

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
April 6, 2009

COUNCIL PRESENT: Mayor Steve Britton, Councilors E.N. "Corky" Daniels, Loran Wiese, Linda Short, Fran Capehart, and Matt Muenchrath.

STAFF PRESENT: Public Works Director John Higgins, Chief Mark Dannels, Library Director Anne Conner, Finance Director Chuck Dufner and City Attorney John Trew.

PRESS: The World, Coquille Community News, and Coquille Valley Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER AND FLAG SALUTE

Mayor Britton called the meeting to order at 7:03 p.m.

Mayor Britton promulgated the Proclamation declaring April 2009 to be Child Abuse Prevention and Awareness Month.

2. MAYOR'S COMMENTS

Mayor Britton recognized Sandy Messerle the new director of South Coast Development Corporation. Ms. Messerle gave some back round about herself, she believes in small incremental changes in the community and the large ones will follow.

3. COUNCIL COMMENTS

Councilor Capehart said today is opening day of baseball season and is very excited. She said Ryan Jack was voted Ms. Outstanding Teen and will go on to compete in Seaside. On June 20th the Historical Preservation Group will be visiting Coquille and be attending a show at the Saw Dusters Theatre. The Gay 90's buttons have been made and are on sale, and the Community Center is very busy. Councilor Short said 50 hanging flower baskets have been planted and are in the green house and they need volunteers to help water after they are hung. The Dog Park grand opening is going to be the weekend of Gay 90's. Eight days of free swim have been secured and there are still more days available, the cost of sponsorship is \$400.00. Councilor Wiese introduced his son Jake who was visiting from out of town. Councilor Daniels had no comments. Councilor Muenchrath said the streets looked clean and the City looks great. He hopes the Police Department has turned the corner and we have a great Police Chief and wants the officers to know he appreciates their hard work.

4. STAFF REPORTS

Chief Waddington the truck he looked at for \$20,000 originally was a base truck. The new price quoted for a 2009 is \$31,000, which \$15,000 will come from the rural fire district and the additional \$16,000 will come from the Fire Departments equipment reserve which has a balance of \$138,000. The vehicles purchased by the Fire Department have a long life span. Councilor Muenchrath asked if we have any other equipment purchases that are coming up, Chief Waddington said not at this time. Councilor Capehart made a motion to allow the purchase of 2009 truck at the cost of \$31,000 by the Fire Department. Councilor Wiese seconded the motion. Chief Waddington said it would replace a 1987 eight-passenger van. All councilor voted yes.

Public Works Director Higgins said his report is in the packet. He said the water treatment plant is moving along and we did experience several breaks due to the angle of an old pipe. One filter has been replaced and filter number two is being rebuilt and work is being done on the river pump. Concrete for the public works building should be poured next week. Mayor Britton asked about the road signs progress. Higgins said the County has some done and they should be installed soon and they continue to work on them as they have time.

Library Director Conner had nothing to add to her report. Councilor Muenchrath asked when the computers would be arriving. Conner said that once New Egg receives the check and process it they will send the computers. The Library will need some new furniture to house the computers.

Officer Chappelle said Chief Dannels is in Coos Bay and will give a full report when he returns later in the meeting.

Mayor Britton said the Wiese Family donated a Chevy Truck, Mike Venabell donated his time to paint the truck. Resource Officer Chappelle will use the truck.

Finance Director Dufner said has been working on the budget. The investment account is still earning over 5%. He suggested some technical upgrades which includes a server to be housed off site and possibly a backup site in Portland. Found some reasonable pricing on archiving software that can be used for City documents.

Chief Dannels said he is working on the grant for some officer dollars for the 2009-2010 fiscal year. Several months ago the Wiese family donated a 1994 Chevy Pickup. Les Schwab donated a battery, Mike Venabell donated the paint job, Mayor Britton donated the time of installing the lights and radio. Chief Dannels said the team is doing well, and he commended the staff and officers for their work.

