

**CITY OF COQUILLE  
BUDGET COMMITTEE MEETING MINUTES  
APRIL 14, 2003**

**COUNCIL PRESENT:** Mayor Steve Britton, E.N. "Corky" Daniels, Fran Capehart, Loran Wiese, Mollie Anderson, Kathy Hagen

**BUDGET COMMITTEE PRESENT:** Clay Davis, Clint Dorland, Darlene Kelley

**STAFF PRESENT:** City Manager Terence O'Connor, Police Chief Mike Reaves, Fire Chief Dave Waddington, Finance Director Sherri Flora, Library Director Sharon Smith, Community Services Director Ann Steeves, Shawn March, Modena Thomas, Danny Burgard

**PRESS:** None

**AUDIENCE:** None

**CALL TO ORDER**

Council President Loran Wiese called the meeting to order at 7:00 p.m. He then asked for nominations for Budget Committee Chairman. Member Clay Davis made a motion to nominate Loran Wiese as chairman. Councilor Fran Capehart seconded the motion, with all voting in favor. Chairman Wiese called for nominations for Secretary for the Budget Committee. Member Clay Davis made a motion to nominate Councilor Mollie Anderson as secretary. Councilor Fran Capehart seconded the motion, with all voting in favor.

Budget Committee Member Clay Davis stated that he was the insurance agent of record for the City and would declare a conflict of interest if needed.

**BUDGET REVIEW**

Chairman Wiese thanked the committee members for their attendance and requested input from the budget committee on how they wanted to proceed with the budget review. Member Clay Davis stated that the proposed budget is balanced and asked that City Manager O'Connor review the changes from the requested budget to the proposed budget. City Manager detailed the changes to the requested budget, which total \$162,164 and then presented his 2003-04 Budget Message.

Member Clay Davis stated that no money has been budgeted for deferred maintenance and therefore, no funding exists to replace equipment. Member Clint Dorland stated that a letter needs to be written to the local newspaper, updating citizens on the City's current budget. Chairman Wiese stated that budget reductions affect the entire City and citizens need to understand that they have to be part of the solution. He added that people need to listen and get involved. He also commented that information regarding what the city can afford is what needs to be published. Member Clay Davis stated that citizens have to feel services being cut or they will vote no on future levies. Councilor Daniels stated that it is easier and cheaper to eliminate vacant positions but expressed his displeasure with the elimination of two police officer positions. Chairman Wiese requested that department heads provide a brief overview of their department budgets.

**PUBLIC HEARING – REVENUE SHARING**

At 8:45 p.m. Chairman Wiese closed the budget committee meeting and opened the Public Hearing stating that it was the time and place as advertised for public input on the use of State Revenue Sharing Funds in the amount of \$22,000. Chairman Wiese asked if anyone from the audience or committee had any comments on the use of these funds, which have in the past been used to offset taxes.

Hearing no comments, Chairman Wiese closed the public hearing at 8:50 and re-opened the Budget Committee meeting.

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**BUDGET REVIEW**

Member Darlene Kelley made a motion to approve the proposed 2003-04 City and Urban Renewal Agency budgets and to recommend adoption of the budgets to City Council at the June 23<sup>rd</sup> meeting. Councilor Fran Capehart seconded the motion, with all voting in favor.

**ADJOURNMENT**

Chairman Wiese thanked the Budget Committee for their time and adjourned the meeting at 10:05 p.m.

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Budget Committee Secretary