

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
August 7, 2006

COUNCIL PRESENT: Mayor Steve Britton, Councilors: Loran Wiese, Jan Torbeck, Mollie Anderson and Fran Capehart

STAFF PRESENT: City Manager Terence O'Connor, Public Works Director John Higgins, Library Director Anne Conner, Police Chief Mike Reaves, Finance Director Chuck Dufner, City Attorney John Trew and Deputy Recorder Rene Collins.

PRESS: The Sentinel Robert Jump, and Drew Akins The World

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER

Mayor Britton called the meeting to order at 7:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

The Mayor honored Dave Scolari who has been chosen as the Oregon Volunteer Fire fighter for 2006. There will be a brick placed at the Fire Fighters Memorial in Coos Bay with his name. Captain Scolari recognized and thanked the 48 volunteers in this community and also thanked his wife and family for their support.

4. COUNCIL COMMENTS

Councilor Wiese said this year was the best Firefighters steak feed he has been to. Councilor Torbeck also commented that the food was excellent. This Thursday the Parks Committee will be meeting with the Parkway committee and HGE to talk about the design of the river walk. Councilor Torbeck voiced her concerns about the use of Urban Renewal fund for other projects besides awnings; she would also like to see plans and possibly a design board to review the plans for projects other than awnings. Council Anderson agreed with Councilor Torbeck on receiving plans for the projects when requesting funds. Councilor Capehart also enjoyed the steak feed. There will be a pool benefit BBQ for the new pool project on Saturday on August 12th and you can purchase tickets at the door.

5. STAFF REPORTS

Fire Chief Waddington counted 1293 meal tickets and 106 cars at the show and the money raised from that goes to the Fire Department. Public Works Director Higgins added to his report that last year in January he started the process to request funds to update our comp and development plan, zoning ordinances and TSP, and he will be presenting this request to the Planning Commission later in the month and there may be resolution asking for Council for support on this project. Councilor Wiese asked when the last time it the line across Fortier Field was replaced, Mr. Higgins was not sure but the new line is 6". Library Director Anne Connor sold the donated trailer for \$600 and now they are raffling off a miniature dollhouse and small lighthouse and the tickets are sold at the library. Councilor Mollie Anderson made a motion to approve Richard Kirk to the Coos County Library Board. Councilor Torbeck seconded the motion, all voted in favor. Chief Reaves said his report is included in the packet and that the entire department participated in fund raising for Relay for Life and Special Olympics. Finance Director Dufner said the annual earning rate has now reached 5.12 at Seattle Northwest and the budget will be ready next week for distribution.

6. CITY MANAGER REPORTS

City manager O'Connor said at the current time HGE is researching the idea and cost of raising the left side of the new City Hall roof, which would house the council chambers and allow proper placement of the council dais and provide better acoustics. The other benefit would be that it would allow access from the 2nd floor to the administration offices. The City Manager said the relocation could be in early fall. He reported there would be a large "For Sale" sign placed on the GP site.

Mr. O'Connor stated that Patty Strain, museum board member, has proposed placing some signs on Central, Adams, and Birch directing visitors to points of interest. The signs measure 4 X 6 and they match other signs we have. Council had no objections to the placement of the signs on City property.

7. PUBLIC PARTICIPATION

Lee Sparks from ODOT said that the signs out side of town should read "non-muffled exhaust-brakes are not allowed". He stated the Traffic Department Manager Bob Sector should review the signs that Patty Strain has requested.

Camby Collier from Coos Bay has been involved in the LNG terminal debate and has suggested an open forum for the county and John Munchrath has agreed. We are planning four meetings and would like to have one in Coquille on November 9, 2006 at the Community Building. The forum would consist of 3 for and against the LNG project. Mayor Britton wants to be assured that this would be a forum not a protest. Councilor Torbeck said she would like an outline of the evening and a request of what Ms. Collier would like from the City before she could support the forum.

Dave Chappelle from Kiwanis announced the yard sale is scheduled for August 19th at Sturdivant Park and the Kiwanis Club has voted to help send the police cadets to Momouth next June.

Don Kinnaird said he saw Paul from Figaro's watering the flower barrels in front of his business and wanted to know who was responsible for the flowers. Mr. Thomas said there is a group of volunteers that water a couple times a week but the store owners are suppose to water the barrels.

Linda Short said last Saturday was the second tour of homes and they have had 425 visitors for the two tours and over 60% were from out of the area. She also reported that when the flower baskets were planted not all the root balls were opened so a few of the baskets are being cared for individually.

8. CONSENT CALENDAR

After reviewing the minutes from the July 3, 2006 council minutes Councilor Wiese made a motion to approve the consent calendar. Councilor Torbeck seconded the motion, all voted in favor

9. REQUEST BY DON CHRISTIANSEN 176 N. HENRY, TO ALLOW THE USE OF A GOLF CART ON CITY STREETS.

Mr. Christiansen wants to use his golf cart to go to the store and Farr's. Mayor Britton said he will give Mr. Christiansen a copy of the Oregon Statutes and Council can't supercede those statutes. The statute says to use a golf cart you have to be in a closed community or use it to go to the golf course that you live nearby. Other Council Members suggested that he use a motorized chair that you can use on the sidewalk.