5. CITY MANAGER'S REPORT

Donnell Frazier requested to waive the Community Center rental fees for a benefit concert being put on by the FunkyJahPunky Band for the Coquille High School Project Graduation on April 8, 2009. Councilor Muenchrath made a motion to waive the rental fee of the Community Center for the Project Graduation benefit concert. Councilor Daniels seconded the motion, all voted in favor

Michelle Westrum representative of United Valley Christian Academy, out students are from the Coquille and the surrounding areas. The parents group holds fund raisers to help keep the tuition low the provide education preschool through 8th grade. They are preparing for the Big Band Bash on May 2, 2009, which includes dinner, silent auction and band. We are requesting to use the large auditorium at no charge for this event. Councilor Wiese made a motion to waive the rental fees for United Valley Christian Academy Big Band Bash on May 2, 2009. Councilor Daniels second the motion, all voted in favor.

City Manager O'Connor prepared a draft policy regarding liability insurance requirements for an event to be held at the Community Center, park gazebo and City swimming pool. The policy outlines the insurance requirements, providing and purchasing coverage information and the timing of when the insurance is due. Councilor Wiese said it does not seem unreasonable. Councilor Muenchrath said he does not like such a tight timeline for obtaining the information. O'Connor said it is necessary to make sure that the event can take place and they provide the correct documentation. Councilor Wiese made a motion to adopt the liability insurance policy. Councilor short seconded the motion, all voted in favor.

The South Coast Cruiser asked to have a car show and cruise at the Gay 90's celebration. They are asking for approval to have 1st street closed from 6 a.m. to 7 p.m. on Saturday June 6th and to add closing off 2nd and portions of Birch and N. Adams from 5 p.m. to 7 p.m. for the car cruise as in the past. Councilor Wiese made a motion to approve the request by the South Coast Cruisers. Councilor Muenchrath seconded the motion, all voted in favor.

The City Manager said the requirement for emergency personal for Fire and the Police department has been required to live in the urban growth boundary. The question is should the requirement be changed to live within in 30 minutes of the City. The City of Bandon, Myrtle Point and Coos Bay have the 30-minute policy. By changing the requirement there would be a larger selection of applicants. Mayor Britton was concerned about a police car traveling between here and another city. City Manager O'Connor said that if the Officer chose to live out of town they would not be allowed to drive a City vehicle home. Councilor Muenchrath said that he would like to them live in the City but he is not against a waiver of the rule if within a distance. Chief Dannels said that during the last interview process that several did not apply due to the residence requirement. The academy is 18 weeks and possibly 12 weeks of field training, and you pay their salary and pay overtime to cover the shift. Councilor Daniels said that he feels 30 minutes is quite a distance to travel and is believer I having the backup officers living local, he would like them to be closer. Coos Counties acceptable time in is 30 minutes. Councilor Short asked if it is because of the housing situation. Mayor Britton said that most people would find a house to live in, but someone established may already have a home established in the surrounding area. Councilor Muenchrath said it is about being proud of your community. Attorney Trew said you either to need leave it the way it is or set a distance. Councilor Capehart made a motion to amend the policy to allow

emergency personal to live within a 30-minute response time. Councilor Wiese seconded the motion. Councilor Muenchrath asked Fire Chief Waddington how he feels about this issue. Chief Waddington said that this would not fit the career people and their requirements are 10-minute response time. Councilor Capehart amended the motion to have the 30-minute response time be for the police department. Councilor Capehart withdraw her motion, Councilor Wiese withdrew his seconded.

Councilor Capehart made a motion to allow police officers to live within 30 minutes response time except for the police chief. Councilor Wiese seconded the motion, all voted in favor.

City Manager O'Connor said that when he and Councilor Capehart went to City Day at the Capital they spoke with the local representative and senator from the area and they received no positive response about the stimulus package process.

DEQ is offering 45 million in stimulus package dollars, which will go to the clean water revolving fund and we were not eligible because we are on the list. O'Connor asked the DEQ office in Portland if we should return the dollars that had already been set aside for the city and try of the stimulus dollars he was not allowed to give any direction on this. O'Connor is waiting to hear if they have a new application or if we withdraw from the current loan agreement we have would they consider the application that was submitted on March 16. The DEQ Commission has not adopted any rules that would allow DEQ to disburse the stimulus dollars; the temporary rule making is set for the 17th. The question is should withdraw our application or not. At this time DEQ has 6.3 million dollars set aside as a 20-year loan to the City for the WWTP, which is more then we anticipating needing. We would have to return all the funds would be able to apply for the stimulus loan. We think we would use about 2 to 2.5 million dollars, the 20-year term, which makes the payment higher. We will use some USDA dollars with a 40 year term, we will also wanted to use OECD dollars because in 2007 they told us their money would come with a \$500,000 in grant dollars, but they are no longer committing to anything else at this time except the \$710,000 interim loan. We were hoping to keep the base sewer rate at \$42 to \$45 dollars at the 40 years if it is a 20-year loan the rates go higher on a monthly basis, but you save money in interest. After further discussion Councilor Muenchrath made a motion to direct the City Manager to explore the options available and not let the loans go. Councilor Wiese seconded the motion, all voted favor

