisers planned at the community building, a book sale and a trivia night and they have asked to have the fees waived, the council agreed. MBK has received the geo-technical report from Bi-Mart, staff revised the lot lines to conform to the 75' riparian corridor set back. MBK will purchase 16 acres and will option the remainder. Mr. Featherstone is waiting on some additional paperwork and when that is received they will be ready to sign the paperwork. Several major companies are interested in building on the site. The City Manager O'Connor reported Centex has not paid the agreed upon rent and they have occupied the space for 17 months. The original lease was for 9 months with the agreed upon rent of 650.00. City Manager will contact Raenell Morris the signer of the lease. The City Engineer has completed the handicap ramp plan for 2nd and Central. The curb line will be expanded out by 4' feet and this will not impede traffic; the engineer will paint the lines so you will have a visual. We are trying to combine this project of replacing the sidewalk on the

Southwest corner with American Express to Barton's Alley and the sidewalk around OFCCU .The city will pay for everything except for the cement, which the city is approaching the various merchants to see if they will pay for the cement at approximately \$3.50 a square foot. The Coquille Valley Sentinel has agreed to pay for their portion. The city will be updating the website, which in the future will include approved minutes, agendas, audit reports, community center activities, and updated pictures. The Rotary has requested a waiver of fees for the use of the community building on October 22, 2005 for their annual fundraiser. Councilor Torbeck made a motion to waive the community building fees for Rotary for their fund raising event on Oct 22, 2005. Councilor Daniels seconded the motion and all voted in favor. O'Connor received a call from a Coos Bay resident to see if Coquille would be interested in forming a sister city relationship with the same size township on the Gulf Coast, Councilor Wiese liked the idea. LOC has been in contact with the National LOC and they are recommending making a donation to the Red Cross, City's are prohibited from making donations.

6. PUBLIC PARTICIPATION

Don Delyria, 27 N. Alder, thanked the council for the use of the parking lot at the Community Building for the farmers market, and requested the extension of the farmers market until the end of October or until the rain starts because of the late growing season. Councilor Torbeck asked if the proceeds are still going to the Sawdusters Theatre? Mr. Delyria reported that this group is not the group formed by Judi Costello and their proceeds are paying for the insurance that is required and hope to have some extra funds next year to do help with some fund raisers. Councilor Hagen made a motion to extend the use of the Community Building parking lot to the Farmers Market until the end of October 2005. Councilor Wiese seconded the motion, all voted in favor. Don Kinnaird, Fat Elk Rd, stated that the river walk path looks great and asked that the council consider rescinding the riparian corridor ordinance. City Manager O'Connor said that the ordinance is a requirement of the State of Oregon; Councilor Torbeck suggested he speak with the State about the ordinance. O'Connor stated that the plant material that is being removed are blackberries and cattails and they are not native to this area, willows are no longer being removed. The dredging that took place was to enhance the fish habitat. ODFW is aware of the work that Coquille Water Shed has done.

Bruce Parker suggested that a committee meet about getting our streets fixed including the possibility of a bond. Councilor Anderson suggested forming a committee of 8 to 10 people to look for some options including but not limited to a bond, gas tax and grants. Councilor Wiese said he would get any information that the public works committee had on costs and options to the new road committee which would include information on paving and street improvement districts. The Mayor suggested a public opinion survey about the road improvements. Councilor Torbeck suggested doing the improvements in phases.

7. CONSENT CALENDAR

The council reviewed the minutes of the City Council meeting of August 1, 2005. Councilor Anderson made a motion to accept the consent calendar. Councilor Torbeck seconded the motion, all voted in favor.

8. DISCUSSION WITH COQUILLE VALLEY HISTORICAL SOCIETY ON DISPOSITION OF CITY OWNED HISTORICAL WOOD WORKING TOOLS

The City purchased a historical wood working tool collection for approximately \$7,500.00 and it is being stored in the basement of the community building. Penny Leavey from the Historical Society asked the City to loan or donate the items for the display in the Museum. Councilor Anderson made a motion to loan the historical working tool collection to the Historical Society. Councilor Torbeck seconded the motion, all voted in favor.

