

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
July 3, 2006

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. “Corky” Daniels, Jan Torbeck, Kathy Hagen and Fran Capehart

STAFF PRESENT: City Manager Terence O’Connor, Public Works Director John Higgins, City Attorney John Trew and Deputy Recorder Rene Collins.

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER

Mayor Britton called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR’S COMMENTS

Mayor Britton commended to staff on how good the Community Building floors looked after the refinishing. He also commented Councilor Anderson is feeling under the weather and would not be attending the meeting.

4. COUNCIL COMMENTS

Councilor Capehart said that there would be a celebration on the 4th of July at Sturdivant Park and hopes everyone will attend. There will be a car show, music and wine tasting.

5. STAFF REPORTS

Planner Higgins stated his report is in the packet and asked if anyone had any questions. The stripping that ODOT did was completed. Tim Holmes has completed WWT Operator I and II testing and Mike Arellano is now a certified WWT System Collector I. The decking has arrived for the Sturdivant Park play area. The Smejkal decision made by Council has been appealed to LUBA. Mayor Britton asked if we should be winterizing the dock in the future. Mr. Higgins said no that it should be fine.

6. CITY MANAGER REPORTS

City Manager O’Connor reported both deals for the purchase of City Hall have fallen through. The first gentlemen spoke with the state building codes and they gave him the impression that he would have to make all the ADA upgrades at once. The second party was not satisfied with the amount of funding they would receive from a financial institution. The City manager said Council might want to consider carrying some of the loan. Councilor Torbeck said in the future that an interested party should consult with an architect.

A citizen contacted the City to see if we could help with his neighbor's bamboo that he feels is out of control. Mr. O'Connor said that other cities in Oregon do not have ordinances concerning plant types but a few areas in California do. California has mediators available to help settle disputes between neighbors so that the City is not involved. Council needs to remember that any ordinance will force the City to take action. Councilor Hagen believes this is an ongoing issue with this citizen. Councilor Torbeck asked if there was anything in the ordinance about keeping your hedges clear of vermin. The City Manager said there is, but it would not apply to this issue. Mr. O'Connor will notify the citizen that they will need work it out with their neighbor.

The City Manager suggested that the Council subcommittee for GP site meet and discuss the possibilities of selecting an exclusive agent to sell the property. The discussion should include the possibilities of an RFQ/RFP including marketing, experience and compensation. There is a party interested in the property and they are preparing a presentation.

7. AUDIENCE PARTICIPATION

Linda Short, 650 S. 1st Ave, thanked the Urban Renewal Agency for the funds to purchase the watering inserts. The amount of watering went from seven to two times a week. Ms. Short presented her brochure on the Tour of Homes, which will start on the weekend and the second showing is scheduled on August 5th and the Museum will also be open for viewing.

Mr. Jerry Conner works at Radio Shack and would like to see some pedestrian signs added to the high traffic areas and would like some increased patrol. The area of concern is the crossings into downtown. The Mayor said that the parking is allowed up to the crosswalk and that does block the view of the drivers and that the signs would not make a difference and added the Safety committee needs to address the issue. The City Manager will ask Chief Reaves to increase patrol in those areas. Mr. Conner feels that the vendors of the farmers market need to bring their own tables and not use the benches for the display of their items. The City Manager will talk to Mr. Delyria about the display of products.

8. CONSENT CALENDAR

After reviewing the minutes from the June 5, 2006, regular council minutes, Special Council meeting of June 19, 2006, and Resolution 15-2006 extending Coquille's worker compensation coverage to Volunteers of the City of Coquille, Councilor Hagen made a motion to approve the consent calendar. Councilor Daniels seconded the motion, all voted in favor

9. REQUEST BY THE DOWNTOWN MERCHANTS ASSOCIATION FOR CLOSURE OF FIRST STREET FROM N. ADAMS TO N. BIRCH FOR THE ANNUAL HOT AUGUST DAY & NIGHT EVENT – SATURDAY AUGUST 12, 2006.

Councilor Hagen made a motion to approve the request by the Downtown Merchants Association for closure of First Street from N. Adams to N. Birch for the Saturday, August 12, 2006 event. Councilor Torbeck seconded the motion, all voted in favor.

**10. LIQUOR LICENSE – NEW OWNERSHIP – EL TAPATIO RESTAURANT
(FORMERLY CUAUHTEMOC RESTAURANT)**

Councilor Hagen made a motion to approve the liquor license application for the El Tapatio Restaurant. The motion was second Councilor Torbeck; all voted in favor.

11. ADJOURMENT

Mayor Britton adjourned the meeting at 7:40 p.m.

Mayor, Steve Britton

ATTEST: _____

Deputy City Recorder

**COQUILLE URBAN RENEWAL AGENCY
BOARD MEETING MINUTES
July 3, 2006**

1. CALL TO ORDER

Member Torbeck called the meeting to order at 7:41

2. APPROVAL OF MINUTES

Member Capehart made a motion to accept the Minutes from the June 19, 2006. Member Britton seconded the motion; all voted in favor.

3. DISCUSSION ON POSSIBLE USE OF URA FUNDS FOR ASSISTING IN THE RENOVATION OF THE LAIRD BUILDING AT 30 FIRST STREET

Mr. Easton, 539 SE Main Roseburg Oregon, included pictures and information for members review and comments on the renovation of the façade on the Laird Building and the second set is pictures of back of the building. Councilor Torbeck asked how the contractor arrived at the numbers. Easton said the charge is by the square footage. He found the picture of the Laird building from the 1900's in the library. Member Torbeck said the agency has a program established for the replacement of awnings. She asked how the funds worked with the Sturdivant building. Director O'Connor said that was through a grant, but the URA has helped with other restoration projects. Member Torbeck was concerned about the application of the product and the warranty of the work. Mr. Easton said the building no longer has the original look and he wants to replicate the original style. Councilor Torbeck asked about plans. Easton said that in the process the metal would be taken off, chicken wire would be laid, and plaster applied to create a façade replicating the 1900's look.

Mr. Easton will be cleaning up the back of the building and plans to create access to the apartment on the second floor from the rear of the building. He intends to leave the building commercial at this time. The bids presented do not include any work being done to the rear of the building.

Member Britton made a motion that the Urban Renewal Agency approve the request for \$13,000 in cost sharing funds for the façade improvements on 30 1st Street Coquille, Oregon. The motion was seconded by member Capehart; all voted in favor.

4. ADJOURNMENT

Hearing no further business, Member Torbeck adjourned the meeting at 8:00

Member Torbeck

ATTEST: _____
Secretary