

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
April 7, 2008

COUNCIL PRESENT: Mayor Steve Britton, Councilor E.N. "Corky" Daniels, Loran Wiese, Bruce Parker, Linda Short and Fran Capehart.

STAFF PRESENT: City Manager Terence O'Connor, Fire Chief Dave Waddington, Public Works Director John Higgins, Finance Director Chuck Dufner, Library Director Anne Conner, City Attorney John Trew and Deputy Recorder Rene Collins

PRESS: Coquille Community News, The World

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER AND FLAG SALUTE

Mayor Britton called the meeting to order at 7:05 p.m.

2. MAYOR'S COMMENTS

Mayor Britton said. The Coquille Fire Dept is celebrating their 100-year anniversary. They would like to purchase two 3 X 3 wooden signs, one of which would be portable at the cost of \$1,200.00. Mayor would like the City to purchase the signs using council goal funds. Councilor Capehart made a motion to purchase the two 100 year anniversary signs for the Fire Department. Councilor Parker seconded the motion; all voted in favor. Fire Chief Waddington said they would have an old timers celebration in September and thanked Council for the signs.

Mayor Britton said he had received letters in response to the openings on the Budget Committee from Mollie Anderson, Niki Graham, Mary Geddry and Paige Pyner. Hearing no objections Mayor Britton appointed Niki Graham, Paige Pyner, and Mollie Anderson.

Mayor Britton promulgated the Proclamation declaring April 2008 to be Child Abuse Prevention and Awareness Month.

3. COUNCIL COMMENTS

Councilor Wiese said the goal session that took place last week was very successful. Councilor Parker also agreed with Councilor Wiese that the session was very positive. Councilor Short said 50 baskets were planted yesterday and they are being housed by the Fire Department in green houses. Councilor Short said she had spoken to council about a possible dog park at 5th Street Park last month and is asking for approval of the dog park site. If approval is granted the committee will move forward with the designing and fundraising. The area has been staked for everyone to visit the proposed dog park with an area of 100 X 200. There would a gate for the entrance and one for the lawn care equipment. Several people have showed an interest in the park and have volunteered to work on the committee and people from other areas will stop and use the facility. Councilor Parker said there are things that need to be done before the dog park, so he does not support this project at this time. Councilor Wiese said he likes the idea of the dog park and the area is not being used at this time. Diane Courtright likes the idea but said there will need to be signage. Mike Wilson said he would drill the holes for the fence posts. Councilor Wiese made a motion to move forward with the dog park; Councilor Capehart seconded the motion. Councilor Parker voted against; all others voted in favor. Councilor Short said there would be a meeting on Thursday April 10, 2008 at 5:30 in the Community Building about the dog park. Mayor Britton asked if we could possibly research having a small sheltered area at the dog park to house at-large animals until animal control can pick them up, which would save the Police Department some time. Councilor Capehart said the Community Center is very busy and they are booking up for the spring and summer.

4. STAFF REPORTS

Fire Chief Waddington said they have been working on the training on the new ladder truck and some of the volunteers will be getting certified.

Public Works Director John Higgins said C2S Group is about 90% complete with the pipe installation. They will continue to work on patching and hooking up the lines. He is checking with Bac-Gen Technologies on the possible grant funds to assist with the cost of the new river pump. The codes development is moving forward and planning will meet again this month to continue the work.

Library Director Conner said the Trivia game fundraiser was a success and raised about \$500.00 and the next one will be October 11.

Police Chief Reaves was out due to a family emergency. Mayor Britton read the stats for the month of March 2008.

Finance Director Dufner said he was working on the budget. The investment account is still doing well at 5.1%. The price of the audit will increase by 5% due to new auditing standards but a 10% increase will be budgeted.

Pampered Chef has requested use of the small auditorium on May 1, 2008 for a fund raising activity for the Coquille's relay for life teams. The Relay for life is July 12 and 13th at the high school. Councilor Wiese made a motion to approve the use of the small auditorium at no charge to Pampered Chef on May 1, 2008. Councilor Capehart seconded the motion; all voted in favor.

5. CITY MANAGER'S REPORT

City Manager O'Connor said the appeal time to the water treatment facility bids has lapsed with no challenges to the bidding. The City has issued a notice to proceed to Triad Construction. Stage one of the work will start in May.

The grant request for \$491,000 has been turned into the Oregon State Parks and Recreation Department last week. The request is for the Coquille River Walk project and he feels the grant writer that the Port of Bandon supplied did a wonderful job in the preparation of the packet. The Port of Bandon chose to support our project at this time by postponing their project at Weber's Pier.

