

**City of Coquille
Council Meeting Minutes
January 9, 2017**

COUNCIL PRESENT: Mayor Rowe, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, Loran Wiese, and Linda Short.

STAFF PRESENT: City Manager Dufner, Fire Chief Waddington, Library Director Conner, Police Chief Sanders, Finance Director Rowe and City Recorder Stolz.

PRESS: The Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office

REGULAR SESSION

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. OUTGOING MAYOR'S COMMENTS

Mayor Rowe thanked the City for the last four years and extends all hopes and best wishes to the new City council and Mayor.

4. SWEARING IN THE NEW MAYOR AND COUNCIL

City Recorder Stolz administered the oath of office to Mayor Kathi Simonetti and new City council members, Julie Nighswonger, Hugh Pinkston and Kyle Wirebaugh.

5. APPOINT COUNCIL PRESIDENT

Mayor Simonetti opens nomination for council president. Councilor Wirebaugh moves to elect Councilor Graham, Councilor Wiese seconded the motion. City Recorder Stolz counted the votes from the City council and Mayor, and then announced new President Councilor Graham.

6. COUNCIL COMMENTS

Councilor Graham thanked the City Councilors who are leaving.

Councilor Pinkston thanked the public for voting him in and he is eager to get to work.

Councilor Short encouraged more people to volunteer in city organizations.

Councilor Wirebaugh thanked Mayor Rowe for four years of service along with the City councilors.

Councilor Wiese, Councilor Nighswonger both had no comment.

7. INTRODUCE NEW FINANCE DIRECTOR:

City Manager Dufner welcomed Julie Rowe as the cities new Finance Director.

8. STAFF REPORTS

Director Conner announced that Steve Malay will be resigning as volunteer; she will be looking for a new volunteer.

Fire Chief Waddington thanked the outgoing City Council and Mayor. In addition to his report, 44 Christmas trees were picked up from residences. Pancakes for Life is Feb 25 Sat from 8-11. All funds go to Burn Center in Portland Oregon.

Councilor Pinkston asked how much they make on average, and Waddington answered about \$1400.00.

Police Chief Sanders welcomed new Mayor and City Council and thanked the outgoing City Councilors and Mayor. Councilor Pinkston asked how many volunteers the department has, and Chief said he has three reserve volunteers.

Public Works Director Urban thanked all outgoing and welcomed new council. He had council look at page six to accept the grant from DEQ for the Wastewater master plan. Urban needs more funds from local and state to get closer to the number to finish entire project. City Council agreed yes to accept grant and look for more money.

9. CITY MANAGER REPORT

City Manager Dufner would like to plan a workshop with the new Mayor and City Council. He asked they email by Friday to find a date where everyone could attend.

We are working to get D&J's cars off the street and Denise Richardson came in and asked in writing, if they could park there. It is getting close Main St being cleaned up. D&J has agreed to reduce the number of cars on the road. We will work with ODOT and build a nice cedar fence with lattice on the top.

The City completed the lease agreements with the Carousel, gives them 5 years to complete and if it's not the property will come back to city.

Recycle has gone down to one weekend a month and not every Saturday.

Finance Report: Yield is 2.14%, duration is 2.81 years

Audit has been extended until March the 1st to file our audit report with the state.

10. PUBLIC PARTICIPATION

Kay Marino 191 E. Main St: Hoyet Richardson's lawn mower shop is blocking street to their business. They park on the street for days, even weeks. She asked the City to solve the traffic,

visibility and access problems, and address the unwelcoming appearance of the property. Chief Sanders said that this has been an ongoing issue. We need to find out how many ordinances the shop is in violation, and enforce our own ordinances. Enforce the codes and pass out fines.

11. CONSENT CALENDAR

Council Graham moved to accept the consent calendar council minutes from December 19, 2016, Pinkston seconded and all voted in favor.

12. CITIZEN STREET QUESTIONS

Jim Galton 812 E. 2nd St: December 28th an article in the paper was based on street projects. Street repairs were \$350,000 dollars short to meet the standard. State Gas tax that comes to Coquille is \$146,000, wasn't even brought in the picture. The money is there but the city is not utilizing it. City Manager pointed out its already in use, and if he would like he can come by the office and we can explain where the money is going. There is no money in there that isn't used. There has been some URA money used for the streets when allowed. City ordinance states all sidewalks are to be fixed by the owner, not the city.

13. ADOPT THE BUDGET CALENDAR AND APPOINTING A BUDGET OFFICER

Wiese moves to adopt the Budget calendar and appoint City Manager Chuck Dufner as the Budget officer, Councilor Graham seconded the motion, all voted in favor.

14. CITY OF COQUILLE SYSTEM DEVELOPMENT CHARGES REPORT

City Manager Dufner said this is required every year anyone who builds a new house and taps into the city and water system development charges. We increased the fees a few years ago. We have only collected on five properties since we upped the fee.

Councilor Short makes a motion to accept the City of Coquilles System Development Charges report, Council Graham seconded the motion, all voted in favor.

15. ADJOURN at 8:37 pm

City Recorder, Jennifer Stolz

Mayor, Kathi Simonetti
