

**CITY OF COQUILLE  
REGULAR MEETING**

**CITY COUNCIL CHAMBERS  
851 NORTH CENTRAL BLVD  
COQUILLE, OREGON  
FEBRUARY 1, 2021@ 07:00 PM**

**MEETING MINUTES**

**COUNCIL PRESENT:** Councilor Nighswonger, Mayor Flaherty, Councilor Chappelle, Councilor Cooper, Councilor Parker, and Councilor Westrum.

**STAFF PRESENT:** Chief/Pro Tem City Manager Sanders, Pro Tem City Recorder DeLosSantos, Chief Ferren, Finance Consultant Rick Hohnbaum and Public Works Mike Arellano. Also present via Zoom, Director Connor, Director Sheldon, and Attorney James Martin.

**AGENDA**

- 1. CALL TO ORDER @7:01 PM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MAYOR COMMENTS**

Mayor Flaherty thanked everyone who continues to work hard at the city, and requests that our community continue to support our local businesses.
- 4. COUNCIL COMMENTS**
- 5. CONSENT CALENDAR**
  - **MEETING MINUTES 01/19/2021**

Councilor Nighswonger motioned for consent calendar to be approved, Councilor Westrum seconded the motion, all in favor.
- 6. STAFF REPORTS**
- 7. PUBLIC PARTICIPATION**
- 8. MAYOR AND COUNCIL AGREEMENT TO SURPLUS OUR 2008 CHEVY TAHOE POLICE SUV**

Councilor Westrum motioned to surplus the 2008 Chevy Tahoe Police SUV. Councilor Cooper seconded the motion, all in favor.
- 9. MAYOR AND COUNCIL AGREEMENT TO HIRE RICK HOHNBAUM AS THE CITY'S ACCOUNTING ADMINISTRATOR**

Councilor Westrum motioned to hire Rick Hohnbaum as the City Accounting Administrator. Councilor Parker seconded, all in favor.

## 10. CITY MANAGER RECRUITING

- PROTHMAN
- LOCAL GOVERNMENT PERSONNEL SERVICES/LANE COUNCIL OF GOVERNMENTS

Council discussed City Manager Recruiting and scheduled work session and special meeting for Monday February 8<sup>th</sup> @ 7:00PM, City will try to schedule both Prothman and LGPS to attend meeting.

## 11. COMMITTEE MEMBERS

### **Budget, Planning Library Board, Parks/Rec, Administrative, Public Works, Public Safety, Forest Land Management.**

Budget Committee: Only one vacancy on the budget committee that will be filled by Arnold Hill. Other budget committee members: Clay Davis, Janice Wheeler, Lynn Kindred, Loran Wiese, Susan Heaton, and David Jennings.

Planning Committee: Brandy Olmstead, Arnold Hill, Nicki Gram, Charlie Davis, Susan Heaton will remain on the Planning Committee. Councilor Chappelle motioned for Jake Marshall to be on the Planning Committee. Councilor Cooper seconded the motion, all in favor. That will leave one vacant position on the Planning Committee.

Library Board: Kathy Simonetti, Linda Phillips, Carolyn Barr, Bonita Clark.

Public Safety, Parks and Recreation, Administrative, Public Works and Forest Land Management to be filled, more discussion to come at later meeting date.

## 12. APPOINT A BUDGET OFFICER

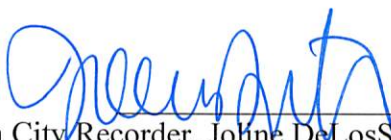
Councilor Chappelle motions to appoint Pro Tem City Manager Sanders as Budget Officer who can delegate duties. Councilor Nighswonger seconded the motion, all in favor.

## 13. COUNCIL GOALS

Discussion regarding setting goals and prioritizing those goals. Council decided to set date of Thursday March 11<sup>th</sup> @ 10:00 AM to have a workshop with department heads regarding council goals.

During good of the order, Pro Tem City Manager Sanders brought up the Intergovernmental Agreement between the City of Coquille and the Department of Land Conservation and Development regarding the Coos County Multi-Jurisdictional Natural Hazards Mitigation Plan Update. We are out of compliance because the Intergovernmental Agreement needs to be signed. Councilor Chappelle motioned that Pro Tem City Manager Sanders sign the IGA. Councilor Parker seconded the motion, all in favor.

## 14. ADJOURN @ 8:49 PM



Pro Tem City Recorder, John DeLosSantos



Mayor, Sam Flaherty