

**CITY OF COQUILLE
COUNCIL MEETING MINUTES
July 7, 2003**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Mollie Anderson, Fran Capehart, Jan Torbeck and Loran Wiese

STAFF PRESENT: City Manager Terence O'Connor, Public Works Director John Higgins, Fire Chief Dave Waddington, Library Director Sharon Smith, Community Activities Director Ann Steeves, City Attorney John Trew, Accounting Technician Ruth Graham, Police Chief Mike Reaves,

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER AND FLAG SALUTE

Mayor Britton called the meeting to order at 7:00 p.m. and led those assembled in a flag salute.

2. MAYOR'S OPENING REMARKS

None

3. COUNCIL COMMENTS

Councilor Capehart commented that it was good to see activity on the old G.P. mill site. Councilor Wiese stated that he has been waiting a long time for the groundbreaking for the natural gas pipeline.

4. STAFF REPORTS

Fire Chief Dave Waddington reported that his department had four firefighters go to North Bend to help with the fire in the Horsefall Beach area. He also reported that the ambulance has been very busy. He reminded everyone of the steak feed in August. Public Works Director Higgins stated that he has had a request for timed parking on the South side of Second Street between Adams and the southwest corner of Second and Baxter streets. There are a couple of new businesses going in there. He wanted to know if this matter should go to the Public Safety Committee or should he research the matter and bring it back to Council with a resolution. Mayor Britton abstained from participation in this matter. Councilor Wiese reminded everyone that when that area was changed to un-timed, it was decided it would be changed back to timed parking (2 hours) when a business went in. Councilors Wiese and Anderson agree that because of this previous decision, it doesn't need to go back to the Public Safety Committee. Councilor Anderson stated that the parking on Baxter Street has always been un-timed and would recommend that it remain that way. Public Works Director will prepare a Resolution with a map for the next meeting. Community Promotions Director Steeves addressed Council. The improvements to the Sturdivant building are in process. She is working on bids for the FEMA grant for emergency operations several agencies. Mrs. Steeves asked Council about table rates for the City-wide garage sale. She asked if Council wanted her to charge \$10 per table, like they do at the Community Building. After some discussion, Council decided not to change the table rates for the City-wide garage sale. Mrs. Steeves asked Council about offering a punch card for swimmers that would be in increments of 5 per card. She presented them with a cost proposal for punch cards in increments of 5, 10, 15, 25, 30 and 50. After some discussion, Councilor Anderson made a motion to allow purchasing punch cards in increments of 5 for \$12. Councilor Capehart seconded. All voted in favor. She reported that the pool operations are going pretty smoothly. Library Director Smith reported that the summer reading program is getting off to a great start and they had a lot of activity at the

Carnival with a good response from local businesses. Police Chief Reaves stated that his department has received a grant of \$4250 for bullet proof vests. A resolution will be done to accept this grant.

5. CITY MANAGER'S REPORT

City Manager O'Connor addressed Council stating that they have a drawing in front of them depicting the proposed plaque for the old Coquille River Bridge. Lee Sparks from the Oregon Department of Transportation talked about the placing of the plaque, handrail and bench. Councilor Anderson reminded everyone that 00 Main Street, where the Casino used to be, needs to be marked. Mr. O'Connor stated that the interviews for the Finance Director position have been completed and there are two finalists. Background checks will be done and he will be talking with them again.

6. AUDIENCE PARTICIPATION

Lee Sparks expressed his agreement with Councilor Wiese regarding the groundbreaking for the pipeline project. Councilor Anderson mentioned that the concrete median north of Highway 42 at the intersection of North Adams needs to be marked better.

7. CONSENT CALENDAR

Councilor Anderson made a motion to approve the consent calendar. Councilor Daniels seconded. All voted in favor.

8. RESOLUTION 21-2003 A RESOLUTION OF THE CITY OF COQUILLE, OREGON AUTHORIZING AND APPROVING OF A STATE REVOLVING FUND LOAN AGREEMENT TO FINANCE A WASTEWATER TREATMENT FACILITIES PLANNING PROJECT

City Manager O'Connor explained that this resolution is necessary because this loan was not made a part of the current budget because of the timeframes involved. These monies will be used to finance construction on the wastewater treatment plant headworks and the measuring of bypass flows. The Facilities Plan will have to be put off until after the rain starts. Councilor Anderson made a motion to adopt Resolution 21-2003, a Resolution of the City of Coquille, Oregon authorizing and approving of a State Revolving Fund Loan Agreement to finance a wastewater treatment facilities planning project. Councilor Capehart seconded. All voted in favor.

9. PUBLIC HEARING ON ADOPTING A SUPPLEMENTAL BUDGET AND MAKING APPROPRIATIONS

At 7:40 p.m., Mayor Britton stated that now is the time and place as advertised for the Public Hearing on adopting a Supplemental Budget and making appropriations. Councilor Anderson explained that is related to the previous agenda item regarding the State Revolving Fund Loan of \$195,000. City Manager O'Connor stated that the supplemental budget is necessary because the amount exceeds the 10% allowed for budget changes. Mayor Britton asked if anyone from the audience or Council had any further comments. Hearing none, Mayor Britton closed the Public Hearing and opened the meeting back into regular session at 7:43 p.m.

10. RESOLUTION NO 22-2003 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND MAKING APPROPRIATIONS

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Councilor Anderson made a motion to adopt Resolution No. 22-2003, a Resolution adopting a Supplemental Budget and making appropriations. Councilor Capehart seconded. All voted in favor, except Councilor Wiese who was not in attendance.

11. RESOLUTION 23-2003 A RESOLUTION EXTENDING THE CITY OF COQUILLE'S WORKER'S COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF COQUILLE

Councilor Anderson made a motion to adopt Resolution No. 23-2003, a Resolution extending the City of Coquille's Worker's Compensation Coverage to volunteers of the City of Coquille. Councilor Torbeck seconded. All voted in favor, except Councilor Wiese who wasn't in attendance.

Public Works Director Higgins reported that the Planning Commission is short two members. Lowell Thomas of 854 N. Elliott, Coquille stated that he would agree to be a member.

Continued from Consent Calendar – Item #7

Councilor Wiese reported that when the Public Safety Committee met they discussed how to best operate the Police Department with less funds. He reported that the Committee recommends the elimination of several of the programs administered by the Police Department. They would continue to do "National Night Out" and the D.A.R.E. golf tournament, since they have already done the fundraisers for these programs. The Public Safety Committee also recommended that Police Officers change their schedules to a ten hour shift with someone being on an on-call basis from 3:00 a.m. to 7:00 a.m. This schedule would allow the D.A.R.E./School Resource Officer to remain on his regular shift and be able to cover for days off and court appearances. There was discussion about how effective the D.A.R.E. program has been. Councilor Wiese felt that the City could not afford to keep this program. It is more important to keep officers on the street. Lynn Kindred of 1223 W. 9th St. explained Coquille's D.A.R.E. program, commenting on some of the activities that are unique to Coquille. Councilor Daniels felt that it is very important to continue police coverage from 3:00 a.m. to 7:00 a.m. Mayor Britton and Councilor Hagen agreed. Chief Reaves explained that approximately \$20,000 could be saved if the City of Coos Bay could take over the dispatch duties. After some more discussion about the Officer's schedules, Police Chief Reaves stated that he would work on a schedule reflecting ten hour shifts with twenty four hour coverage including the D.A.R.E. program for this next year.

12. ADJOURNMENT

Hearing no further business, Mayor Britton adjourned the meeting at 8:35 p.m.

Mayor

ATTEST: _____
City Recorder