6. CONSENT CALENDAR

- A. City Council Minutes March 2, 2009
- B. City Council Minutes March 30, 2009

Councilor Short made correction to the March 2,2009 minutes stating that a different Chapter will be hosting the valentine ball.

Councilor Capehart made a motion to approve the consent calendar as corrected. Councilor Wiese seconded the motion; all voted in favor.

7. REQUEST BY JENNIE CURRAN FOR COMMUNITY BUILDING FEE WAIVER IN SUPPORT OF BREAST CANER AWARENESS AND EDUCATION FUND RAISING EVENT

Jennie Curran requested Council to wave the rental fee's for the Community Center on Saturday on May 7,2009 for a pie social to benefit Breast Cancer Awareness and Education fund Raising Event.

Councilor Muenchrath made a motion to wave the rental fee for the use of the Community Center for the Breast Cancer Awareness and Education Fund Raising Event. Councilor Wiese seconded the motion, all voted in

8. RESOLUTION 06-2009 A RESOLUTION AUTHORIZING PURCHASE OF A COMBINATION HIGH VELOCITY SEWER CLEANING VACUUM TRUCK

Public Works Director Higgins said the cost for the Aqua-Tech Vacuum Truck would be split between the water and the sewer department. We are in great need of this equipment and the cost is \$250,622.00. Councilor Muenchrath made a motion to adopt resolution 06-2009 of the City of Coquille local contract review board, exempting from competitive bidding, the purchase of an qua-tech vacuum truck. Councilor Daniels seconded the motion, all voted in favor

9. REQUEST FROM NORTHWEST NATURAL GAS FOR AN EASEMENT ON CITY PROPERTY BEHIND THE BROILER RESTAURNT

Planning Director Higgins said the easement would be between the City of Coquille and NW Natural gas. The easement is against the wall of Prudential Realty in the parking lot. Attorney Trew said that this easement could go on forever and the only way that the City could have the pipes moved is under the terms listed in the easement.

Councilor Muenchrath said we should make the following the changes to the :
Paragraph 4 add” with the least amount of disturbance to grantor
Paragraph 7 “at grantees expense”
Paragraph list the pipe size

Attorney Trew said that he never believes in giving City property away or granting easements. Mayor Britton asked if we could make some more stipulations, stating that it be underground. Attorney Trew said let make the changes you want let NW look at it and if they accept it then we will bring it back for approval.

10. REQUEST FROM UMPQUA COASTAL HOUSSING CENTER (UCHC) FOR THE CITY OF COQUILLE TO SPONSOR THE NEXT GRANT APPLICATION ON BEHALF OF UCHC

Brenda Lewis from UCHC a nonprofit that serves Douglas, Coos and Curry Counties. A requirement to apply for the grant is they have to have city sponsor. They educate people on buying homes, referrals to affordable mortgage products and down payment assistance programs. . Coos County has been sponsoring this program in the past, they have been become ineligible due to a grant for a fire station that has not been completed. City Manager O’Connor said that the City is familiar with the program and recommends approval.

Councilor Wiese made a motion to direct staff to execute an agreement with UCHC for the City to act as grant applicant to approve the UCHC request. Councilor Short seconded the motion, all voted in favor

11. REQUEST BY COQUILLE ART AND EDUCATION ENHANCEMENT CENTER FOR FEE WAIVER OF COMMUNITY BUILDING USAGE FOR FUND RAISING FOR THE COQUILLE ART AND EDUCATION ENHANCEMENT CENTER.

City Manager O’Connor said Dr Keller, President of the Coquille Art and Education Enhancement Center is requesting the Council waive the rental fee for the use of the large auditorium for a fund raising event on June 7, 2009. Councilor Muenchrath made a motion to waive the rental fees for The Coquille Art and Education Enhancement center on June 7, 2009 for the large auditorium. Councilor Wiese seconded the motion, all voted in favor.

