

**CITY OF COQUILLE
COUNCIL MEETING MINUTES
August 4, 2003**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Mollie Anderson, Fran Capehart, Jan Torbeck, Loran Wiese, and Kathy Hagen

STAFF PRESENT: City Manager Terence O'Connor, Public Works Director John Higgins, Fire Chief Dave Waddington, Library Director Sharon Smith, Community Activities Director Ann Steeves, City Attorney John Trew, Accounting Technician Ruth Graham, Police Chief Mike Reaves, Police Department Records Clerk Modena Thomas

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER AND FLAG SALUTE

Mayor Britton called the meeting to order at 7:00 p.m. and led those assembled in a flag salute.

2. MAYOR'S OPENING REMARKS

None

3. COUNCIL COMMENTS

Councilor Anderson commented on how nice the Firemen's Steak Feed turned out. Councilor Capehart reminded everyone of the Hot August Days weekend coming up that is being sponsored by the Coquille Merchant's Association. Councilor Torbeck reported that the Department of Human Services, Bay Area Together for Youth, and the Coos County Youth Authority are all working together through a grant to put on a talent contest called Bay Area Teen Idol that will be held at the Celebration Center in North Bend. She encourages everyone's attendance on Thursday nights from 6 to 9 p.m.

4. STAFF REPORTS

Fire Chief Waddington stated that there was a good turn out for the steak feed. They served over 1,000 people. He introduced the City's newest employee, Kenny Wells. Mr. Wells will be working as a Paramedic in his department. All three paramedic/firefighters will now be working 24 hours on and 48 off. This will allow more coverage for the citizens of Coquille. Public Works Director Higgins reported that when the City signed the Mutual Order and Agreement with DEQ, it was understood that the City would start out with five new sewer connections. The MAO reflects, "zero". He is requesting that DEQ take a look at this and hopefully will revise the MAO. He stated that if this were changed, then Council will need to decide how to best issue these connections. A policy will need to be put into place. City Manager O'Connor stated that the City has already had requests from people who would like to reserve a connection a year in advance. Community Activities Director Steeves talked about the water rodeo that will be held this coming weekend. There will be some lifeguard competitions. They have challenged the lifeguards from Coos Bay and North Bend. She reminded everyone of the annual city-wide garage sale on the 16th. Repairs have started on the doorframes of the Community Building. Coos County is the recipient of a \$100,000 Department of Justice Grant for equipment for public safety agencies. The City of Coquille will be receiving approximately \$63,000. Bay Area Hospital and the Coos County Health Department will receive the remainder of that grant. The Pool Committee has met and decided that instead of working towards covering the pool, they would rather see a new facility with new equipment. They are anxious to

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start with some fund raising. Mrs. Steeves asked Council what they would like to see done. Could they go ahead and send out Requests for Information to pool contractors to obtain the information necessary to form an estimate on the costs or should they have a design contest. She needs to talk with the City Attorney about how to do that and not give the impression that the City already has the funds to do this project. Councilor Wiese is not sure that these approaches would get them where they want to go. Councilor Torbeck suggests that student architects be contacted to issue some designs. There was discussion about some possible features for the pool that the Committee has discussed. Councilor Wiese suggested that Mrs. Steeves contact Larry Lehman, the City Manager of Pendleton, for more information. Library Director Smith stated that the Children's Assistant is doing a wonderful job. The attendance at the children's programs has been good this summer and circulation of children's books has increased. She reported also that they had over 700 users on the internet last month. Police Chief Mike Reaves reported that the DARE golf tournament was held in July and brought in about \$1000. Tomorrow night is National Night Out. It will be held at Fifth Street Park. City Attorney Trew reminded everyone, in relation to the proposed pool project, there are very strict rules that have to be followed under the Oregon Contract Laws. It is a complicated process. Mr. Trew stated that there has been an Executive Session scheduled regarding litigation and another matter that the Mayor will announce later.

5. CITY MANAGER'S REPORT

City Manager O'Connor reported to the Council on the following:

- Acquisition of the Union Pacific Railroad right of way from Myrtle Point to Cedar Street in Coquille.
- New Finance Director
- Letter from Bobbi Brooks

6. AUDIENCE PARTICIPATION

Don Kinnaid of 56169 Fat Elk Rd., Coquille, asked if the railroad right of way obtained by the County was for the pipeline project. City Manager O'Connor stated that it was.

Kelly Pinkley, owner/operator of Bill's Place, addressed Council stating that he wanted to discuss the parking problems in Coquille. He reported that there had been a number of parking tickets issued to his customers lately. He feels that it is hurting his business. He feels there are no other parking options for his patrons or his renters and it is upsetting people. Mr. Pinkley also stated that he didn't feel that it was cost effective to have the Police Chief doing the parking enforcement. It was explained that the person in the office who was supposed to be doing the parking enforcement couldn't do it for medical reasons. After some discussion about other options for parking, it was suggested that it would free up parking by Bill's Place if the people who lived in the apartments would park their vehicles in the un-timed parking spots by the Community Building.

