

**City of Coquille
Council Meeting Minutes
April 4, 2016**

COUNCIL PRESENT: Mayor Rowe, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

STAFF PRESENT: City Manager Marchant, Fire Chief Waddington, Public Works Director-Planner Urban, Finance Director Dufner, Library Director Conner and City Recorder Collins

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

Mayor Rowe welcomed everyone and said he wanted to appoint Alyssa Misfeldt to the Budget Committee if there are no objections. There were no objections, and Ms. Misfeldt was appointed.

He also reported at the Coos County Budget meeting the shortfall was decreased from 2.5 to 1.2 million, and they are going to increase the number of jail beds to 98 in the new fiscal year. The County will have the expense of training new people for the jail, which will likely be more costly than if they had kept 98 jail beds. The sad news is that it was clearly unnecessarily harsh to the people and businesses of this community, and it is sad it has come so late. He thanked everyone who has talked with the County Commissioners on this issue and he thinks the money is there to pass 98 jail beds.

4. COUNCIL COMMENTS

Councilor Graham said it is great to be back and is recuperating and should it be back to normal in 30 days.

Councilor Heaton said she has been gardening, then said there is some renewed interest in the dog park as it is being used very enthusiastically. The Coquille Garden Club meets Tuesday at 1:00 at the Community Center and they will be working on planning the garden tour.

Councilor Chappelle said his grandmother passed away on March 10th at the age of 102, and he thanked everyone for their support.

Councilor Capehart said it is baseball season and she is very excited. She reported the Rotary Easter Egg Hunt was a success. South Coast Business sent some for information on PIE possibly putting an incubator in this area, and she collected money for the project. There was

an Administrative Committee meeting discussing charging for special events at Sturdivant Park and swimming rates for the Veterans. The meeting will be continued as there were many questions. There is a reduced rate for senior swimmers, and the committee felt that most Veterans would be in that age range but it will be discussed with the pool manager at the next Administrative Committee meeting.

Councilor Short said she attended the Art Center meeting, and they discussed the Trail Charm program hosted by the Coos Art Museum. There will be approximately 50 stops in the area. There will be a brochure including the name, address and hours of the participants.

5. STAFF REPORTS

Fire Chief Waddington said he did not have anything to add to his report.

Library Director Conner said there were 58 trivia participants, and it was a great success. They will have a books sale on April 29th-30th and Sunday May 1, 2016.

Public Works Director Urban said Johnson Rock has completed the water line and paving on Collier Street. Councilor Graham asked what the cost was to repair the sidewalks around the community building, and Urban said it was around \$9,875.00

Finance Director Dufner said the invest account is earning 2.28% with a duration of 2.79 years. He is working on the budget, and the new accounting person the City hired is Mellissah Hendrickson.

6. CITY MANAGER'S REPORT

City Manger Marchant said he did not have anything to add to his report. He asked Council if they would support partnering with the Coquille School District in providing the Water Safety Swim Program that would require heating the pool a week early at the cost of about \$3,000. The pool would not be open past labor day. The Eagles have donated \$500 and other community members are interested in possibly making a donation. Councilor Short said she is concerned about 4 and 5 year olds being able to sit and listen for an extended amount of time, so a cartoon might work well. City Manager said the first week the children will be in there classroom and at the pool the second week. Council had no objections to partnering with the Coquille School District.

City Manager Marchant said the candidates for Police Chief will be interviewed on Thursday and there will be open house from noon to one at the community building.

7. PUBLIC PARTICIPATION

Melissa Drechsel, a Winter Lakes School guest teacher, said the school has starting a public service project and they would like some assistance.

Julian Baca, also of Winter Lakes School, said the community service project is to help the terminally ill and elderly who are unable to clean up their yards. The fist residence is in the 700 block of Collier Street and they are requesting the City pick up the debris. Urban said Public Works would pick up the debris.

8. CONSENT CALENDAR a) COUNCIL MINUTES March 7 2016

Councilor Capehart made a motion to approve the consent calendar. Councilor Short seconded the motion, and all voted in favor. Councilor Heaton said on March 7th minutes there was a correction. There was not a green party, it was a garden starting party. All voted in favor.

9. PUBLIC HEARING SALE OF CITY OWNED PROPERTY LOCATED AT 790 WEST 17TH STREET, COQUILLE OREGON, KNOWN AS JEFFERSON SCHOOL SUBDIVISION LOTS 1-8.

Mayor Rowe opened the public hearing at 7:23 p.m.

There was no public comment; Mayor Rowe closed the public hearing at 7:24 p.m.

10. RESOLUTION 05-2016 A RESOLUTION WITH FINDINGS OF FACT AUTHORIZING THE DISPOSITION OF REAL PROPERTY OF THE CITY OWNED PROPERTY KNOWN AS JEFFERSON SCHOOL SUBDIVISION LOTS 1-8

Councilor Capehart made a motion to adopt resolution 05-2016 a resolution with findings of fact authorizing the disposition of real property of the city owned property known as Jefferson School subdivision lots 1-8. Councilor Heaton seconded the motion, and all voted in favor.

Councilor Graham asked how many lots were ready to sell, Urban said all eight are ready.

