

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
June 7, 2004**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Kathy Hagen, Fran Capehart, Jan Torbeck and Mollie Anderson

STAFF PRESENT: City Attorney John Trew, Public Works Director John Higgins, Police Chief Mike Reaves, Accounting Technician Ruth Graham, Library Director Anne Conner, Fire Chief Dave Waddington

PRESS: Robert Jump, Coquille Valley Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER

Mayor Britton called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Britton led those assembled in a salute to the flag.

3. MAYOR'S COMMENTS

Mayor Britton commented that the Gay 90's celebration went well.

4. COUNCIL COMMENTS

Councilor Anderson thanked everyone for their well wishes after her heart attack. Mrs. Anderson also commended the ambulance personnel who handled her case. Councilor Capehart stated that she would like to replace the top of the flagpole at the Pioneer Cemetery, with the monies coming from Council Goals. She stated that the cost should be less than \$100. Councilor Anderson made a motion to authorize the expense of a maximum of \$150 for replacing the top of the flagpole at the Pioneer Cemetery. Councilor Capehart seconded. All voted in favor. Councilor Capehart commented on how good the Gay 90's parade turned out and thanked the Rotary Club and Operation Coquille for their work on the City cleanup project.

5. STAFF REPORTS

Police Chief Reaves read his monthly report adding that his department has worked on an abatement and now the subject property is cleaned up and looking good. Chief Reaves stated that he had received several phone calls from citizens concerned about a police car speeding down Central just before the Gay 90's parade. He explained the matter and felt that Sergeant Sullivan did the best he could in light of the situation. There were 15 arrests that same weekend. Police Chief Reaves introduced Anne Conner, the new Library Director, to everyone. Public Works Director Higgins and Fire Chief Waddington both read their Staff Reports. Councilor Anderson read the Proclamation that was presented to Council and Mayor Britton proclaimed July 4th, 2004 Ernest Amling Day.

(scheduled under item #13)

Mayor Britton explained that there was an item on the agenda for a budget adjustment for fiscal year 2004-05. Mayor Britton opened the Budget Meeting. Budget Committee members present were Laurretta Spenader, Terrence Mai and Ron Tollenaar. Mayor Britton asked if anyone had any questions about this matter. Hearing none, a vote was taken on the proposed adjustment. All member of the Budget Committee and the Mayor and all members of the Council present voted in favor of the budget adjustment. Mayor Britton closed the Budget Meeting and opened the Council Meeting back into regular session.

6. CITY MANAGER'S REPORT

None

7. PUBLIC PARTICIPATION

Douglas Day of 15 N. Dean Street, Coquille, addressed Council requesting the sprinkling rates be extended to include the May reading. He started watering earlier because of the drier weather, thus making his bill a lot higher. Mayor Britton stated that Council would look at this possibility next year.

Adam Pritt, a former lifeguard, applied for the Pool Manager position. He expressed his frustrations because he wasn't called in for an interview. He wanted an explanation. Public Works Director Higgins explained that he didn't have the managerial qualifications required.

Wanda Pritt of 94026 Crystol Creek Lane, Coquille, expressed her concern about how a situation regarding a fence they are building on their property outside of the City limits was handled by Public Works Director/Planner Higgins. Mr. Higgins apologized and he will be looking into the matter further.

Judy Costello of 93495 Upper Loop Lane asked when friendly reminders were sent out. Accounting Technician Graham explained the timelines to her.

Mary Conner, a business owner downtown, asked that the garbage cans be checked on First Street. Public Works Director Higgins stated he would have the crew check on them.

8. CONSENT CALENDAR

Councilor Anderson made a motion to approve the consent calendar. Councilor Daniels seconded. All voted in favor.

9. CONTINGENT ACCEPTANCE OF OREGON FIRST COMMUNITY CREDIT UNION PROPOSAL FOR PURCHASING THEIR W. CENTRAL BUILDING

Mayor Britton asked if anyone from the audience wanted to comment on Oregon First's proposal. Mr. Britton stated that he felt the credit union offer was very generous. The Credit Union is asking \$800,000 with no money down and an interest rate of zero. The present City Hall building is not ADA compliant. Councilor Hagen thought this was a good idea. Both levels of the credit union building are ADA accessible and having City Hall in that location would tie that area with the downtown area. Councilor Torbeck stated that she heard comments for and against this proposal. Some of the comments by the public were concerns that money needs to be spent on street repairs. Councilor Capehart reported that she has gotten positive feedback. Councilor Anderson stated that she felt this was a good deal but was concerned about what would happen with the old building. Also Mrs. Anderson would like to see a town hall meeting held about this matter. Dal King of the Oregon First Community Credit Union commented that Coquille is their headquarters and they want to stay in the community. Joe Slack of H.G.E. presented a drawing of the proposal for their new building. It was pointed out that the Credit Union needed an answer soon because they have timelines to meet. There were several positive comments from the audience. After some more discussion, Councilor Anderson made a motion to accept the offer from the Oregon First Community Credit Union contingent on a favorable appraisal report. Councilor Capehart seconded. Mayor Britton explained that using Urban Renewal monies to redo the sidewalks in front of the new building on Second Street and putting in underground utilities would be a possibility. All voted in favor.