10. REQUEST BY ROBERT JUMP FOR CITY CO-SPONSORSHIP CHADWICK LODGE #68 FUND RAISER BBQ FOR CITY SWIMMING POOL

Robert Jump requested use of the large auditorium at not cost for the pool benefit BBQ. Councilor Wiese made a motion to let Chadwick Lodge #68 use the large auditorium at no cost. Councilor Capehart seconded the motion, all voted in favor

11. REQUEST BY SHERRY UNDERWOOD 1286 N. ELLIOT CONCERNING THE INSTALLATION OF A CHAIN LINK FENCE CONTRARY TO THE CITY CODE REQUIREMENTS.

Ms. Underwood called codes about building the fence and started building the fence and found it does not have the correct setbacks. The only thing needed to finish the fence is the mesh installed. She is requesting a one-time variance to where the fence sets.

Kathy Reiten, 1291 N. Elliot, said where the property is located is a dead end street, the last two houses do not have sidewalks and is supporting leaving the fence at its location. She feels if Ms. Underwood has to move her fence then everyone else should have to move their fences.

The pictures show the water meter, power pole, and mailbox located behind the fence. Councilor Torbeck said the utilities have to be accessible and the fence cannot be taller than 30” or a permit is required. The City Manager said there are two options the first is to bring the fence into compliance with the Cities code. The second option is that the City grant a temporary use permit that allows use of City property to occur and if there is a need to access the property we are fully within our rights to remove the fence and not replace it. Councilor Torbeck said Ms. Underwood fence is 36” tall and Planner Higgins said being a cyclone fence the view would not be blocked. Mayor Britton is in favor of the temporary permit. Councilor Torbeck and Anderson feel that this could set precedence for the future and we cannot undo what has been done. Council Wiese made a motion to direct staff to prepare the paperwork for a temporary permit. Councilor Capehart seconded the motion. 3 voted in favor 2 voted against

12. SHELLY ROAD-CREST ACRES (SRCA) WATER DISTRICT REQUEST FOR THE CITY OF COQUILLE TO TAKE OVER 20 SRCA ACCOUNTS

Planner Higgins stated that City of Coquille and SCRA water lines parallel each other, and some customers have services from both the City and SRCA. If we take over their 20 accounts it would cost us \$7,000 to replace the meters. I would like staff to be given permission to have the situation evaluated by The Dyer Partnership. 18 units are outside the City limits and 2 would be in the City limits. If the SRCA water line is sized correctly we would be able to accommodate additional users. Councilor Anderson asked why should we pay \$7,000 for the meter replacement. City Manager said the first question is does Council want staff to pursue the possibility of taking on the additional 20 units? Councilor Anderson made a motion to have staff investigate the adding on of 20 SRCA accounts. Councilor Torbeck seconded the motion, all voted in favor.

13. DISCUSSION ON OPTIONS ON THE SALE OF CITY HALL

Finance Director Dufner said with the potential sales of City Hall falling through he request that Council authorize the City Manager to conduct negotiations with buys regarding the purchase and follow up with Council Approval. Councilor Anderson made a motion to authorize the City Manager to conduct negotiations with prospective buyers regarding alternative offers as may be requested by buyer. Any negotiations would be contingent upon Council Approval. Councilor Torbeck seconded motion, all voted in favor.

14. EXECUTIVE SESSION – PURSUANT TO ORS 192.660 (2) (H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED.

At 9:05 Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely be filed. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room.

The news media cannot report on the deliberations from the executive session and no decision will be made in executive session. The executive session was closed at 9:15.

15. ADJOURNMENT

Mayor Britton adjourned the meeting at 9:16 p.m.

Mayor Steve Britton

ATTEST: _____

Deputy City Recorder

**COQUILLE URBAN RENEWAL AGENCY
BOARD MEETING MINUTES
August 7, 2006**

1. CALL TO ORDER

Urban Renewal Chairman Wiese called the meeting to order at 9:17

2. APPROVAL OF MINUTES

Member Torbeck made a motion to accept the minutes from the July 3, 2006. Member Capehart seconded the motion; all voted in favor.

3. DISCUSSION ON POSSIBLE SECOND USE OF URA FUNDS FOR ASSISTING IN THE RENOVATION OF THE REAR OF LAIRD BUILDING AT 30 FIRST STREET

Mr. Easton, 539 SE Main Roseburg Oregon, asked the members of URA about the back of the buildings and Operation Coquille also approached him about what they would like to see on the backside of the building. The adjacent landowners are not willing to participate in the cost or the project. He wants to have access to the second story from the back of the building and renovate the second floor. His plan is to pave the back parking lot and redirect the water that is going into the storm drain. By improving the building it will create more tax revenue for the City of Coquille. Member Wiese does not feel the URA dollars can be used to improve the back of the building. Councilor Torbeck said the improvements should be an asset to the citizens, for example opening up a main entrance from the back.

4. ADJOURNMENT

Hearing no further business, Chairman Wiese adjourned the meeting at 9:34

Member Torbeck

ATTEST: _____
Secretary