

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
January 2, 2007

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. Cory Daniels, Loran Wiese, Kathy Hagen, Mollie Anderson and Fran Capehart

STAFF PRESENT: City Manager Terence O'Connor, Public Works Director John Higgins, Library Director Anne Conner, Fire Chief Dave Waddington, Finance Director Chuck Dufner, City Attorney John Trew and Deputy Recorder Rene Collins.

PRESS: The Sentinel Robert Jump

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER

Mayor Britton called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. INSTALLATION OF MAYOR AND COUNCIL MEMBERS

Council Anderson said that journey over the past 23 years has been filled with frustration, successes, growing and learning. The road ahead will be sometimes straight, sometimes crooked and guaranteed to have potholes. There have been a lot of changes and there are many more changes waiting for Council to start and finish. I am waiting for the birth of the GP site and the new waster water treatment plant, there are so many good things happening in Coquille and many more to come. The voters gave City Council the job to do what's best for the City of Coquille, even if that means raising sewer and water rates. Many thanks to the voters for the chance to serve the citizens of Coquille, past and present Council, staff, volunteers and committees.

City Recorder Dufner administered the oath of office to Mayor Britton and Council Members Loran Wiese, Linda Short, and Bruce Parker.

4. SELECTION OF COUNCIL PRESIDENT

Councilor Capehart made a motion to nominate Councilor Wiese as Council President. Councilor Daniels seconded the motion. Councilor Hagen made a motion to close nominations; Councilor Capehart seconded the motion. The ballot vote was unanimous for Councilor Wiese for Council President.

5. MAYOR'S COMMENTS

None

6. COUNCIL COMMENTS

Councilor Daniels, Wiese and Hagen welcomed the new Council members. Council Parker said he was honored to be serving as a Council member. Councilor Short thanked everyone for voting for her and said that one of her goals is to improve communication between City Council and the citizens. She wants a 30" X 32" cabinet to be placed in the downtown area that would display the Council and School Board agenda and minutes.

There would possibly be a second display box at the library. Councilor Capehart presented a gift to Attorney Trew from the holiday dinner. She announced that the Chocolate Fantasy function would be on January 13, 2006, which will include a jazz band and wine tasting. The speakers will be Jon Barton and Kevin Stufflebean. Steve Dollarhyde passed away and the funeral will be at 3:00 on Thursday at Coos Bay Chapel and supper will be at the community building between 5:00-6:00.

7. STAFF REPORTS

Fire Chief Waddington welcomed the new Council members. Public Works Director Higgins said his report is in the packet. Mayor Britton asked if the leak on 4th Street was in the lake; Higgins said yes it is and doesn't appear that there is any back- pressure at this time. Library Director Conner said that the circulation number in her report for the month of December is only for ¾ of the month. Police Chief Reaves said Officer Webley would be attending academy. Finance Director Dufner said with the Springbrook software upgrade that the utility bill displays a wrong date for the service period and they are working to correct the problem. The usage for the month is correct. Mayor Britton asked Finance Director Dufner to explain to Council the security report. The Finance Director said Seattle Northwest holds the Reitman Trust Funds and we have a LGIP (Local Government Investment Pool) account where the interest earned is stored. There is a buffer in the main account where the original funds are held in case the bonds fluctuate down so we will not go below the original donation amount. The current rate the funds are earning is 5.17%. Attorney Trew said the LUBA case is ongoing and the next step is another hearing based on the remand from LUBA. When you sit as a quasi-judicial body, which you do on land use issues, you should not be discussing this issue among yourselves or with others and this includes the newly elected council members. The only issues you will be considering and discussing are the four remand issues. Attorney Trew will be working closely with City Manager O'Connor and Public Works Director Higgins to make sure the process moves along. If no appeal is filed by January 18, 2007, the City Council will meet as a quasi-judicial body. The applicant will present evidence on the four remand issues, and the opponents will respond. Councilor Parker asked Attorney Trew asked if there would be a problem with him sitting on Council; Attorney Trew does not believe it will be.

