

**City of Coquille
Council Meeting Minutes
May 16, 2016**

COUNCIL PRESENT: Mayor Rowe, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

STAFF PRESENT: City Manager Marchant, Fire Chief Waddington, Public Works Director-Planner Urban, Finance Director Dufner, Library Director Conner and City Recorder Collins

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

Mayor Rowe welcomed everyone to the May council meeting. He said this is his favorite type of weather, a little overcast with a slight breeze, so you can do a little bit of work or relax. Mayor Rowe announced that City Recorder Collins will be leaving the City, and will become the City Recorder for North Bend. Finance Director Dufner presented a plaque to City Recorder Collins to show the City's appreciation for her years of service.

Mayor Rowe announced a vacancy on the Library board due to the resignation of Barbara Steele. He encouraged anyone who interested in reading and literacy to apply for the three year term that will start July 1.

He said he was asked by Coquille Ministerial Association to speak at National Day of Prayer, and it was a great opportunity. It is great for everyone to come together to share in communal faith activity.

Mayor Rowe announced there will be three council positions and the mayor position up for election in November. The election packets will be available on June 1st, and he encouraged anyone who is interested to pick up a packet from City Hall, because this is valuable, rewarding and important work.

4. COUNCIL COMMENTS

Councilor Graham said the Coquille River Walk received a grant two weeks ago from the Wild Rivers Coast Alliance in the amount of \$39,000, and today they received a second grant from the Oregon Community Foundation in the amount of \$25,000. They are waiting to hear from the Oregon State Parks Recreation Trail Program about an additional grant to be used to complete phase 2.

Councilor Heaton said Anne Duquenois and Susan Baker did an outstanding job presenting the slide show for the grant to the Oregon State Parks Recreation. The garden club has been putting flowers around the clock tower, and planning the garden tour. She thought the Emergency Expo hosted by the City was great success.

Councilor Short she attended the Day of Pray and it was a very touching ceremony. She said some of the downtown stores do not have heat or good electrical, and she suggested the City look at instituting some

type of inspection between tenant occupancy.

Councilor Capehart said she was sorry to see City Recorder Collins leave as she is very valuable to the City. Buddy Poppy's will be sold at McKay's next week. There will also be a parade in Coos Bay in honor of Memorial Day. She is wearing a necklace with several charms on it from the Charm Tour sponsored by the Coos Bay Art Museum, and it is a fun thing to do. On Memorial Day the VFW will decorate the crosses at several cemeteries starting at 9:30 from Sturdivant Park.

5. STAFF REPORTS

Library Conner said the book sale made approximately \$400, and they have new t-shirts available for sale at the Library in several colors for both men and women.

Chief Waddington said there will be a "burn to learn" on East 5th, on a piece of property that belongs to the Coquille Valley Hospital on Thursday. Mayor Rowe asked if the \$15,000 received from the Rural Fire District could continue yearly, and Waddington said they would ask them. Fire Chief Waddington said the Steak Fed will be the first Saturday in August.

Public Works Director/Planner Urban did not have anything to add to his report.

Finance Director Dufner said the invest account is earning 2.30% with a duration of the bonds is 2.77 years.

6. CITY MANAGER'S REPORT

City Manager Marchant said the Police Department union negotiations began and ended today with the bargaining unit. He is very proud with the work that has been with the management team and the employees and feels the labor negotiations went well due to the good staff relationships and a positive work environment. He feels the employees are doing a very good job and with the little resources we have; he is proud and feels grateful to have them. City Manager Marchant said there is rumor that he has accepted another job which he stated is not true.

Mayor Rowe said he attended the senior meals last week and told them that council increased their financial support for the program for the next fiscal year, the seniors expressed their gratitude.

7. PUBLIC PARTICIPATION

George Johnson, 1249 W. 14th St Coquille, has lived here all his life even though he has had opportunities to leave. He worked for school district for 40 years, and Coquille is a great place to raise children. He presented a petition to council saying no to a marijuana store should be located at 1270 N. 13th Street. He feels the neighbors should have been surveyed to see how they felt, he received 38 signatures from people in the neighborhood who do not want that type of business located in their there. He understands the City does not have a law against this type of business in Coquille, but there is daycare across the street. Many high school children go to that area during lunch, and the school is concerned. The School District is in need of additional office space they have offered to pay \$15,000 more than the current owner paid for the property. Mayor Rowe said he did not think that was the best place for that type of business, but there is nothing the city could have done about the business being located there. He does not want a dispensary near a residential area, a school or daycare. Mayor Rowe has a call in to Oregon Liquor Commission and the Oregon Health Authority and he will talk with them to see if there is a way to work out the problem. Councilor Short said most of the councilors did not know anything about this situation. Councilor Heaton thanked Mr. Johnson for being curious and asking what was going.

