

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**February 4, 2013**

**COUNCIL PRESENT:** Mayor Rowe, Council President Loran Wiese, Councilors Denise Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

**STAFF PRESENT:** City Manager Ben Marchant, Finance Director Chuck Dufner, Police Chief Janice Blue, Library Director Anne Conner, Public Works & Planning Director Kevin Urban, Deputy Recorder Rene Collins, and City Attorney John Trew

**PRESS:** None

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Mayor Rowe called the meeting to order at 7:01 p.m.

**2. MAYOR COMMENTS**

Mayor Rowe thanked staff for a great work session on Thursday; all the department presentations were very educational. During the work session concern was expressed about Winter Lake School, Mayor Rowe has spoken with Steve Brittan who will discuss the issue with the School Superintendent Sweeney and there may be a school board work session to address the concerns. Rowe thanked Councilor Chappelle and Short for volunteering to be in charge Coquille Summer Nights this year.

Mayor Rowe said we received a letter of interest from George Elkins in regards to serving on the Administrative Committee, he called for any concerns; there were none. Mayor Rowe appointed George Elkins to the administrative committee.

**3. COUNCIL COMMENTS**

Councilor Graham said his wife found a news article from 1997 and it talked about what to do with the GP site as was discussed during the work session.

Councilor Heaton attended budget training in Bandon and will have some questions for Finance Director Dufner in the future. She spoke to the Coquille Rotary Club on Wednesday; she also attended the Burns Night with the Coastal Celtic Society in Coos Bay on Saturday.

Councilor Wiese said that one of the favorite sons of Coquille Tony Spenader passed away last week, he thanked him and his wife Laretta for all they did for the City of Coquille.

Councilor Chappelle said he attended Council 101 training in Bandon and he learned a lot, which also benefits the community because it helps us do our job better.

Councilor Short said she thought the work session went well and it was the best one she has attended. This Friday at 4:00 is the carousel meeting and the groups will be giving reports on their assignments.

Councilor Capehart said she will also miss Tony Spenader as they were neighbors. She also thought the work session was the best we have ever had. The NRA Banquet was Saturday night and it was sold out with 400 people attending. Capehart reminded everyone the Carousel meeting is open to anyone who is interested. The Valentines Ball is Friday Night and there will be some auction items including a day with Chief Blue or County Commissioner Bob Main. There is a country western dance to benefit the Carousel on Saturday March 23<sup>rd</sup>.

Mayor Rowe congratulated Chief Blue on receiving the Citizen of the Year award from the Coquille Chamber Commerce.

#### **4. STAFF REPORTS**

Fire Chief Waddington is out of town coaching a basketball game.

Library Director Conner said former Library employee Judy Alley passed away last week and she will be missed.

Public Works Director Urban was asked by Councilor Heaton how people would cross 42S from the river walk to Sturdivant Park. Director Urban said he will request a cross walk and pedestrian signs from ODOT. Councilor Capehart asked if they were tearing down the old lab building today; Urban said yes and they are trying to save as many bricks as possible.

Chief Blue said the police department did not receive the free police car from Gresham. We had a missing child this afternoon that was located just before this meeting started.

Finance Director Dufner said the investment fund is earning 3.99%; the projected annual income is \$82,000. The new accounting software has been ordered and it will be installed in about 6 months. The City received the budget award and thanked Becky Ryder, Ruth Graham, and Rene Collins for all their hard work.

#### **6. CITY MANAGER'S REPORT**

City Manager Marchant congratulated Finance Director Dufner and his staff for receiving the GFOA Budget award.

#### **7. PUBLIC PARTICIPATION**

Dian Courtright asked when the budget will be on the website; Dufner said it is on there now. She also asked when the council packets and minutes will be on the website. Mayor Rowe said they are there and the minutes are not posted until they have been approved by the Council.

Tom McKirgan, Fish Trap Road, a member of Oath Keepers, said at the prior meeting he had brought a resolution that was 15 pages and was asked for a shorter version of the resolution; now approximately 3 pages. He asked council if they have reviewed the proposed document, and has been told that it is still too long of a document. He has spent many hours researching this issue and he is not sure anyone has read the information he gave them last month. Mr. McKirgan also said that the entire 2012 bill of the National Defense Authorization Act (NDAA) contains 920 pages of violations. He read the oath that each councilor took when they took office; it says they will support the constitution and it is their responsibility to protect the people against unconstitutional practices. He asked that council look at the resolution and take a stand in this matter as the constitution is our last line of defense. Councilor Capehart said she did review the original document and asked Mr. McKirgan if he feels that the council is in violation of any point. He said he feels that the council is guilty of not taking any action. Councilor Wiese said that he will not endorse the resolution because he does not believe in all the information that has been represented and this is more of a federal issue. Councilor Chappelle said does not agree with parts of information presented. Mayor Rowe thanked Mr. McKirgan for his comments and asked council if they wanted this item on the next agenda. There was no interest in discussing this matter again.

