

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**January 7, 2008**

**COUNCIL PRESENT:** Mayor Steve Britton, Councilor E.N. "Corky" Daniels, Loran Wiese, Bruce Parker, Linda Short and Fran Capehart.

**STAFF PRESENT:** Police Chief Mike Reaves, Fire Chief Dave Waddington, Public Works Director John Higgins, Finance Director Chuck Dufner, Library Director Anne Conner, City Attorney John Trew and Deputy Recorder Rene Collins

**PRESS:** The Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER AND FLAG SALUTE**

Mayor Britton called the meeting to order at 7:00 p.m.

**2. MAYOR'S COMMENTS**

Mayor Britton said the City suffered two losses over the weekend. The first was Pastor Settle's son was killed in a car accident in North Carolina and the Nelsons lost their house in a fire Saturday Morning. The Mayor received a letter from Michael Hurston requesting to be on the Parks and Recreation Committee. Hearing no objections from the Council Mayor Britton appointed Mr. Hurston to the Parks and Recreation Committee.

**3. COUNCIL COMMENTS**

Councilor Capehart said the funeral for Pastor Settle's son would be at 2:00 on Jan 19, 2008. The Chamber of Commerce Annual Meeting is on January 19, 2008. Councilor Short wanted to remind people that the Council and School Board agenda and minutes are posted in the display boxes downtown by the bakery and the library. She felt the downtown area is looking nice and a few businesses had moved back to the downtown area. Councilor Parker announced the Chocolate Fantasy is on January 19, 2008 at the Community Building. Councilor Wiese said he glad to be back after being ill.

**4. STAFF REPORTS**

Police Chief Reaves said last month was quiet and the patrol schedule has been changed to four 10-hour shifts, which has increased the coverage during the shifts. Public Works Director Higgins said C2S who is doing the water line contract is working around the 17th and Hemlock area and they started the boring for the Laurel Street line. During the process there will be times when the contractor will hit a line because we may not have known there was a line. Mayor Britton asked if the high water is affecting the water treatment plant; Higgins said yes they are having to by pass. Fire Chief Waddington wished everyone a happy New Year and they have some exciting new things to implement this coming year. Finance Director Dufner announced we would have an audit presentation by Hough, MacAdam and Wartnik.

**5. CITY MANAGER'S REPORT**

City Manager O'Connor said for the second year in a row the City of Coquille has been awarded the Distinguished Budget Presentation Award. It is the highest form of recognition in governmental budgeting. The Government Finance Officers Association of the United States will recognize Finance Director Dufner for his efforts in making the budget document a national award winner. ProComm is working on installing and programming the audiovisual equipment and hopes to finish by the end of the month. The City has submitted the financial documents to the OECDD, which sets the state funding mechanism in motion for the Wastewater Treatment Plant. The estimated cost is \$9.5 million with an estimated completion date of August 2011. O'Connor has given Boy Scout Troop 70 permission to dispose of their Christmas Trees at the GP site and Trees Inc will chop them up. Mr. O'Connor spoke with Deacon Development and they have finished their review of the agreement prepared by the City attorney and they are forwarding comments to their attorney and our attorney would receive the information back this week. Councilor Short asked about the funds received from the business tax licensing fee and if there is plan; the City Manager said we received about \$13,000 at this time and Council will be presented with a selection of streets and sidewalks.

## **6. PUBLIC PARTICIPATION**

Julie Watte, 874 N. Henry, presented some pictures of the bears in Grants Pass and has been in contact with Fiberglass Farms from Maine who has a cast of the salmon which would cost \$1,200.00 including shipping for a fish that is 52" tall and 17" wide and production would be a couple of weeks. Ms. Watte said she would purchase a couple of fish for the City's use and find some artist to provide the stands. The city would need to decide where they should be placed and how they are going to be anchored. Councilor Short asked if the fish would be permanent and was she thinking downtown or on the highway; Ms. Watte said her idea was they would be displayed for several months during the year. Ms. Watte said she feels the people of Coquille should get to decide the fate of the tree. She expressed her concern with the 30 day suspension of Councilor Parker by the Real Estate Board and feels he should resign under the circumstances. Mayor Britton asked her to see how much it would cost to modify the form to make it more like our City fish.

