

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES (as accepted with corrections 2/7/05)
March 7, 2005

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Loran Wiese, Jan Torbeck, Mollie Anderson and Fran Capehart

STAFF PRESENT: Finance Director Chuck Dufner, Public Works Director John Higgins, City Attorney John Trew, Library Director Anne Conner, Fire Chief Dave Waddington, Police Chief Mike Reaves

PRESS: none

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER /PLEDGE OF ALLEGIANCE

Mayor Britton called the meeting to order at 7:00 p.m.

A. Mayor Britton led those assembled in the Pledge of Allegiance.

2. MAYOR'S COMMENTS

The Mayor made appointments to the City of Coquille's boards as follows:

Planning Commission, 4 year term
Terrance Schwerdtfeger

Public Safety Committee, 2 year term
Charles Palomino

The mayor noted a third individual had applied for the position on the planning committee but that person was not a Coquille resident and he thought that since there was only one position open it should go the citizen of Coquille. However under ordinance, it is not a requirement to live in the city to be on a committee. He also mentioned Brianna Manley a Coquille Junior High student, will receive the Prudential Spirit of the Community Award. Brianna received a Silver medallion, a thousand dollar prize and a trip to Washington D.C. where she will be recognized for her volunteer efforts and eligible for the Gold award and a \$5,000 prize.

He invited those in the audience to join staff at a meeting where a group called SOLVE was going to talk about grant money intended to keep Oregon beautiful and how to apply. The meeting is at the Sawdusters Theater Tuesday March 8th at 6pm.

3. COUNCIL COMMENTS

Councilor Capehart said the Chili cook-off was lots of fun and raised \$850 plus another donation for \$50 just today. She would like to have it a little later next year on the patio outside the building so there could be booths. She also said the Jazz Band that had played at the cook-off would be playing at the Junior Auditorium, Tuesday the 8th, they are very good and everyone should attend if they can.

4. STAFF REPORTS

Fire Chief Waddington told the council the pancake feed had raised \$1,200 for the Emmanuel Burn Center and this was the 8th year and about \$16,000 had been donated so far. He also thanked the Council for letting the basketball teams use the Community Building. Public Works Director John Higgins told the council that a gear at the sewer plant had broken and he was looking for a replacement part. It's difficult because of the age of the plant and that they are looking at other ways to repair the system. He said Mr. Steve Major had a video on the

sewer project he would show at the end of the meeting. Library Director Anne Conner met with the architect and a very enthusiastic group Tuesday March 1 to begin discussions about the library needs assessment plan. The next meeting is next Tuesday the 15th at Figaros. The Library's Ready to Read program has been recognized as one of the top five in the State, and she invited everyone to form a group to participate in the upcoming trivia contest April 30th. Police Chief Reaves' report is in the council packet. In addition he asked the council to accept the recommendations of the Public Safety Committee regarding the parking on Nutmeg St. Councilor Torbeck made a motion to accept the recommendations and instruct Public Works Director Higgins to draft a resolution. Councilor Capehart seconded and the motion passed unanimously. Finance Director Dufner told the Council that the due date for the audit would be extended again to allow time to complete the valuations of the General Fixed Assets. The reason this needs to be done is to make governmental financial statements more helpful to users and provide a more accurate picture of the assets owned by the city.

5. CITY MANAGER'S REPORT

The City Manager's Report was included in the packet. Chief Reaves presented for City Manager O'Connor a request to place a hold on a nuisance abatement proceeding. The property owner had provided Mr. O'Connor a copy of an eviction notice and a promise to begin moving the automobiles in question as soon as he could. Mrs. Blodgett was in the audience and also told the council the problem would be solved. Mrs. Reed the resident wanted to protest the notice of abatement but had missed the date to file such a protest. Councilor Torbeck made a motion to allow staff to resolve the issue by delaying the abatement proceedings so staff could work with the property owner to solve the problem. Councilor Wiese seconded the motion and all voted for the motion.

6. PUBLIC PARTICIPATION

There were no comments from the audience. John Higgins reminded everyone that there was a Parks and Recreation Committee meeting Tuesday night at 7:30.

7. CONSENT CALENDAR

Councilor Wiese made a motion to accept the consent calendar including Resolution 01-2005, changing the rates for purchasing City water from a fire hydrant. Councilor Anderson seconded and the motion passed unanimously.

8. PUBLIC HEARING – ANNEXATION REQUEST – SMEJKEL PROPERTY

The Mayor opened the public hearing. Mr. Ralph Dunham of Stuntzner Engineering representing Mr. Jim Smejkel, requested a continuance of the hearing until May 2 to allow more time to prepare for the hearing. Mr. Dunham waived his client's right to a hearing within 120 days of the application to allow time for the extension to be granted. City Attorney Trew wanted it clear for the record that he does not believe the 120 day period applies to annexations, but since the opponents of the project have raised it as an issue the Council could avoid the question by accepting the waiver and granting the extension. It needs to be extended to a time and date certain and as he would be gone June 6th, the May 2nd council meeting would be best. Councilor Anderson made a motion to grant accept the waiver and grant an extension until May 2, Councilor Wiese seconded and the motion passed unanimously.