8. CITY MANAGER REPORTS

City Manager O'Connor welcomed new Council Members Parker and Short. He reported that Charter Communication sent us a registered letter notifying the City of pending price adjustment to their cable products and services effective with the February billing. Scott Brady has requested reducing the speed limit from 25 mph to 10mph on South Folsom Ct. City Manager O'Connor said this would be referred to the Public Safety Committee. Next Tuesday the City Manager and Public Works Director Higgins will travel to Salem for the One Stop meeting, where they will meet with state agencies on funding packages with repayment in 20 years. The City will look to funding that is spread over 40 years with the federal government.

Mayor Britton said the Coquille Valley Sentinel reported in error that the City of Brookings made a mistake on the ordering of the decorative light poles. The error was made by the vendor. Mayor Britton was told a correction would be in the paper and he had not seen it.

9. PUBLIC PARTICIPATION

None

10. CONSENT CALENDAR

After reviewing the minutes from the December 21, 2006 Council meeting Councilor Hagen made a motion to approve the consent calendar. Councilor Capehart seconded the motion; all voted in favor.

11. PRESENTATION OF THE 2006 CITY AUDIT

Laura Fisher with Hough, MacAdam & Wartnik, LLC said they had completed the review of the financials and reported the City received a clean opinion and there were no significant audit adjustments or changes in accounting policies. The auditors recommend that the City and the Ambulance department have some cross training as there is only one person who does the ambulance reports. There are a few areas where the City went over budget and they are violations. The Fire Departments overage was due to a grant that needed matching funds, the library had an overage due to some capital expenditures, and the other overage was due to an increase in insurance costs. Councilor Wiese made a motion to accept the audit report. Councilor Hagen seconded the motion; all voted in favor.

12. ADJOURNMENT

Mayor Britton adjourned the meeting at 8:50

Mayor Steve Britton

ATTEST: _____

Deputy City Recorder

**COQUILLE URBAN RENEWAL AGENCY
BOARD MEETING MINUTES
January 2, 2007**

1. CALL TO ORDER

Urban Renewal Chairman Wiese called the meeting to order at 8:55 p.m.

Member Hagen made a motion to accept the Urban Renewal Agency audit report prepared by Hough, MacAdam & Wartnik. Member Britton seconded the motion; all voted in favor.

2. SELECTION OF URA CHAIR AND VICE CHAIR POSITIONS

Member Hagen nominated member Wiese for the position of Chairperson. Member Parker seconded the motion. Member Hagen moved that the nominations be closed. Member Parker seconded the motion; all voted in favor. All members voted in favor for Member Wiese to be Chairperson.

Member Parker nominated member Short for Vice Chairperson. Member Short did not feel she was ready at this time. Member Parker withdrew his nomination. Member Britton nominated Member Parker for Vice Chairperson. Chairman Wiese seconded the motion; all voted in favor. Member Hagen made a motion to close the nominations. Member Britton seconded the motion; all voted in favor. All members voted in favor for Member Parker to be the Vice Chairperson.

3. APPROVAL OF MINUTES

Member Hagen made a motion to accept the minutes from the September 5, 2006 meeting. Member Capehart seconded the motion; all voted in favor.

4. URA FINANCIAL UPDATE

The financial update shows that the Urban Renewal Agency owes some funds to the Capital Projects funds for the improvements to the sidewalks, utilities and lights. Originally the \$104,000 loan was going to come from the Property Management fund. The loan is from the Capital Projects funds because the GP site did not sell. If the URA repays \$52,000 of the loan each year for the next two years, the URA would have \$61,000 available in July 07 for projects.

Chairman Wiese appointed member Parker and Member Short as Committee Chairman to the façade restoration projects application committee. Once the committee comes up with the program and the Urban Renewal Agency reviews it it will be announced to the public. Member Short asked if some of the public could participate in the façade committee; Chairman Wiese said yes.

5. ADJOURNMENT

Hearing no further business, Chairman Wiese adjourned the meeting at 9:05

Chairman Wiese

ATTEST: _____
Secretary