Judi Costello, from the Coquille Merchant's Association, reminded everyone of the street fair this weekend. There will be thirty-seven vendors, fine food and music.

7. CONSENT CALENDAR

Councilor Anderson made a motion to approve the consent calendar. Councilor Daniels seconded. All voted in favor.

8. REQUEST BY SHELLY ROAD CREST ACRES WATER DISTRICT TO ADDRESS THE COUNCIL ON NEW WATER RATES

Bob Olds, representing the Shelly Road Crest Acres Water District, read a letter from Robert Burch, their Treasurer, dated July 1, 2003 regarding the new water rates. He also read an article from The World Newspaper regarding grant requirements. He would like the methodology of the City's rate structure explained and doesn't feel that their rates should include maintenance for infrastructure. City Manager O'Connor read from Section 4 of the ten year Water Contract signed by Clyde Head of the SRCA Water District in December of 1997. This section states that the District will be billed for the water used as shown by the master meter and the number of users connected to the system. Mr. O'Connor explained that the \$18.00 meter charge is based on the demand of a three-inch meter and it amounts to about eleven cents per month per customer. The State Health Department just visited the Water Treatment Plant and they are pleased with the improvements that have been done to the system so far. Mr. O'Connor explained the other improvements that have to be done to the system. He also explained that the water revenue does not subsidize any other City funds and does not have any reserves set aside in case there are problems. Mr. Olds stated that he doesn't feel the City charging a minimum charge for each unit is fair. There was discussion about the base rates and the fact that outside residents pay 1 ½ times the inside rates. G. R. Bassett, 56673 Pleasant Hill Dr., Coquille wanted to know where the money goes from the Rink Creek Water District. He wants an accounting of revenue versus expenses for their District and how the City arrived at their rate structure. Councilor Wiese feels that the rate structure is fair. City Manager O'Connor talked about the rate study that had been done. Councilor Daniels stated that if the rates are lowered for SRCA, then they would have to be raised for the other users in order to get the necessary projects done.

9. DISCUSSION ON JURISDICTIONAL TRANSFER AGREEMENT – SOUTH ADAMS COURT COOS-ROSEBURG (STATE HIGHWAY NO. 35)

City Manager O'Connor stated that staff's recommendation on this matter is not to accept this transfer because of additional maintenance that would be necessary. Councilor Wiese made a motion to table the matter until the next Council Meeting when Lee Sparks from ODOT can be in attendance. Councilor Hagen seconded. All voted in favor.

10. RESOLUTION NO 25-2003 A RESOLUTION AMENDING THE LICENSE, PERMITS AND PROCEDURE BOOK AND ADOPTING NEW RATES FOR PURCHASING CITY WATER FROM A FIRE HYDRANT AUTHORIZING THE RATES AND FEES CONTAINED THEREIN

Councilor Anderson made a motion to adopt Resolution 25-2003 a Resolution amending the license, permits, and procedure book and adopting new rates for purchasing City water from a fire hydrant, authorizing the rates and fees contained therein. Councilor Capehart seconded. All voted in favor.

11. RESOLUTION 26-2003 A RESOLUTION PERTAINING TO TRAFFIC AND PARKING IN THE CITY OF COQUILLE (2ND STREET BETWEEN N. ADAMS AND N. BAXTER)

Councilor Anderson made a motion to adopt Resolution 26-2003 a Resolution pertaining to traffic and parking in the City of Coquille (2nd Street between N. Adams and N. Baxter). Councilor Capehart seconded. All voted in favor.

12. RESOLUTION 27-2003 A RESOLUTION PERTAINING TO TRAFFIC AND PARKING IN THE CITY OF COQUILLE (N. BAXTER BETWEEN 2ND AND 1ST)

Councilor Wiese made a motion to adopt Resolution 27-2003 a Resolution pertaining to traffic and parking in the City of Coquille (N. Baxter between 2nd and 1st). Councilor Hagen seconded. Mayor Britton declared a conflict of interest. There was some discussion about how far from the corner of N. Baxter and E. 2nd the un-timed parking would be designated. All voted in favor except Councilor Torbeck. Motion carried

13. EXECUTIVE SESSION PURSUANT TO ORS 192.660 (1) (h) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED AND ORS 192.660 (1) (b) TO CONSIDER THE DISMISSAL OR DISCIPLINING OF, OR TO HEAR COMPLAINTS OR CHARGES BROUGHT AGAINST, A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OF INDIVIDUAL AGENT, UNLESS SUCH PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT REQUESTS AN OPEN HEARING.

At 8:50 p.m.. Mayor Britton announced that Council would now go into executive session for the purpose of consulting with legal counsel regarding litigation pursuant to ORS 192.660 (1)(h) and to hear a complaint against an employee pursuant to ORS 192.660 (1)(b). Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, the meeting will be returned to open session.

Mayor Britton called the meeting back into regular session at 10:32 p.m.

14. ADJOURNMENT

Hearing no further business, Mayor Britton adjourned the meeting at 10:33 p.m.

Mayor

ATTEST: _____
City Recorder