The Mayor adjourned the meeting for a break at 8:00.

The Mayor reconvened the meeting at 8:10.

9. RECOMMENDATION FROM THE CITY'S FOREST LAND MANAGEMENT BOARD ON A PROPOSAL TO CONDUCT A TIMBER SALE ON CITY PROPERTY.

Mr. Higgins presented for Mr. O'Connor a recommendation from the City's Forest Land Management Board (FLMB), a proposal to conduct a timber sale on the westernmost portion of the City's Rink Creek property. Mr. Higgins noted that an adjoining property owner is logging his property and the City is sharing the cost of surveying the joint boundary. Alder prices are up and the property owner is building a staging area that the city could use at no cost. The recommendation of the FLMB believes it would be in the best interest of the city to have a timber sale of the area using Stuntzner Engineering as the project manager to handle all aspects of the sale. Further that the profits from the sale be used first for Silva-culture (replanting, weed control) on all city timber lands, then set aside an amount for future Rink Creek Reservoir surveying work and payment of personal services, and that any non-obligated funds go to the City's future wastewater utility infrastructure account. Councilor Anderson made a motion to accept the recommendation from the FLMB, which was seconded by Councilor Daniels and passed unanimously.

10. CONSIDERATION OF PERSONAL SERVICES CONTRACT WITH STUNTZNER ENGINEERING AND FORESTRY, LLC FOR A TIMBER SALE ON CITY PROPERTY.

Continuing the previous discussion Mr. Higgins noted the council had before them a contract from Stuntzner. After reviewing the contract, Councilor Anderson then asked if the cost of the contract was reasonable and was told "yes" by Mr. Higgins and Councilor Wiese. Anderson asked if there was an estimate of the proceeds of the sale and was told, "not at this point that the survey would need to be completed". Councilor Anderson then made a motion to enter into the contract with Stuntzner, which was seconded by Councilor Capehart and passed unanimously.

11. AWARD OF 6TH STREET PAVING AND UTILITY REPLACEMENT BID.

Mr. Higgins informed the Council that the City has secured a small cities Allotment Grant from ODOT to be used for repairs on 6th Street. 6th Street also has water and sewer lines that need to be replaced. The city went out for bids and received four valid bids, the lowest being from Johnson Rock, with a total cost of \$151,581. Dyer Partnership, the city's engineering firm, evaluated the bids. Mr. Steve Major, who recommended the City accept the bids and award the contract to Johnson Rock, presented their analysis. The mayor inquired if there were funds available and was told that the funding would come from the ODOT grant, money set aside from the water capital improvement fund and a small amount from the city's general fund contingency account. Councilor Anderson made a motion to accept the bids, Councilor Capehart seconded and all voted in favor. Councilor Anderson then made a motion to award the contract to Johnson Rock for \$151,581. Councilor Torbeck seconded and all voted in favor. Mr. Major then asked for some time to update the council on the Wastewater facility plan and the Mayor called a short break while the equipment to be used was set up. After the break, Mr. Major showed a short video capturing inflow along a broken collection pipe and noted that the major influxes would be repaired as part of the sewer replacement plan. He noted that it would not be cost effective to replace all the pipe and a certain amount of I&I will always be present. Mr. Major went on to show that the plant being designed would handle the projected population increase of 500 persons over the next 25 years. Mr. Lowell

Thomas who is currently working on the City's new comprehensive plan mentioned that there are development plans in place could add 1,000 people to the City's population in just the next few years. Mr. Majors said the plant was being designed to allow for easy expansion but he will also provide some incremental cost to make the plant larger in the first place. John Higgins made the point that a plant designed for more flow can be hard to regulate if the volume does not materialize. The council discussed a system development charge high enough to ensure the new customers of the system would bear the higher cost rather than the existing customers of the system.

12. RESOLUTION 03-2005 A RESOLUTION ADOPTING NEW PUBLIC CONTRACTING CRITERIA FOR THE CITY OF COQUILLE.

City Attorney John Trew explained that on March 1st the State of Oregon changed the requirements for local governments in the way they are allowed to do business. He had prepared a resolution but noted the council would not have time to review the whole thing, he pointed out certain sections that he had made written to be similar to the existing procedure, asked the council to pass the resolution. If after review they wanted some changes those could be made them at the next Council meeting. Councilor Anderson made a motion to adopt Resolution 03-2005, Councilor Capehart seconded. All voted in favor.

13. ADJOURNMENT

Hearing no further business, Mayor Britton adjourned the meeting at 9:15 p.m.

Mayor

ATTEST: _____
City Recorder