Pat Cagely agreed with Mr. Johnson, and she hopes the City Council will help search for a solution to this problem. She thought that people had to get permission from City Council or the Planning Commission to have this type of businesses.

Sharon Smith said she lives next door to Mr. Johnson, and he let her know what he had found had out about the new business. She feels like it is a strange place to put a dispensary, and said they have been using the alley to clean the property, She is concerned that that their customers will start to use the alley to visit the store, which could cause a traffic issue. She is concerned about this type of neighbor and what kind affect it will have on their neighborhood. Councilor Capehart asked if there is anything the City can do about this, and City Manager Marchant said none of which he is aware, and this type of business falls under the jurisdiction of OLCC and the Oregon Health Authority. Councilor Graham asked how far the store would be located from the high school, and Marchant said about 1,200 feet. Mayor Rowe said if the City would have had an opposing vote in the amount of 55% the City would have been able to put a preemptive ban in place.

Councilor Heaton asked if there is drive-thru could that change the traffic pattern, and Public Works - Planner Urban said he does not think so, but if they want to use the alley they would have to talk to the City.

Dorothy Mick, 1321 N Nutmeg, said the new business will have only have six parking spaces, is four tenths a mile from the high school, and one tenth of mile from a daycare. She feels the City has the opportunity to rezone areas to avoid these types of situations, because you shouldn't put a business in the middle of a residential area. She asked if the City had said no to marijuana businesses, and Urban said the Planning Commission has not turned down any marijuana stores. He has been asked about some different locations, and at this time if it is in a commercial zone it is allowed. Mrs. Mick said this type of store should be located in a different area. She asked how the City is going to protect the Citizens of Coquille, and are the owners going to be responsible for installing cameras, gates and security.

Bill Mick also agrees with Mr. Johnson and is concerned with the type of people that may go to the store to make purchases.

Mayor Rowe suggested that those concerned contact Senator Kruse, and he will also be contacting him. Councilor Chappelle said Mark Pettinger from OLCC is another individual that can be contacted.

- 8. CONSENT CALENDAR A) COUNCIL MINUTES April 4, 2016**
 - B) COUNCIL MINUTES APRIL 18, 2016**
 - C) COUNCIL BUDGET COMMITTEE MINUTES APRIL 18, 2016**

Councilor Graham made a motion to adopt the consent calendar. Councilor Heaton seconded the motion, and all voted in favor.

- 9. RESOLUTION 07-2016 A RESOLUTION TRANSFERRING APPROPRIATIONS BETWEEN CATEGORIES WITHIN THE SAME FUND**

Finance Director Dufner said this resolution transfer money from the contingency fund to where money is needed based on where the budget line items are short. Councilor Heaton asked why the police is over 15,000, and Finance Director Dufner said it was due to a vacation and comp time payout.

Councilor Heaton made a motion to adopt resolution 07-2016 a resolution transferring appropriations between categories within the same fund. Councilor Short seconded the motion, and all voted in favor.

- 10. RESOLUTION 08-2016 A RESOLUTION TO ADOPT A NEPOTISM POLICY**

City Manager Marchant said he reviewed the City's personnel policy manual, and it referenced a nepotism policy that did not exist, so he found one that will work. It outlines who a supervisor can and cannot supervise.

Councilor Heaton made motion to adopt resolution 08-2016, a resolution to adopt a nepotism policy. Councilor Chappelle seconded the motion, and all voted in favor.

11. LABOR CONTRACT FOR COQUILLE PUBLIC WORKS TEAMSTERS LOCAL 206

City Manager Marchant presented the Public Works Labor contract for the next 3 years. The salaries will increase at the rate of 2%, 2%, and 2.5% in the next three years, which is approximate to the past CPU indexes. Councilor Heaton suggested changing the contract wording to reflect him/her as we have both on staff, and Marchant said he would take care of the issue.

Councilor Graham made a motion to adopt the labor contract for the Coquille Public Works Teamsters Local 206. Councilor Chappelle seconded the motion, and all voted in favor.