The second meeting with the Public Works Union is set for April 18th.

Yu's Dynasty has applied for a liquor License from the state of Oregon. Councilor Wiese made a motion to approve the liquor license application for Yu's Dynasty. Councilor Short seconded the motion; all voted in favor.

6. PUBLIC PARTICIPATION

Bette Jo Berg, 56046 Fat Elk Road, said there is a group of citizens in the community who want to give support to the Courtright Family and the search for justice for Leah Freeman. The group wants to bring the case back into the media and hopefully will find some answers for the family. They would also like to organize some type of Crime Stoppers Program to help with the crime in the community. The group is planning a memorial float for the Gay 90's parade. Mayor Britton said Council does support the Courtright Family and hopes that closure can be found.

Patty Goodrum, 460 E. 6th, presented a picture of a tree in front of her residence that she believes is on City property. She is afraid that the tree is going to fall on her house and will cause extensive damage to her property. The bids range from \$2,400 to \$5,400 and she can't afford the whole amount. She is requesting the City to split the cost with her of removing the tree. PPL has trimmed the branches and the previous owner had the tree topped. Planner Higgins said it is on the street right of way and the tree is not dead or dying. Mayor Britton would like the City Manager and the Public Works Director to investigate the responsibility of the tree.

7. CONSENT CALENDAR

- A. City Council minutes from March 3, 2008
- B. City Council minutes from March 21, 2008

Councilor Capehart made a motion to approve the consent calendar; Councilor Wiese seconded the motion. All voted in favor

8. RESOLUTION 04-2008 A RESOLUTION ADOPTING THE INTERNAL CONTROL POLICIES AS PART OF THE ACCOUNTING POLICIES AND PROCEDURES MANUAL

Councilor Wiese made a motion to adopt Resolution 04-2008 adopting internal control policies as part of the accounting policies and procedures manual for the City and the Urban Renewal Agency. Councilor Daniels seconded the motion; all voted in favor

9. RESOLUTION 05-2008 A RESOLUTION ESTABLISHING A PUBLIC RECORDS POLICY AND SETTINGS FEES.

The City Manager said this is setting policy and procedures to handle public record requests.

Councilor Parker made a motion to adopt Resolution 05-2008 Establishing a public records policy and setting fees. Councilor Capehart seconded the motion; all voted in favor. The City Manager said the cost for copies of policy and procedures would be \$0.25 per page.

10. RESOLUTION 06-2008 A RESOLUTION AMENDING THE LICENSE, PERMITS, AND PROCEDURES BOOK AND AUTHORIZING THE RATES AND FEES CONTAINED THERIN.

Councilor Capehart made a motion to adopt Resolution 06-2008 amending the license, permits, and procedures book and authorizing the rates and fees contained therein. Councilor Wiese seconded the motion; all voted in favor.

11. ADJOURNMENT

Mayor Britton adjourned the Council Meeting at 8:05 p.m.

Mayor, Steve Britton

ATTEST: _____
Deputy Recorder

CITY OF COQUILLE
URBAN RENEWAL AGENCY MEETING
April 7, 2008

1. CALL TO ORDER

Urban Renewal Chairman Wiese called the meeting to order at 8:20 p.m.

2. APPROVAL OF MINUTES

Urban Renewal minutes from March 3, 2008

Member Britton made a motion to accept the minutes from the March 3, 2008 Urban Renewal Meeting. Member Short seconded the motion; all voted in favor.

3. RESOLUTION 01-2008 A RESOLUTION ADOPTING THE INTERNAL CONTROL POLICIES AS PART OF THE ACCOUNTING POLICIES AND PROCEDURES MANUAL

Member Capehart made a motion to adopt Resolution 01-2008 adopting internal control policies as part of the accounting policies and procedures manual for the Coquille Urban Renewal Agency. Member Short seconded the motion; all voted in favor

3. DISCUSSION ON POSSIBLE FAÇADE BUILDING PROJECT – The Sentinel Building

City Manager O'Connor said Mr. Marca had inquired about the façade program for the Sentinel Building, and he was made aware that a couple of bids are required on the work they are requesting assistance with. The item was placed on the agenda in case the application was turned in after the packet was distributed; none has been received at this time.

4. ADJOURNMENT

Chairman Wiese adjourned the meeting at 8:25 p.m.

Chairman, Loran Wiese

ATTEST: _____
Deputy Recorder