Mr. Osinski, Green Acres, said the time for a civilian review board has come and several areas have used this in their communities to handle complaints from the community, and the whole county could use a review board. The board gives people a place to turn if they have an issue. The World Newspaper reported the Coquille Police Department issued 161 citations. Of those 43 where to Coquille residents, 118 to non-residents of Coquille and of the 161 citations 73 where given to 25 drivers. The Police Department also issued 355 warnings and Mr. Osinski assumes they were given to locals and not people from out of state. Oregon passed a law that an officer has the authority to impound a vehicle if more than two moving violations are issued during one stop, which makes outsiders a target. He feels that the City Manager and the Police Chief should not be the ones reviewing the audiotapes, that it should be a third party. Mayor Britton said the justice department would be investigating the Police Department if there were a problem.

## **5. CONSENT CALENDAR**

A. City Council minutes from December 3, 2007

Councilor Capehart made a motion to approve the consent calendar; Councilor Short seconded the motion. Councilor Wiese abstained from the vote, as he was absent from the meeting; all others voted in favor.

## **6. PRESENTATION OF THE 2006-2007 FINANCIAL AUDIT.**

Sally Jaeggli and Crystal Albiar thanked Council for making time for the audit presentation. Ms. Jaeggli said in the report is a letter addressed to the governing body of the City, which is required and explains the process and any findings. Ms. Albiar reviewed the enterprise and the general fund budgets to actual income and expense. She stated the net change in the fund balance is mainly due to the improvements to City Hall. Ms. Jaeggli distributed some graphs showing the different funds of the City.

## **7. DISCUSSION OF DEODAR CEDAR AT COMMUNITY CENTER.**

The Mayor said he has had several conversations on the Deodar Cedar in front of the Community Building and said it does need a trim allowing the use of the flagpole. Mayor Britton directed staff to give the tree a hair cut.

## **8. DISCUSSION ON OPERATION COQUILLE REQUEST FOR 99 YEAR LEASE ON PROPERTY AT GP SITE**

Mayor Britton said this discussion is in regards to Ken Means and the proposed carousel. City Manager O'Connor said Operation Coquille sees the lease as a way to secure the site for the carousel and hopefully use the lease as a mechanism to raise funds and find an operator. Staff recommends, if Council wants to move forward with the request, there be a copy of a proposed lease which addresses issues such as transfer of the lease to yet a third party who would operate the facility, operational covenants, business plan and the involvement of a possible recreational district and after these things are presented, then it would allow for a public hearing and finding of fact.

Councilor Wiese asked if it is possible to set aside a portion of the GP site for a City project and it may be for the carousel or something else. Councilor Short said that she thought that Mr. Means needed the property in lieu of matching funds when applying for grants. Mayor Britton said that Deacon Development is aware that the City would like to use that land for something special. City Manager O'Connor said that the property is in the

economic enterprise zone and could possibly be rezoned as parks and recreational land but there would still be an issue giving the land to Mr. Means because it is public property.

After further discussion Council directed staff to write a letter of support for this project to be signed by Council.

**11. OREGON PUBLIC WORKS EMERGENCY RESPONSE COOPERATIVE ASSISTANCE AGREEMENT**

Planner Higgins said this Mutual Aid Agreement is to enable all agencies to work together for emergency response. Councilor Wiese made a motion to approve the Mutual Aid Agreement. Councilor Daniels seconded the motion; all voted in favor

**9. ADJOURNMENT**

Mayor Britton adjourned the council meeting at 8:05 p.m.

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Mayor, Steve Britton

ATTEST: \_\_\_\_\_  
Deputy City Recorder

**COQUILLE URBAN RENEWAL AGENCY  
BOARD MEETING MINUTES  
January 7, 2008**

**1. CALL TO ORDER**

Urban Renewal Chairman Wiese called the meeting to order at 8:20 p.m.

**2. APPROVAL OF MINUTES**

Member Capehart made a motion to accept the minutes from the December 3, 2007 Urban Renewal Meeting. Member Short seconded the motion; all voted in favor.

**3. REQUEST FOR FACADE RENOVATION ASSISTANCE – 16 E. THIRD STREET**

President Wiese asked to postpone the request from Mr. Gogal as he has some questions about the request. City Manager O'Connor said he would contact Mr. Gogal and ask him to attend the February meeting.

**4. Other Business**

Member Short presented a possible plan for more benches and flower containers being placed in the downtown area and will configure the pricing for the next Urban Renewal meeting.

**4. ADJOURNMENT**

Chairman Wiese adjourned the meeting at 8:35 p.m.

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Chairman, Loran Wiese

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Secretary