

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
February 4, 2008

COUNCIL PRESENT: Mayor Steve Britton, Councilor E.N. "Corky" Daniels, Loran Wiese, Kathy Hagen, Bruce Parker, Linda Short and Fran Capehart.

STAFF PRESENT: Police Chief Mike Reaves, Fire Chief Dave Waddington, Public Works Director John Higgins, Finance Director Chuck Dufner, Library Director Anne Conner, City Attorney John Trew and Deputy Recorder Rene Collins

PRESS: The Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER AND FLAG SALUTE

Mayor Britton called the meeting to order at 7:00 p.m.

2. MAYOR'S COMMENTS

Mayor Britton presented Jim Owen from the Public Works Department with a plaque for 20 years of service to the City. The Mayor announced there is now audio which will project the speaker's voice to the audience.

3. COUNCIL COMMENTS

Councilor Capehart reported the Chocolate Fantasy was a lot of fun and that Councilor Short received the Citizen of the Year award from the Chamber of Commerce. Councilor Wiese congratulated Jim Owen on his completion of 20 years of service.

4. STAFF REPORTS

Fire Chief Waddington presented the 2007 stats for the Fire and Ambulance Department. He also reported they looked at a 1973 fire truck with a 75' ladder. The cost is \$10,000 from Bandon Rural Fire District and the money would come out of the equipment reserve fund if approved. The fire truck would reach the top of the jail and the credit union and it would help the ISO rating. Councilor Wiese made a motion to authorize the purchase of the 1973 fire truck with the 75' ladder from Bandon Rural Fire District out of the equipment reserve fund. Councilor Daniels seconded the motion; all voted in favor

Public Works Director John Higgins said the C2S Group is working all over town and the water plant bids will be advertised on Feb 14th and the 21st. A mandatory pre-construction meeting is scheduled for February 26th and bids open on March 6th. The plant may have to be constructed in two phases due to the need to supply water. City Manager O'Connor said the sewer plant funding should be in place by next fiscal year.

Library Director Conner said the first annual Friends of the Library white elephant sale was a success and they raised about \$850.00.

Police Chief Reaves said Sergeant Smith spent the day in Junction City reviewing their accreditation process which will help with our process. Council Short said she saw a police officer Webley helping a citizen looking for her lost purse and he was very helpful.

Finance Director Dufner said the budget process is starting and the perpetual fund investment is earning 5.16%.

5. CITY MANAGER'S REPORT

City Manager O'Connor reported that Deacon Development submitted their review and comments on the proposed statement of intent (SOI). Jeanette Launer is reviewing their comments and their six items in regards to terminology and what they mean to both parties. The letter of intent is a nonbinding agreement with the City on the GP site. He asked Council if they want to review the document or have the subcommittee make a decision to enter into the agreement. Council said that the committee should continue with the negotiations.

O'Connor asked if Council wants to have a two day goal setting meeting to prepare for the budget process with the previous facilitator. The two day process would include the public for a portion of the meeting. Councilor Short asked if the previous year's goals would be discussed; the City Manager said yes they would. Councilor Hagen liked the facilitator from the previous year. The City Manager will make the arrangements.

The South Coast Cruisers are requesting the same arrangements as the previous year to close off 1st Street and a portion of 2nd during the Gay 90s Celebration and they will continue to work with the Chamber. Councilor Parker made a motion to grant the request of street closure to South Coast Cruisers during the Gay 90s Celebration. Councilor Capehart seconded the motion; all voted in favor

City Manager O'Connor announced on Feb 15th SOLV would host service learning training and volunteer action training at Southwestern Oregon College.

6. PUBLIC PARTICIPATION

Diane Courtright, 510 E. 4th, read a prepared statement on behalf of Concerned Citizens regarding the Coquille Police Department Policy in regards to recording stops. They understood that all police stops were recorded and were surprised when there was not a recording of the interaction with Carl Foster by either officer. The Concerned Citizens Group purposes exploring the use of video cameras to record the interactions with the police and citizens, possibly helmet cams with immediate playback. They asked if there is a possible grant available to fund the purchase of the cameras.

Don Delyria, 275 N. Alder, introduced Jerry Klink as the new Farmers Market Manager and they would like to use the lawn in front of the Community Building for the market. Councilor Wiese made a motion to allow the Farmers Market to use the front of the Community Building for the season. Councilor Hagen seconded the motion; all voted in favor.