9. DISCUSSION WITH COQUILLE CHAMBER OF COMMERCE ON REQUEST FOR FEE WAIVER OF CCB FOR THE CHAMBER'S "CHRISTMAS IN COQUILLE"

Connie Logan from the Chamber of Commerce said that the "Christmas in Coquille" is not a fundraiser it is a community holiday ceremony. Councilor Wiese made a motion to waive the fees at the Community Building for the "Christmas in Coquille" holiday ceremony. Councilor Torbeck seconded the motion, all voted in favor.

10. AWARD OF SEWER BIDS – SEWER LINE REPAIR BASIN “E” I&I PHASE I AND PHASE II

Planner John Higgins reported these projects came about due to the scanning that was done last year. Councilor Anderson moved to accept the bids. Councilor Wiese seconded the motion, all voted in favor
Councilor Anderson made a motion to award the Phase I bid to Johnson Rock. Councilor Torbeck seconded the motion, all voted in favor.
Councilor Anderson made a motion to award the Phase II bid to Insituform Tech \$157,710.00. Councilor Torbeck seconded the motion, all voted in favor.

11. RESOLUTION 18-2005 A RESOLUTION DESIGNATING SEATTLE NORTHWEST SECURITIES AS THE CITY OF COQUILLE INVESTMENT ADVISOR

Councilor Anderson made a motion to adopt Resolution 18-2005. Councilor Torbeck seconded the motion, all voted in favor.

12. EXECUTIVE SESSION PURSUANT TO ORS 192.660(1)(d) FOR THE PURPOSE OF CONFERRING WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO CONDUCT LABOR NEGOTIATIONS

At 8:13, Mayor Britton announced that the City Council would meet in executive session at this time pursuant to ORS 192.660 (1) (d) To conduct deliberations with persons designated by the governing body to conduct labor negotiations. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room. The news media cannot report on the deliberations from the executive session and no decision will be made in executive session. The executive session was closed at 8:40 p.m. and moved into the second executive session.

13. EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(E) FOR THE PURPOSE OF CONFERRING WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS

At this time, Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (1) (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room. The news media cannot report on the deliberations from the executive session and no decision will be made in executive session. The executive session was closed at 9:00 p.m.

The regular meeting was reconvened. Councilor Torbeck made a motion to direct staff to proceed with the process of selling City Hall and hold a public meeting on Sept 19, 2005. Staff is also to negotiate for lease of the property. Councilor Wiese seconded the motion, all voted in favor.

14. ADJOURNMENT

The Mayor adjourned the meeting at 9:11 p.m.

ATTEST: _____
Deputy City Recorder

Mayor Steve Britton

**COQUILLE URBAN RENEWAL AGENCY
BOARD MEETING MINUTES
September 6, 2005**

1. CALL TO ORDER

Urban Renewal Chairman Wiese called the meeting to order at 9:10p.m.

2. APPROVAL OF MINUTES

Board member Daniels made a motion to accept the Minutes from the August 6, 2005 meeting; Member Anderson seconded the motion, all voted in favor.

3. REQUEST FOR APPROVAL BY HGE ON BEHALF OF OFCCU FOR STAMPING A PORTION OF THE SIDEWALK AROUND OFCCU WITH A PATTERN

The concrete stamp is 18 inches square and it will look like slate in the designated area and the additional sidewalks will have a broom finish. It has been proposed that HGE on behalf of the City put the rest of the sidewalk out for bid. The sidewalk project will go out for bid in the fall. Member Britton made a motion to approve the stamping of the concrete. Member Daniels seconded the motion, and all voted in favor.

4. UPDATING ON SECURING THE SERVICES FOR THE DESIGN AND SPECIFICATIONS FOR A COQUILLE RIVER WALK PATH

The estimated cost for the design and construction of the river walk is \$50,000.00. Executive Director O'Connor split the project into two phases the design and the construction phase. The City manager has asked HGE to make a contract for the design and Dyer will make a contract for the construction. Member Jan Torbeck disclosed she works for HGE.

5. ADJOURNMENT

Hearing no further business, Chairman Wiese adjourned the meeting at 9:30 p.m.

Chairman Wiese

ATTEST: _____
Deputy City Recorder