11. RAFFLE OF SURPLUS REAL PROPERTY

City Manager Marchant said this is an idea that was presented at a work session, to raffle off one of the Jefferson School Subdivision lots. After further investigation, it is allowed and has to be administered by a non-profit, which is the City. There is a \$100 registration fee and a percentage to be paid to the state. Staff would like to hold a raffle for one lot, but there are few administration items to be worked out. The process would let people know that we other lots available for sale. The idea is to sell 1,000 tickets at \$100 each. Councilor Short asked what would happen if 1000 tickets don't sell, and Marchant said the parameters can be set when the raffle is set up. Councilor Capehart asked which lot would be sold, and Public Works – Planner Director Urban said lot 3, which has the best view. Mayor Rowe said it sounds like Council is interested, and to have staff come up with a detailed plan and have legal counsel review it.

12. RESOLUTION 04-2016 A RESOLUTION AUTHORIZING THE APPLICATION FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR 5TH STREET PARK IMPROVEMENTS

Public Works – Planner Director Urban said Oregon State parks has a yearly grant opportunity, the City applies each year, and this will be for play structures in 5th Street Park. Councilor Heaton asked if there would be a merry go round, and Urban said that is a possibility. Councilor Heaton made a motion to adopt resolution 04-2016 a resolution authorizing the

application for a local government grant from the Oregon Parks and Recreation Department for 5th street park improvements. Councilor Short seconded the motion, and all voted in favor

13. RESOLUTION 06-2016 A RESOLUTION AMENDING THE LICENSE, PERMITS, AND PROCEDURES BOOK AND ADOPTING NEW FIRE-MED MEMBERSHIP FEE FOR THE CITY OF COQUILLE AND AUTHORIZING THE RATES AND FEES CONTAINED THEREIN

Fire Chief Waddington said this subject that has been talked about in the past. Fire-Med has been around for 20 years, and the ambulance has written off the balance that the insurance does not pay. The proposed change is that the write off would only be 50%, and the patient would pay the remaining 50% that the insurance does not cover. The split would only affect the agencies that participate in 50-50 program.

Councilor Capehart made a motion to adopt resolution 06-2016, a resolution amending the license, permits, and procedures book, and adopting new Fire-Med membership fee for the City of Coquille, and authorizing the rates and fees contained therein. Councilor Graham seconded the motion, and all voted in favor. Councilor Heaton asked if the bill written off when a patient does not have insurance, and Fire Chief Waddington said yes. Mayor Rowe asked what the savings would be, and Waddington said around \$10,000-\$15,000 a year.

14. ADJOURN

Mayor Rowe adjourned the meeting at 7:42

Mayor, Matt Rowe

City Recorder, Rene Collins

CITY OF COQUILLE URBAN RENEWAL AGENCY MEETING
April 4, 2016

1. _CALL TO ORDER

Vice Chair Chappelle called the meeting to order at 7:50 p.m.

2. CONSENT CALENDAR A) URBAN RENEWAL AGENCY MINUTES JANUARY 4, 2016

Member Capehart made a motion to approve the consent calendar. Member Short seconded the motion, and all voted in favor

3. PICNIC BENCHES FOR THE COMMUNITY BUILDING

Public Works – Planner Director Urban said the idea is to put picnic tables on concrete pads at the community building, with some in the shade and some in the sun. Member Short thought they would look good around the tree.

Member Short made a motion to purchase 4 picnic benches and concrete pads for the community building. Member Capehart seconded the motion, and all voted in favor. Councilor Short said she would like to see one with a built in chess board, Urban said he will see about the chess board.

4. SAWDUST THEATRE, COQUILLE OREGON, REQUESTING MATCHING FUNDS FOR EAST WALL SIDING, REROOF AND PAINT STORAGE ANNEX BUILDING, EXTERIOR LIGHTS AND SIGNAGE

Lynn Kindred said the Sawdust Theatre is requesting money to finish the east wall, reroof and paint the storage annex building, and add exterior lights. They received money from an estate, which will to help finish the project. They are asking for half of the total, which is \$38,724, w allowing them to complete the project. They understand that the \$38,724 is more than the \$20,000 normally allowed. City Manger Marchant said the \$20,000 is the guide that City Council has used, but that amount is not stated in the Urban Renewal documents. Member Capehart and Member Short said that the Sawdust Theatre is very important to the community.

Member Capehart made a motion to approve matching funds in the amount of \$38,724. Member Short seconded the motion, and all voted in favor.

5. WAYNE NELSON, 2 E. 1ST ST, 10 E. 1ST, 142 CENTRAL COQUILLE OR ALSO KNOWS AS ROXY BARBERSHOP BUILDING REQUESTING MATCHING FUNDS FOR NEW ROOF.

Administrator Marchant said there is no one to represent the Nelsons. Marchant has seen the whole plan they have for the building, and it is a large project. They are dealing with the roof first, as it was damaged from a storm. Member Rowe suggested addressing the application at the April 18th meeting, or at a future council meeting. Member Heaton seconded the motion, and all voted in favor.

Vice Chair Chappelle adjourned 8:10 p.m.

Vice-Chair Dave Chappelle

City Recorder, Chuck Dufner