Don Delyria has kept up with the police controversy and said if the cameras would help he would donate \$100 for the cameras and suggested the Concerned Citizens group have a fundraiser to help with this project.

Mr. Osinski, Green Acres, said he spoke at the last meeting about forming a citizens' review board and feels now it is needed and it should not take a controversial case to have a citizens' board. He does not feel that the investigation of Police Departments should not be done by other police agencies.

7. CONSENT CALENDAR

A. City Council minutes from January 7, 2008

B: Parks and Recreation Committee Minutes from January 24, 2008

Councilor Wiese made a motion to approve the consent calendar; Councilor Daniels seconded the motion. All voted in favor

8. ADOPTION OF BUDGET CALENDAR AND APPOINTMENT OF BUDGET OFFICER

Councilor Hagen made a motion to adopt the budget calendar and appoint Terence O'Connor as the budget officer. Councilor Wiese seconded the motion; all voted in favor

9. SHELLEY ROAD CREST ACRES WATER DISTRICT CONTRACT.

Public Works Director John Higgins said that the water contract expired 1/1/2007 and allowed a year for renegotiation. Higgins met with the Board and there were a few changes to incorporate things that the City has been doing and the contract will be for 5 years. Councilor Wiese made a motion to approve the contract with Shelley Road Crest Acres Water District. Councilor Hagen seconded the motion; all voted in favor.

10. Coquille Smart Code Contract with ODOT and DLCD

Public Works Director Higgins said the second part is developing the code and putting it in writing for the City of Coquille. The code will meet the comp plan and the state planning rules which will take approximately 6

months. The cost to the City will be staff time the grant will cover the consultant costs. The City Manager said the code will help with the development of the GP site and the mixed use.

Lowell Thomas, 854 N. Elliott, Planning Chairman, said that the code will be in compliance and the code will be brought up to date and clarify any issues.

Councilor Hagen made a motion to authorize the smart code contract with ODOT and DLCD. Councilor Wiese seconded the motion; all voted in favor.

11. ADJOURNMENT

Mayor Britton adjourned the Council Meeting at 7:49 p.m.

Mayor, Steve Britton

ATTEST: _____
Deputy City Recorder

**CITY OF COQUILLE
URBAN RENEWAL AGENCY MEETING
February 4, 2008**

1. CALL TO ORDER

Urban Renewal Chairman Wiese called the meeting to order at 7:55 p.m.

2. APPROVAL OF MINUTES

A. City Council minutes from January 7, 2008

Member Capehart made a motion to accept the minutes from the January 7, 2008 Urban Renewal Meeting. Member Short seconded the motion; all voted in favor.

3 ADOPTION OF BUDGET CALENDAR AND APPOINTMENT OF BUDGET OFFICER

Councilor Hagen made a motion to adopt the budget calendar and appoint Executive Director Terence O'Connor as the budget officer. Councilor Short seconded the motion; all voted in favor.

4. REQUEST FOR FACADE RENOVATION ASSISTANCE – 16 E. THIRD STREET

Item moved to the March calendar per Mr. Gogal's request

5. REQUEST FOR AWNING ASSISTANCE – 156 N. ADAMS

Yu's Dynasty has made the down payment of the awning. Opening day will be in approximately 2 weeks. Some improvements will be possibly made on the outside building. Member Capehart made a motion to approve the request for partial funding on the awning. Councilor Short seconded the motion; all voted in favor.

Councilor Short said the Urban Renewal applicants should attend the meeting.

6. REQUEST FOR AUTHORIZATION TO PURCHASE AND INSTALL NEW BENCHES, PLANTERS & TRASH RECEPTACLES

Member Short requested money for benches, flower pots (round) and trash receptacles to be placed in the downtown area. She was asked if she considered putting anything at the New City Hall. The Pennsinatti building is going to be updated. Member Britton said the County Annex may be torn down and a parking lot would be made.

Member Britton made a motion to approve the requested \$11,012.68 for additional benches, planters, and trash receptacles. Councilor Hagen seconded the motion; all voted in favor.

Other

7. ADJOURNMENT

Chairman Wiese adjourned the meeting at 8:15 p.m.

Chairman, Loran Wiese

Secretary, Rene Collins