12. RESOLUTION 07-2009 A RESOLTUION OF THE CITY COUNCIL AUTHORIZING A LOAN FROM THE WASTEWATER FINANCING PROGRAM

City Manager O’Connor said OECD interim loan is for \$710,00 at 1.67% for 2.5 years and they may offer permanent financing in the future with a mix of grant and loan dollars.

Councilor Wiese made a motion to adopt resolution 07-2009 of the City Council authorizing a loan from the waste water financing program. Councilor Daniels seconded the motion. Councilor Wiese asked if there is loan document, O’Connor said if this resolution authorizes the loan and for him and the Mayor to sign loan agreements and promissory notes and other documents relating to the loan. All Council members voted in favor.

13. ORDINANCE 1473 AN ORDINANCE AMENDING TITLE 17 PLANNING AND ZONING, ARTICLE 2 FLOOD PLAIN MANAGEMENT OF THE CITY OF COQUILLE

Planning Director Higgins said these are updated requirements and recommendations by FEMA through DLCD regarding flood plain management. In the future elevation will be listed on the zoning permit or zoning compliance letters. The changes in green are the additions and the red are deletions. Section 17.48.240 section will leave section C as original read even though in red. Councilor Muenchrath asked if this would affect if any people who had built in the flood plain, Planner Higgins said he had not checked on that, but you cant still make modifications to your home. Staff recommends that we follow FEMA and DLCD recommendations

Councilor Wiese made motion to adopt Ordinance 1473 amending Title 17 Planning and Zoning Article 2 Flood Plain Management of the City of Coquille. Councilor Short seconded the motion. The vote were as listed:

Councilor Muenchrath - yes
Councilor Daniels - Yes
Mayor Britton - yes
Councilor Short - yes
Councilor Capehart - yes

14. REQUEST BY STEVE PAPPAJOHN/JACQUELINE STARR FOR SEWER LINE EASEMENT ON CITY PROPERTY

Planning Director Higgins said this easement goes across city owned forest property; the question is does Council want to proceed with this type of agreement and if so the easement will need more work before adoption. Public Works Director said it is for sewer line. The easement needs to be clear and a “if ever” clause and it should also state that they would have to participate in sewer upgrades.

Trew said if you are going across public property you do not want to make it permanent and do you want to do it for everyone. He said the question is would you be able to get someone to move it if you wanted them to. Mayor Britton asked if the applicant is on City Water, and why don't we make them have sewer improvement district for all the homes in that are including the trailer park. Mayor Britton asked do we know what it would cost to add the area on. Higgins said that \$150,000 was the estimated cost several years ago to add the trailer park. Councilor Muenchrath said that it would cost the City money for the attorney and would like someone to explain how it would benefit the City. Council agreed to have Planner Higgins explore more options possibly

15. PUBLIC PARTICIPATION

Nikie Graham, 1329 Gould, Girl Scout Troop Leader said her troop would like provide the color guard at the next council meeting on May 4, 2009, Council thought it would be great idea. The troop would also like to make some improvements to the Sanford Heights Park playground. They would like put the shredded rubber under the slide. Councilor Wiese said call Jerry's Property Management about the shredded rubber. The Girl Scouts will make a presentation to the Parks and Recreation committee about the proposed improvements.

16. EXECUTIVE SESSION – PURSUANT TO ORS 192.660(2)(E) FOR THE PURPOSE OF CONFERRING WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO CONDUCT REAL PROPERTY TRANSACTIONS

Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (2)(E) for the purpose of conferring with the person designated by the governing body to conduct real property transactions. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room. The news media cannot report on the deliberations from the executive session and no decision will be made in executive session. The executive session was opened at 10:08 p.m. Executive session was closed at 10:30 p.m.

City Manager O'Connor said that Coos Curry Electric requested a 30 day extension which expires on April 15, 2009 to complete their due diligence. Councilor Capehart made a motion to approve the request from Coos Curry Electric Coop to extend their option to purchase property at the GP Site. Councilor Muenchrath seconded the motion, all voted in favor.

17. ADJOURNMENT

Mayor Britton adjourned the Council Meeting at 10:35 p.m.

Mayor, Steve Britton

ATTEST: _____
Deputy Recorder