

CITY OF COQUILLE
COUNCIL MEETING MINUTES
April 7, 2003

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Kathy Hagen, Mollie Anderson, Fran Capehart, Janice Torbeck and Loran Wiese

STAFF PRESENT: City Manager Terence O'Connor, Police Chief Mike Reaves, Public Works Director John Higgins, Fire Chief Dave Waddington, Library Director Sharon Smith, Community Activities Director Ann Steeves, Finance Director Sherri Flora, City Attorney John Trew

PRESS: Robert Jump, Coquille Valley Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER

Mayor Britton called the meeting to order at 7:00 p.m. and led those assembled in a flag salute.

2. MAYOR'S OPENING REMARKS

Councilor Anderson made a motion to approve Mayor Britton's recommendations of Bruce Parker to Administrative Committee and Ken Peerson to Public Safety Committee. Councilor Daniels seconded the motion, with all voting in favor.

3. COUNCIL COMMENTS

Councilor Wiese stated that there was a great turnout for on Support Our Troops Saturday and he thanked Councilor Capehart and all of those in attendance. Councilors Hagen and Anderson agreed. Councilor Capehart also commented on the wonderful turnout, which was for a great cause and thanked all the councilors for attending the event.

4. STAFF REPORTS

Chief Reaves requested that Council complete the forms provided to assist Modena Thomas in applying for additional grants. He stated that his department has applied for various grants for public safety. He also introduced Norm Counts, who has been hired as a police officer to provide temporary help until June 30.

Librarian Sharon Smith stated that staff has been busy with spring cleaning and that the new, larger book drop has been installed. Community Services Director Ann Steeves stated that she is in the process of re-opening the caretaker position after not receiving enough applicants the first time. She also reported that by April 21st we should have news about the county-wide FEMA grant. She stated that we are gearing up to participate in a national disaster demonstration program, testing various technologies. Participants will include Coos County Public Health, Coos County Emergency Management, Oregon International Port of Coos Bay, Bay Area Hospital, Oregon National Guard, Oregon Emergency Management and State Police. It will be a great opportunity to get national recognition for the work that we are doing in that area. Ms. Steeves also reported that staff is gearing up for the pool opening and have been working on floor covering issues. In addition, she stated that she had received the contract from the architect on the Sturdivant Building and will have request for proposals in April/May and project groundbreaking after Gay 90s. Lastly she stated that she had received notification from the state legislative fiscal office that the second Community Incentive grant funding has been put on hold until the state figures out how to balance the budget.

Public Works Director John Higgins introduced Butch Parker, City consultant. Fire Chief Dave Waddington reported on a United States Fire Administration grant which City has applied for to fund turnouts and a new breathing apparatus. Finance Director Sherri Flora stated that the first budget committee meeting is scheduled

for April 14 and that copies of the proposed budget would be available by the end of the week. Due to union negotiations in process and incomplete PERS rate determination, she requested that Council consider moving adoption of budget from June 2 to June 23rd. She also reported that there are still currently three open positions on the budget committee.

5. CITY MANAGER'S REPORT

Councilor Anderson made a motion to approve a request by Larry Sprouse for street closure on Baxter Street between 3rd and 5th Street Soapbox Derby on May 10th from 10 a.m. to 4 p.m. Councilor Capehart seconded the motion, with all voting in favor.

- City Manager O'Connor presented his report to Council on the following:
- Union Pacific Railroad update
- Jim Murray and GP site
- Dispatch increase

6. AUDIENCE PARTICIPATION

Don Delyria requested confirmation from Council that no action was required regarding approval of park benches in front of businesses. Councilor Anderson stated no action was necessary, provided there was business owner approval and no blockage on the sidewalk. Mayor Britton directed staff and the Public Safety Committee to review parking spaces on Highway 42 near the Coquille Broiler after a comment from the audience expressing concerns on this issue again. Mary Connor also stated the Adams and 3rd intersection should also be reviewed.

7. CONSENT CALENDAR

A. City Council minutes of March 3, 2003

Councilor Anderson made a motion to approve the consent calendar. Councilor Capehart seconded the motion, with all voting in favor

8. REQUEST BY RHONDA HOFFINES TO UTILIZE CCB FOR YOUTH SUMMER LUNCH PROGRAMS

Councilor Wiese made a motion to approve request by Rhonda Hoffines for partnering and use of the community building for free lunch program for the youth summer lunch program, sponsored by USDA. Councilor Daniels seconded the motion, with all voting in favor.

9. REQUEST BY THERA PAWS – RAMONA PESSA – WAIVER OF MULTIPLE FLOOR FEES AT CCB

Councilor Anderson made a motion to approve waiver of multiple monthly floor fees in the use of the community building and charge only one floor fee per month. Councilor Hagen seconded the motion. Discussion followed. Ramona Pessa representing Thera Paws stated that the request was to pay one floor fee for each rental period, similar to what they previously had been charged. Ms. Steeves stated that her understanding was to charge Thera Paws similar to Saturday Market, with one floor fee per month. Councilor Anderson withdrew her motion. She then made a motion to charge Thera Paws the floor fee only and no rental fee. Councilor Torbeck seconded the motion, with all voting in favor except Councilor Wiese who voted in opposition.

10. PRESENTATION BY GREG STEIN OF POLARIS, INC – COMMUNITY BRANDING

Greg Stein of Polaris, Inc. made a presentation to the Council on community branding.

11. PUBLIC HEARING – CITY OF COQUILLE ZONING AND LAND DEVELOPMENT CODE

Mayor Britton closed the regular session and opened the public hearing at 8:20 p.m. Butch Parker explained the changes to the code and that this ordinance would codify and bring all prior ordinances together and in compliance with ORS changes in statutes.

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Mayor Britton closed the public hearing at 8:27 p.m.

12. ORDINANCE 1438 – AN ORDINANCE AMENDING THE CITY OF COQUILLE ZONING AND LAND DEVELOPMENT ORDINANCE AS PART OF PERIODIC REVIEW WORK PROGRAM TASK #2

Councilor Anderson read Ordinance 1438, by title only, and made a motion to adopt Ordinance 1438. Councilor Capehart seconded the motion. Prior to final adoption of the Ordinance, City Attorney requested that Council have a second reading of this ordinance, according to his interpretation of the City's charter. Councilor Anderson read Ordinance 1438 a second time, by title only.

The Council was polled with the following results:

Voting Aye: Mayor Britton and Councilors Daniels, Wiese, Hagen, Anderson, Capehart and Torbeck
Voting No: None
Absent: None

13. RESOLUTION 07-2003 A RESOLUTION APPLYING FOR SCA FUNDS FROM ODOT

Councilor Anderson made a motion to approve Resolution 07-2003. Councilor Daniels seconded the motion, with all voting in favor.

14. APPROVAL OF SUBMISSION OF SRF FACILITIES PLANNING REQUEST – WASTEWATER FACILITIES

Councilor Anderson made a motion to approve submission to DEQ of SRF loan program application for wastewater facility plan and influent pump station modifications in the amount of \$195,000.

15. PUBLIC SAFETY COMMITTEE RECOMMENDATION

Councilor Wiese presented the Public Safety Committee recommendation to deny the request by Eugene and Melissa Hager for removal of timed parking. Mr. Hager questioned why he was not notified of the Public Safety Committee meeting. Council agreed to table a decision on this request until the Public Safety Committee met with Mr. Hager.

16. ADJOURNMENT

Mayor Britton directed staff to schedule a meeting for the Administrative Committee in April. Hearing no further business to come before the Council, Mayor Britton adjourned the meeting at 9:20 p.m.

Mayor

ATTEST: _____
City Recorder