

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
March 6, 2006**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Jan Torbeck, Mollie Anderson, Kathy Hagen and Fran Capehart

STAFF PRESENT: City Manager Terence O'Connor, Finance Director Chuck Dufner, Public Works Director John Higgins, City Attorney John Trew, Police Chief Mike Reaves, Fire Chief Dave Waddington, Library Director Anne Conner and Deputy Recorder Rene Collins.

PRESS: Robert Jump, The Coquille Valley Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Britton called the meeting to order at 7:00 p.m.

2. MAYOR'S COMMENTS

The Mayor made the following appointments to the City of Coquille's boards:

Budget Committee, 3-year term
Linda Short

Forest Land Management Board, 2-year term
Chuck Calley

3. COUNCIL REPORTS

Councilor Capehart announced there would be a candidate's forum at the Community Building April 20th at 6:30 p.m. sponsored by Coos County Road Department Association. Council Capehart called for a Special Meeting at 6:00 on April 3, 2006 for the annual City Managers Evaluation.

4. STAFF REPORTS

Fire Chief Waddington thanked everyone for attending Pancakes for Life to benefit the Burn Center for Kids, which raised \$1,000. He also encouraged the Council members to attend Safety Day for the City Employees scheduled for April 11, 2006 from 8:00 to 12:00. Councilor Hagen asked when the dock will be going back in the river and Public Works Director Higgins said that the piling that was broken was not from the dock and the gangway doesn't look like it has been damaged and the Oregon State Marine Board is considering paying for the repairs. Library Director Conner said the book sale proceeds were approximately \$1,800.00 and don't forget about the Trivia Night. She also reminded everyone that on March 16, 2006 the author of the Sky Fisherman would make a presentation in the small auditorium at the Community Building. Police Chief Reaves will be meeting with a CIS representative to assess the needs of the police department at the new building. Finance Director Dufner estimated the Springbrook software upgrade cost at \$12,000 versus the cost of \$45,000.00 for new accounting software. Council needs to set a date for the appeal of the Planning Commission decision regarding J. Smejkal. Staff would like Council to consider April 6, 2006 at 7:00 p.m. for the hearing if the contract planner is available. Attorney Trew said this is a quasi-judicial hearing, where you will be reviewing the ordinances and records of the Planning Commission hearing. Prior to the hearing you will need to review the record and any evidence that has been presented to the Planning Commission. The hearing will be on record and each side can make an argument and no new evidence may be introduced. Council can modify, adopt, or change the Planning Commission decision. Council members need to avoid participating in any ex parte contact. If you are approached by a citizen you need to let them know that your decision will be based on the evidence. You will be asked at the hearing if you have had any ex parte contact in regards to the hearing and you will need to disclose if you have.

Mayor Britton, City Manager O'Connor and Library Director Conner presented Jordi Lindegren with a plaque and gift certificate for completion of 20 years of service.

5. CITY MANAGER'S REPORT

City Manager O'Connor reported that City Hall will be closed from 8 – 12 for the Safety Day on April 11, 2006. On March he will meet with the Oregon Trail Committee to make a presentation on behalf of the \$180,000 request. O'Connor met this past Friday with perspective architects on the changes that need to be made at the new City Hall building. HGE, Lon Samuels, and Pivot Architect attended the meeting and their proposals are due on 3/20/06. Councilor Anderson volunteered to participate in the review of those proposals. Budget time is fast approaching and everyone is working on that.

6. PUBLIC PARTICIPATION

Mayor Britton welcomed Tim Slater who is running for County Commission seat 3.

Mr. Kinnaird, 56169 Fat Elk Rd., asked for clarification about who was not available to confirm their calendar. Attorney Trew responded that the city has retained a planning consultant.

Mr. Clunie, 511 E. 6th St., asked when the date would be finalized for the hearing. Attorney Trew said that it would be published in the paper not more than 40 days, but at least 20 days before the hearing.

7. CONSENT CALENDAR

The council reviewed the minutes of the City Council meeting February 6, 2006, and the Special City Council minutes from February 16, 2006. Councilor Anderson made a motion to adopt the consent calendar upon the reviewing of page two of the February 6, 2006 minutes. Councilor Torbeck seconded the motion; all voted in favor.

Councilor Anderson said the pancake feed was good and there was plenty of food. This month Councilor Anderson has been a member of council for 22 years.

8. EXECUTIVE SESSION – PURSUANT TO ORS 192.660 (2)(E) FOR THE PURPOSE OF CONFERRING WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO CONDUCT REAL PROPERTY TRANSACTIONS.

At 7:29 p.m. Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room. The news media cannot report on the deliberations from the executive session and no decision will be made in executive session. The executive session was closed at 8:00 p.m.

9. ADJOURNMENT

The Mayor adjourned the meeting at 8:01 p.m.

Mayor Steve Britton

ATTEST: _____
Deputy City Recorder