

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
June 20, 2011

COUNCIL PRESENT: Mayor Matt Muenchrath, Councilors Loran Wiese, Fran Capehart, Linda Short, Bryan Baird, Corky Daniels, and Tim Spanberger.

STAFF PRESENT: City Manager Terence O'Connor, Finance Director Chuck Dufner, Fire Chief Dave Waddington, Sergeant Janice Blue, Public Works Director John Higgins, Library Director Anne Conner, Deputy Recorder Rene Collins

PRESS: Coquille Community News

AUDIENCE: A Roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER

Mayor Muenchrath called the meeting to order at 7:05 p.m.

2. PLEDGE OF ALLEGIANCE

Councilor Capehart said she will be leaving for VFW Convention in Newport on Wednesday and she will miss John Higgins.

Councilor Short said we have 12 ½ days for free swim donated and there are still days available. July 9, 2011 is the Garden Tour and it should be fun.

Councilor Spanberger said he is glad the sun is out and the pool is open.

Councilor Wiese said tomorrow, June 21, is the longest day of the year and he would like to make a motion that June 21st be deemed as John Higgins Day in the City of Coquille in honor of his 42 years of service. Councilor Capehart seconded the motion; all voted in favor.

Mayor Muenchrath and City Manager O'Connor presented John Higgins with a plaque for 42 years of service.

Mayor said the children are out and about and reminded everyone to be careful.

3. RESOLUTION 13-2011 A RESOLUTION COMMITTING A PORTION OF THE CITY OF COQUILLE'S PROPERTY TAXES DIRECTLY TO THE FIRE FUND IN AN AMOUNT EQUAL TO THE AMOUNT RECEIVED FROM THE COQUILLE RURAL FIRE PROTECTION DISTRICT

Finance Director Dufner said this resolution is needed to continue to keep the Fire Fund as a special revenue fund and there will be a transfer from the general fund it is designated by GASB 54, and a direct commitment is made from the taxes collected.

Councilor Weise made a motion to adopt resolution 13-2011 committing a portion of the City of Coquille's property taxes directly to the fire fund in an amount received from the Coquille Rural Fire Protection District. Councilor Spanberger seconded the motion; all voted in favor.

4. PUBLIC HEARING – CITY OF COQUILLE 2011-12 BUDGET

Mayor Muenchrath opened the public hearing on June 20, 2011 at 7:13 p.m.

Finance Director Dufner said the budget committee approved recommending the 2011-2012 budget of \$20,781,688. Local budget law allows the City Council to change the approved budget for known error or for information that becomes available after the budget is approved by the committee. Finance director said he would like Council to consider a cost of living increase of 3% for the department heads and the Sergeant, the

total cost of this increase is \$15,642 which will reduce the contingencies in the affected funds. If Council approves the changes the budget amount remains the same.

Finance Director Dufner said the other change is the budget needs to be corrected to reflect the funds going to the Fire department to be shown as a direct tax transfer.

Mayor Muenchrath called for any public comment; there was none.

Mayor Muenchrath closed the public hearing at 7:15 p.m.

5. RESOLUTION 14-2011 – A RESOLUTION ADOPTING THE 2011-2012 CITY OF COQUILLE BUDGET, MAKING APPROPRIATIONS AND LEVING TAXES.

Councilor Spanberger made a motion to adopt resolution 14-2011 adopting the 2011-2012 City of Coquille budget, making appropriations and levying taxes with the accounting correction of \$130,000 to reflect the change to commit the taxes directly to the fire fund. Councilor Short seconded the motion; all voted in favor.

5B. PUBLIC PARTICIPATION

Mike Hurston, 973 N Dean, requested the Council to waive the \$100 liquor investigation fee for the Garden Tour event; there will music and wine at Ernie's. The proceeds will go to the covered playground project and if there are additional fund left over it will go to the River Walk.

Councilor Short made a motion to waive the liquor investigation fee for the 2011 Garden Tour event. Councilor Baird seconded the motion; all voted in favor.

5C. – RESOLUTION 15-2011 – A RESOLUTION TRANSFERRING APPROPRIATIONS BETWEEN CATEGORTIES WITHIN THE SAME FUND.

Finance Director Dufner presented resolution 15-2011 which represents transferring appropriations between categories within the same fund. He reviewed the reasons for the transfers in the following funds:

Parks Department – equipment repair higher than estimated

Ambulance Fund – the new ambulance cost was higher, radio repairs cost ran over

Water Fund – Interest on loan due

Sewer Fund – additional chemicals purchased due to processing request by DEQ, DEQ permits, and the electrical and small tool expense was higher.

Perpetual Care Fund – expense higher due to reinvesting funds at Seattle Northwest.

Councilor Capehart made a motion to approve resolution 15-2011 transferring appropriations between categories within the same fund. Councilor Short seconded the motion; all voted in favor.

Councilor Wiese asked how the transition will be with the new Planner and Public Works Director. City Manager O'Connor said Mr. Urban will be arriving on Monday and have about a week with him and he said he would be available for questions.

6. ADJOURNMENT

Council President Wiese adjourned the regular meeting at 7:27 p.m.

Mayor, Matt Muenchrath

ATTEST: _____
Deputy Recorder, Rene Collins

CITY OF COQUILLE
URBAN RENEWAL AGENCY MEETING MINUTES
June 20, 2011

1. CALL TO ORDER

Chairman Wiese called the meeting to order at 7:28 p.m.

2. PUBLIC HEARING – FISCAL YEAR 2011-2012 AGENCY BUDGET

Chairman Wiese opened the public hearing at 7:28 p.m. on June 20, 2011.

Finance Director Dufner said the Urban Renewal Budget committee approved a budget of \$1, 300,773. He stated because the bond is not going to be completed by the end of June, he would like the board to consider including in the budget 1,500,000 bond and related cost in the 2011-2012 budget, this will increase the budget to 2,800,773. If the money is not received, the money will not be spent.

Chairman Wiese called for any comments; there were none.

Chairman Wiese closed the public hearing at 7:30 p.m.

3. URA RESOLUTION 1-2011 A RESOLUTION ADOPTING THE 2011-12 URBAN RENEWAL AGENCY DISTRICT BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES.

Member Spanberger made a motion to adopt URA Resolution 1-2011 adopting the 2011-2012 Urban Renewal Agency district budget of 2,800,773 and making appropriations and levying taxes. Member Capehart seconded the motion; members voted in favor.

4. ADJOURN URBAN RENEWAL AGENCY MEETING

Chairman Wiese adjourned the meeting at 7:31 p.m.

Chairman Loran Wiese

ATTEST: _____
Deputy Recorder, Rene Collins