

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
August 1, 2005**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Loren Wiese, Jan Torbeck, Mollie Anderson and Fran Capehart

STAFF PRESENT: City Manager Terence O'Connor, Finance Director Chuck Dufner, Public Works Director John Higgins, City Attorney John Trew, Police Chief Mike Reaves, Fire Chief Dave Waddington, Librarian Anne Conner

PRESS: Jake Wilhelm, Coquille Valley Sentinel, Laura Johnson, The World

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER

Mayor Britton called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Mayor opened the meeting with the Pledge of Allegiance.

3. MAYOR'S COMMENTS

The Mayor apologized for missing the prior meetings.

4. COUNCIL REPORTS

Councilor Torbeck called the Council's attention to the Parks & Recreation minutes of 6/22 and the action to recommend that the city establish or resurrect a memorial fund or line item that individual's could contribute to that would fund a larger project. Mayor Britton made a motion to establish a Memorial Fund for Parks and Recreation, Councilor Wiese seconded. All voted in favor.

Councilor Torbeck pointed out that when votes are taken at the Parks meetings any votes cast by non-members of the committee are not counted, she explained that the area being discussed as a dog exercise area was not in the 5th Street Park but adjacent to it. As a last item Councilor Torbeck asked if it would be possible to choose a design of the sidewalk around the new credit union building and use it as a standard for sidewalk improvements throughout the city. O'Connor said he would ask Mr. Joe Slack to bring the examples under consideration for the new sidewalk back in so the Council could address the issue.

Councilor Capehart said the county fair was fantastic and the Coquille Rotary won the Sweepstakes Award and would be recognized in the paper.

5. STAFF REPORTS

Fire Chief Waddington said his report was in the packet and reminded the council about the Steak BBQ at Sturdivant Park this Saturday. Public Works Director Higgins said his report is in the packet. Library Director Anne Conner said her report was in the packet and mentioned the next Trivia Game was October 1. Police Chief Reaves introduced Tammy Bryant as the new parking enforcement officer and records clerk. He presented a plaque from the city and a \$50 gift certificate from the Police Association to retired Officer Ray Nichols for helping during the time the police department was under-staffed. The Chief said the city would be participation in the Citizens National Night Out tomorrow night. Finance Director Dufner said he had received two responses to the RFP for the Investment Advisor. He will review and have a recommendation at the next meeting. Dufner is also looking at the requirements for continued disclosure in relation to previous bond issues. Councilor Anderson asked how Winchester Bay got a grant for \$750,000 toward the sewer improvements; O'Connor noted that Coquille would receive \$750,000 also because that is the amount of federal participation in these projects.

6. CITY MANAGER'S REPORT

City Manager O'Connor started by saying the city had received a notice that its fire rating currently 4 was being evaluated for a possible increase, but has about a year to question or respond to specific items and that he and the Fire Chief would work to retain the current rating. O'Connor said MBK was preparing documents that might be ready to sign within a week or so, but MBK would need to decide which 16 acres they would prefer to purchase so the land description could be prepared.

7. PUBLIC PARTICIPATION

Judy Costello of 170 N. Adams said that Paula Knight has chaired an effort to get donations and volunteers to paint the 5th Street Park and that will happen on August 14 at 10 a.m. The Mayor thanked the volunteers.

8. CONSENT CALENDAR

The council reviewed the minutes of the City Council meeting of July 5, 2005, Special City Council Meeting of July 19, 2005 and the Parks Minutes of July 20, 2005. Councilor Anderson made a motion to accept the minutes, Councilor Daniels seconded, all voted in favor.

9. DISCUSSION ON FARMER'S MARKET USE OF FIRST STREET

John Burrows of 60 W 1st said closing the street for the market had hurt Bill's place due to deliveries that need to happen on Thursday's but had doubled his sales. He inquired why one half the road could not be opened with the vendor's on the other half. Councilor Anderson pointed out the dangers of having car and pedestrian traffic so close and Chief Reeves confirmed that it would be a safety issue with the shoppers not being aware of the cars and he could not support the idea. Councilor Wiese asked about moving the market between 1st and the Community building. After some discussion it was decided to move the market into the parking area between the Community Building and the Post Office, leaving a lane open for fire vehicles and any overflow of merchants onto the lawn of the Community Building.

10. REQUEST BY COQUILLE MERCHANTS ASSOCIATION TO CLOSE E. 1ST ST. FROM ADAMS TO BIRCH AND CENTRAL FROM HWY 42 TO 2ND ST. FOR THE ANNUAL CMA HOT AUGUST STREET FAIR.