12. ORDINANCE 1501 AN ORDINANCE AMENDING CHAPTER 6.04 OF THE COQUILLE MUNICIPAL CODE; AMENDING SECTIONS 6.04.010, 6.04.020, 6.04.030, 6.04.040 AND 6.04.050; PROVIDING PENALTIES, FINES AND DECLARING AN EMERGENCY.

Councilor Graham made a motion to read Ordinance 1501 by title only. Councilor Heaton seconded the motion, and all voted in favor.

Councilor Short made a motion to adopt ordinance 1501 an ordinance amending chapter 6.04 of the coquille municipal code; amending sections 6.04.010, 6.04.020, 6.04.030, 6.04.040 and 6.04.050; providing penalties, fines and declaring an emergency. Councilor Heaton seconded the motion.

Councilor Graham- Yes
Councilor Heaton- Yes
Councilor Chappelle- Yes
Councilor Short- Yes
Councilor Capehart- Yes
Mayor Rowe- Yes
Motion carries

13. ORDINANCE 1502 AN ORDINANCE AMENDING CHAPTER 8.08 OF THE COQUILLE MUNICIPAL CODE; AMENDING SECTIONS 8.08.030 AND 8.08.070; ADDING SECTION 8.08.200; AND REPEALING SECTION 8.08.060; PROVIDING PENALTIES, FINES AND DECLARING AN EMERGENCY

Councilor Capehart made a motion to read Ordinance 1502 by tile only. Councilor Chappelle seconded the motion, and all voted in favor.

City Manager Marchant said ordinance 1501, 1502, 1503 are to cleanup some of the code and adding additional provisions such as a new fee schedule which will help with expansion of municipal code.

Councilor Capehart made a motion to adopt ordinance 1502 an ordinance amending chapter 8.08 of the coquille municipal code; amending sections 8.08.030 and 8.08.070; adding section 8.08.200; and repealing section 8.08.060; providing penalties, fines and declaring an emergency. Councilor Heaton seconded the motion.

Councilor Graham- Yes
Councilor Heaton- Yes
Councilor Chappelle- Yes
Councilor Short- Yes
Councilor Capehart- Yes
Mayor Rowe- Yes
Motion carries

14. ORDINANCE 1503 AN ORDINANCE AMENDING CHAPTER 9.04 OF THE COQUILLE MUNICIPAL CODE; AMENDING SECTIONS 9.04.001 THROUGH 9.04.210; ADOPTING SECTIONS 9.08.060 THROUGH 9.08.130 AND REPEALING SECTIONS 9.12.010 AND 9.12.040; PROVIDING PENALTIES, FINES AND DECLARING AN EMERGENCY

Councilor Graham made a motion read Ordinance 1503 by title only. Councilor Heaton seconded the motion, and all voted in favor.

Councilor Chappelle made a motion to adopt ordinance 1503 an ordinance amending chapter 9.04 of the coquille municipal code; amending sections 9.04.001 through 9.04.210; adopting sections 9.08.060 through 9.08.130 and repealing sections 9.12.010 and 9.12.040; providing penalties, fines and declaring an emergency. Councilor Capehart seconded the motion.

Councilor Graham-Yes
Councilor Heaton- Yes
Councilor Chappelle-Yes
Councilor Short- Yes
Councilor Capehart-Yes
Mayor Rowe-Yes
Motion carries

15. PUBLIC HEARING ON CHANGING THE RESIDENTIAL AND COMMERCIAL GARBAGE COLLECTIONS RATES

Mayor Rowe opened a public hearing 8:16 p.m. to take comment on changing the residential and commercial garbage collection rates; there were no comments.
Mayor Rowe closed the public hearing 8:16 p.m.

16. RESOLUTION 09-2016 A ROLUTION CHANGING THE RESIDENTIAL AND COMMERCIAL GARBAGE COLLECTION RATES AND APPROVING A RATE INCREASE FOR THE FRANCHISE HOLDER

Councilor Short asked if it would be retroactive to March 1st, Mayor Rowe said yes. Councilor Heaton asked City Manager Marchant when the franchise will expire, and Marchant said it will in 2019.

Councilor Heaton made a motion to adopt resolution 09-2016, a resolution changing the residential and commercial garbage collection rates, and approving a rate increase for the franchise holder. Councilor Chappelle seconded the motion, and all voted in favor.

17. ADJOURN

Mayor Rowe adjourned the meeting at 8:19 p.m.

Mayor, Matt Rowe

Deputy City Recorder, William Dufner