10. PRESENTATION BY JEFF MCKEOWN OF SMITH BARNEY ON CITY INVESTMENTS

Jeff McKeown of Smith Barney passed out some investment material to the Council. Mr. McKeown stated that he felt this was a good opportunity for the City to have a perpetual foundation that will go on forever if it is managed correctly with some help. He talked about how the monies should be managed and that he would like the City to talk with one of their Asset Managers some time in the future.

11. ADOPTION OF CITY INVESTMENT POLICY

After some discussion, Councilor Torbeck made a motion to postpone this agenda item. Councilor Capehart seconded. All voted in favor.

12. ODOT JURISDICTIONAL EXCHANGE

Lee Sparks from ODOT explained the background that leads up to this agreement. He explained that they are working with Bracelin and Yeager to put the waterlines in before overlaying South Adams Street. Mr. Sparks also stated that they are ready to install the interpretive plaque for the bridge. Councilor Anderson made a motion to approve the Jurisdictional Transfer Agreement No. 716 for trade of property on the G.P. site along the railroad right of way and South Adams Court. Councilor Capehart seconded. All voted in favor.

13. 2004-2005 BUDGET ADJUSTMENT

Done under Item # 5

14. ORDINANCE 1448 AN ORDINANCE AMENDING CHAPTER 13.04 WATER SERVICE SYSTEM OF THE CITY OF COQUILLE MUNICIPAL CODE SECTION 13.04.060

Councilor Anderson made a motion to adopt Ordinance 1448, an Ordinance amending Chapter 13.04 water service system of the City of Coquille Municipal Code Section 13.04.060. Councilor Daniels seconded. The Council was polled with the following results:

Voting Aye: Mayor Britton, Councilors: Daniels, Hagen, Anderson, Capehart and Torbeck

Voting No: None

Absent: Councilor Wiese

15. ORDINANCE 1449 AN ORDINANCE AMENDING CHAPTER 13.08 SEWER SERVICE SYSTEM OF THE CITY OF COQUILLE MUNICIPAL CODE SECTION 13.08.1—(B)

Councilor Anderson made a motion to adopt Ordinance 1449, an Ordinance amending chapter 13.08 sewer service system of the City of Coquille Municipal Code Section 13.08.100 (B). Councilor Daniels seconded.

The Council was polled with the following results:

Voting Aye: Mayor Britton, Councilors: Daniels, Hagen, Anderson, Capehart and Torbeck

Voting No: None

Absent: Councilor Wiese

RESOLUTION NO. 5-2004 A RESOLUTION SETTING A FIXED VALUE OF \$5,000 AND A USEFUL LIFE OF 5 YEARS OR MORE ON ALL FIXED ASSETS THAT ARE TO BE CAPITALIZED

Councilor Anderson made a motion to adopt Resolution 5-2004, a Resolution setting a fixed asset value of \$5,000 and a useful life of 5 years or more on all fixed assets that are to be capitalized. Councilor Capehart seconded. All voted in favor.

RESOLUTION 6-2004 A RESOLUTION AMENDING THE LICENSE, PERMITS, AND PROCEDURES BOOK AND ADOPTING NEW WATER, SEWER RATES FOR THE CITY OF COQUILLE AND AUTHORIZING THE RATES AND FEES CONTAINED THEREIN

Councilor Anderson made a motion to adopt Resolution 6-2004, a Resolution amending the license, permits and procedures book and adopting new water, sewer rates for the City of Coquille and authorizing the rates and fees contained therein. Councilor Capehart seconded. All voted in favor.

17A.RESOLUTION 7-2004, A RESOLUTION PERTAINING TO TRAFFIC AND PARKING IN THE CITY OF COQUILLE, COOS COUNTY, OREGON

There was a request from Tom and Sandy Gilliard to eliminate a parking space in front of their home at 153 N. Baxter Street. It was decided that this item needed to be brought to the work session on June 21st and the adjoining property owners will be notified.

17B.RESOLUTION 8-2004, A RESOLUTION TO APPLY FOR A SPECIAL CITY ALLOTMENT GRANT

Councilor Anderson made a motion to adopt Resolution No. 7-2004 (not used in previous agenda item), a resolution authorizing an application for Special City Allotment funds in the amount of \$25,000 for a street project on East Sixth Street from Collier to Elliott. Councilor Torbeck seconded. All voted in favor.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:00 p.m.

Mayor

ATTEST: _____
City Recorder