Councilor Torbeck made a motion to close E. 1st street from Adams to Birch and Central from Hwy 42 to 2nd St. for the Annual CMA Hot August Street Fair on August 13th. Councilor Anderson seconded and all voted in favor.

11. REQUEST BY COQUILLE CHAMBER OF COMMERCE FOR JOINT SPONSORSHIP OF HALLOWEEN MAZE OCTOBER 28 & 29, 2005 AND WAIVER OF BUILDING FEES.

Councilor Wiese made a motion to allow the Chamber of Commerce to use the Community Center for the Halloween Maze and waive the fee. Councilor Daniels seconded, all voted in favor.

12. REQUEST BY COQUILLE CHAMBER OF COMMERCE TO CO-SPONSOR A NEW EVENT AT THE CCB CALLED CHRISTMAS IN COQUILLE SCHEDULED FOR FRIDAY, DECEMBER 16, 2005 AT 6 P.M.

The Chamber of Commerce asked the city to sponsor a Christmas event at the Community Building. The Council would like more information and tabled the motion to invite someone from the Chamber to present the idea .

13. RESOLUTION 17-2005 A RESOLUTION AMENDING THE LICENSE, PERMITS, AND PROCEDURES BOOK AND ADOPTING NEW FEES FOR THE REMOVAL AND TESTING OF A WATER METER AND AUTHORIZING THE RATES AND FEES CONTAINED THEREIN

Councilor Anderson made a motion to adopt Resolution 17-2005, Councilor Capehart seconded. The Mayor clarified for the audience that this was to pass on a rate increase for the meter testing that the City was being charged. The vote was taken and all voted in favor.

The Mayor asked if there was any other business and City Manager O'Connor wanted the council to authorize an open listing on the Old City Hall with an asking price of \$325,00. This would allow any realtor to sell the building. Councilor Wiese made a motion to have an open listing on the building at \$325,000, Councilor Capehart seconded and all voted in favor.

14. ADJOURNMENT

The Mayor adjourned the meeting at 8:04 p.m.

ATTEST: _____
City Recorder

Mayor Steve Britton

**COQUILLE URBAN RENEWAL AGENCY
BOARD MEETING MINUTES
August 1, 2005**

1. CALL TO ORDER

Urban Renewal Chairman Wiese called the meeting to order at 8:05p.m.

2. APPROVAL OF MINUTES

Board member Anderson made a motion to accept the Minutes from the July 5, 2005 meeting; Member Daniels seconded the motion, all voted in favor.

3. REQUEST BY LOIS BOWEN FOR 50% COST SHARING ON AWNINGS FOR 10 E. FIRST STREET

Leonard Deel of Coastline Signs appeared on behalf of Lois Bowen to request the URA pay for 50% the cost of an awning on the building at 10 E. 1st. Board member Torbeck made a motion to pay 50% of the cost of the awning up to a total of \$2000, Member Anderson seconded, all voted in favor.

4. REQUEST FOR URA FUNDS FOR COQUILLE FLOWER PROJECT 2006

Mrs. Short request that the Urban Renewal Agency provide the funds to pay for the flower barrels and hanging baskets that have been provided by fund raising and volunteers to this time. She estimated the actual cost of the project to be \$15,265 and asked if the city could also donate a used pickup for the watering. Director O'Connor said URA funds are for brick and mortar projects and could not be used for this project. Chairman Wiese suggested Mrs. Short approach the City Council. The board found the project was not one suitable for URA funds.

5. USE OF URA FUNDS TO SECURE THE SERVICES OF AN ENGINEER TO DEVELOP PLANS AND SPECIFICATION FOR A COQUILLE RIVERWALK.

Director O'Connor recommends the URA prepare an RFQ for an engineer to develop the plans for the riverwalk, he estimates the engineering fees will be \$50,000 but those funds and the plans will demonstrate the City's commitment to the project and will provide the structure for a grant application to pay the total estimated cost of \$500,000. Member Anderson made a motion to authorize the RFQ; Member Britton seconded. Member Torbeck declared a conflict of interest, as her employer may be interested in bidding on the project and recused herself from the discussion or vote. A vote was taken and all voted in favor.

6. ADJOURNMENT

Hearing no further business, Chairman Wiese adjourned the meeting at 8:30 p.m.

Chairman Wiese

ATTEST: _____
Recorder