Rob Taylor, Bandon Oregon, is a supporter NDAA of the resolution who stated Senators Wyden and Merkley voted against the 2012 bill of the NDAA, and when they met with County Commissioner Cribbins, she said there are some issues with the way the proposed law was written and she will be working on a shorter version of the resolution. Mr. Taylor said if council members don't like the resolution wording maybe we can work together to come up with a resolution that will work for all of us. Councilor Wiese asked if any other cities have adopted this resolution; Taylor said not at this time. Councilor Wiese said that usually we look for such direction from the state level. Councilor Chappelle asked what they are asking. Taylor said that they are asking for a resolution.

Mr. McKirgan said several states and cities are adopting resolutions nullifying the National Defense Authorization Act

## **8. CONSENT CALENDAR**

- City Council minutes of January 7, 2013

Councilor Capehart made a motion to approve the consent calendar as presented. Councilor Chappelle seconded the motion; all voted in favor.

## **9. PUBLIC HEARING**

Mayor Rowe opened the public hearing 7:47 p.m. to take comments on a fiscal year 2012-2013 supplemental budget for the purchase of the ODOT property located at 290W. Hwy 42, Coquille, Oregon.

Finance Director Dufner said that Council requested that we make some budget changes in order to purchase the property located at 290 W. Hwy 42 Coquille Oregon. The public notice was posted in the newspaper.

Mayor Rowe asked for any public comments regarding the supplemental budget presented. There were no comments.

Mayor Rowe closed the public hearing at 7:49

## **10. RESOLUTION 01-2013 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET TO APPROPRIATE FUNDS FOR THE PURCHASE OF REAL PROPERTY LOCATED AT 290 W. HWY 42.**

Councilor Heaton asked if we were covered on the current water and wastewater projects if we use these funds to purchase the property. Finance Director Dufner said yes the water fund is listed so you know where the money would be coming from and it has already been budgeted and the sewer fund requires a transfer from the equipment reserve to the capital facility in the sewer fund.

Councilor Chappelle made a motion to adopt resolution 01-2012 a resolution adopting a supplemental budget to appropriate funds for the purchase of real property located at 290 W. Hwy 42. Councilor Wiese seconded the motion, all voted in favor.

## **11. PUBLIC WORKS STREET EQUIPMENT REQUEST**

Public Works Director Urban is requesting funds to purchase a roller for hot patching and a forestry truck with a bucket and chipper to help with the maintenance of limbs and with the yearly yard debris pickup. He would like to have a mulching program eventually.

Councilor Heaton asked if they are used, Urban said yes they are used and the roller is the most important purchase at this time. Finance Director Dufner said the money for the equipment is in the street fund and the reserve fund has some money in it. Councilor Heaton said she does not feel comfortable using city equipment to wash others awning, as suggested by Mayor Rowe who said that would be decided by council at a later date if the City wanted to participate in cleaning awnings.

Councilor Heaton made a motion to approve the purchase of a roller not to exceed \$25,000, Forestry Truck not to exceed \$19,000; and a chipper up to \$9,000. Councilor Short seconded the motion; all voted in favor.

## **12. ADJOURNMENT**

Mayor Rowe adjourned the council meeting at 8:03 p.m.

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Mayor, Matt Rowe

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City Recorder, Rene Collins

**CITY OF COUQILLE URBAN RENEWAL AGENCY MEETING**  
**February 4, 2013**

**1. CALL TO ORDER**

Chairman Wiese called the meeting to order at 8:03 p.m.

**2. CONSENT CALENDAR**

- Urban Renewal Agency Minutes of January 7, 2013

Member Capehart made a motion to approve the Urban Renewal Agency Minutes of January 7, 2013. Member Graham seconded the motion, all voted in favor.

**3. COUQILLE URBAN RENEWAL ANNUAL FINANCIAL REPORT SUMMARY**

Finance Director Dufner said the actual column reflects fiscal year 2011-2012 and budgeted is for fiscal year 2012-2013. Dufner reviewed the report and the expenditures which left an ending balance of \$72,665. In the 2012-2013 we have budget revenue of \$477,787 and expenditures of \$477,787 for and ending balance of zero. Some projects may take place or change during the year.

**4. ADJOURNMENT**

Chairman Wiese adjourned the meeting at 8:14 p.m.

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Chairman, Loran Wiese

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City Recorder, Rene Collins