

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
May 6, 2013

COUNCIL PRESENT: Mayor Rowe, Council President Loran Wiese, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

STAFF PRESENT: City Manager Marchant, Finance Director Dufner, Officer Pat Smith, Fire Chief Waddington, Deputy Recorder Collins, and City Attorney Trew

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office

Executive Session

EXECUTIVE SESSION – PURSUANT TO ORS 192.660(2) (i) TO CONDUCT PERSONNEL EVALUATION OF CITY MANAGER

Mayor Rowe said the City of Coquille will now meet in executive session to conduct Personnel evaluation of City Manager.

This executive session is held pursuant to ORS 192.660 (2) (i), which allows the Council to meet in executive session for the purpose of conduct personnel evaluation of City Manager.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, Council will return to open session and welcome the audience back into the room.

Mayor Rowe called the executive session to order at 6:13 p.m.

Mayor Rowe adjourned the executive session at 6:59

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR COMMENTS

Mayor Rowe said he and Chief Blue attended the Seventh Day Adventist Community Outreach Center opening. The center provides food, clothing, diapers and other items to help members of the community

4. COUNCIL COMMENTS

Councilor Capehart said May 15th is the Small Cities meeting which will start at 11:00 a.m. at the hospital. May 24th is Saw Dusters Champagne Benefit which will start at 7:00 pm. and the tickets are \$20.00. May 16th & 17th Buddy Poppies will be sold around the area. Monday May 27th at ceremonies will start at Sturdivant Park.

Councilor Short said May 18th and 19th the Wood Carver of the South West will have a Show at Pony Village Mall which will feature Ken Meens Carousel Animals. The Swimming and Water Safety Program for the 2nd and 3rd graders still needs donations to help fund the cost of the life guards. If anyone want to sponsor a Free Swim day let her know.

Councilor Chappelle said Friday June 21st Is the Coquille Community Fair there will be music, root beer floats and wants everyone to come and enjoy an evening of fun.

Councilor Wiese said he has been enjoying the wonderful weather we have been having.

Councilor Heaton she served at senior meals today which is a great program. She attended a rural downtown discussion in Myrtle Point and the discussion was very interesting. Last week she attended a meeting in Coos Bay on State Historic Preservation and there may be some opportunities we might be able to take advantage of.

Councilor Graham said he looked at the river walk along the San Antonio River.

Mayor Rowe said trivia night was fun and he participated on the winning team.

5. STAFF REPORTS

Fire Chief Waddington said there was a fire at Milk-E-Way Feed Saturday night and there were 15 fighters and 3 engines and they were there until the 9:30 the next morning he is very proud of all the Fire Fighters.

Officer Smith said he distributed additional press releases and Council appreciates the information. Council received an information pamphlet on Meth use. Councilor Heaton said they are not being published locally, Mayor Rowe said that you cannot force the paper to print the press releases.

Finance Director Dufner said our investment account is earning 3.97%and there is a quarterly report included in the packet. The server upgrade is scheduled for October. In June there will be a budget meeting which will reflect the requested change and a few additions. The

City is looking at an online Utility Payment Processing Program and it will be presented to Council at another meeting.

6. CITY MANAGER'S REPORT

City Manager Marchant said the Waste Water Treatment Plant (WWTP) has reached substantial completion which means everything is online. Marchant asked if the Council wants to plan an open house at the WWTP for the public to show the community what they have built; Council agreed that would be a good idea sometime in June.

Mayor Rowe said City Manager Marchant received an excellent review from Council and they want to congratulate him on a job well done

7. PUBLIC PARTICIPATION

Ethel Petry 1535 Shelly Road Coquille, She asked about how to change the City Charter so that if there is a council opening it goes to the last election with the next person with the most votes instead of appointing a person. Mayor Rowe said she would need to speak with the City Recorder and the County Clerk. On the MDDA what did Council decide; Mayor Rowe said there was no motion to approve the request, but she could have it added to a future agenda for review.

Nancy Keller, Rink Creek Coquille, said that Aaron Grabinsky is the best scholastic chess player in the State of Oregon and he will be the Oregon representative that will be attending the US Open Danker Tournament. Coquille also has the best girl scholastic player. She is planning a family fun block from old city Hall to Saw Dusters; she is trying to organize Aaron playing 30 games simultaneously. She would like to have the Carousel people there doing a fund raiser. There will also be face painting, dance and karate demos during the day. Councilor Capehart said the next parade meeting is on May 16th at 10:00 a.m.

Steve Major Dyer Partnership presentation from November it's now at substantial completion, the change orders are at \$260,840 (3.21%) and another change order of \$10,000 which will bring the total changes to 4.13% in total changes. Change order #5 was large due to the fact that the base rock would not compact due to soft sub grade at the main entrance to WWTP. Mr. Major showed slides of the blower building being constructed and the UV construction which will eliminate the use of chlorine. Several pieces of equipment have been recycled and upgraded and will continue to be used. Total budget is \$10,838,161 with engineering being \$1,590,077 with an additional amount of \$70,000 Dyer Partnership is asking council to consider additional charges due to the fact they have written off \$225,000. We still have a year to go through performance testing which will then be discussed with DEQ. Final completion of the WWTP is slated for mid June. Council asked that the \$70,000 requested from Dyer Partnership be placed on the next agenda.

8. CONSENT CALENDAR

a. CITY COUNCIL MINUTES OF APRIL 1, 2013

Councilor Capehart made a motion to approve the consent calendar as presented. Councilor Chappelle seconded the motion; all voted in favor.

9. RESOLUTION 09-2013 A RESOLUTION AMENDING THE LICENSE, PERMITS, AND PROCEDURES BOOK AND ADOPTING NEW FIRE-MED MEMBERSHIP FEE FOR THE CITY OF COQUILLE AND AUTHORIZING THE RATES AND FEES CONTAINED THEREIN

Fire Chief Waddington said the Coquille Valley Ambulance is proposing to raise the membership from \$40 to \$60 which is in the middle of the pricing of other Fire-Med programs in the state of Oregon. It has not been raised in 18 years and needs to be done due to rising costs of providing services. Most members have two or more family members that are covered by the plan. This membership covers 400 square miles.

Councilor Wiese made a motion to adopt resolution 09-2013 amending the license, permits, and procedures book and adopting new Fire-Med membership fee for the City of Coquille and authorizing the rates and fees contained therein. Councilor Heaton seconded the motion, all voted in favor.

10. ADJOURNMENT

Mayor Rowe adjourned the council meeting at 8:03 p.m.

Mayor, Matt Rowe

City Recorder, Rene Collins